



## AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of October 19, 2021  
Second Reading Ordinance for the City Council Meeting of October 26, 2021

**DATE:** August 23, 2021  
**TO:** Peter Zaroni, City Manager  
**FROM:** Annette Rodriguez, M.P.H., Director of Public Health  
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Acceptance and appropriation of the Public Health Crisis Response (PHCR) Workforce Contract in the amount \$1,550,000

### **CAPTION:**

Ordinance authorizing execution of all documents necessary to accept, amend, and appropriate a grant contract between the Department of State Health Services (DSHS) and the Corpus Christi-Nueces County Public Health District in the amount of \$1,550,000 for the period August 18, 2021 through June 30, 2023 for activities to establish, expand, train and sustain public health workforce in support of Coronavirus 2019 (COVID-19) response through the following: hiring four full-time public health positions (two project managers, one public information officer and one accountant), adjusting compensation for current Health District staff who were involved in the pandemic response March 2020 through May 2021, providing indirect cost reimbursement for general government support, and procuring office supplies.

### **SUMMARY:**

The funding from this contract will specifically fund four (4) public health positions that will support and continue operational readiness for COVID-19 response. Contract funding will also provide compensation adjustments over the next two years to retain current Health Department employees. In addition, the contract allows for an indirect cost reimbursement for general governmental support.

### **BACKGROUND AND FINDINGS:**

This workforce contract is to provide a plan for retention and training for existing Health Department employees and recruit new staff to address issues relevant to the local communities served and support of Coronavirus (COVID-19) response.

The funding in this contract passes through the Department of State Health Services (DSHS) from Public Health Crisis Response Cooperative Agreement for Emergency Response from the Centers for Disease Control and Prevention (CDC).

### **PROCUREMENT DETAIL:**

The Corpus Christi-Nueces County Public Health Department applied for this funding through the Department of State Health Services.

**ALTERNATIVES:**

Refuse the contract, reject the \$1,550,000

**FISCAL IMPACT:**

This contract will not have a fiscal impact on the General Fund for FY2021-2022. This program is 100% grant funded.

**FUNDING DETAIL:**

Fund: 1066 Health Grants paid by Department of State Health Services  
Organization/Activity: 831571F  
Mission Element: 103 Health Disease Prevention  
Project # (CIP Only):  
Account:

**RECOMMENDATION:**

Staff recommends approval of the Ordinance.

**LIST OF SUPPORTING DOCUMENTS:**

Notice of Award  
Contract No. HHS001076700001  
Ordinance