



AGENDA MEMORANDUM

Future Item for the City Council Meeting of November 1, 2016
Action Item for the City Council Meeting of November 15, 2016

DATE: November 1, 2016

TO: Margie C. Rose, City Manager

FROM: Dan Grimsbo, Interim Director of Water Utilities
DanG@cctexas.com
(361) 826-1718

Maria Pedraza, Procurement Manager
MariaPe@cctexas.com
(361) 826-3176

FIRE HYDRANTS SUPPLY AGREEMENT

CAPTION:

Motion approving a supply agreement with HD Supply Waterworks, Ltd., a Florida limited partnership, with a branch in Corpus Christi, Texas as HD Supply Waterworks, for fire hydrants in accordance with Request for Bid No.126 based on the lowest, responsive responsible bid for an estimated annual expenditure of \$178,690.00, of which \$148,908.34 will be funded in FY2016-2017. The term of the agreement is for one year with an option to extend for up to two additional one year periods, subject to the approval of the supplier and the City Manager or designee.

PURPOSE:

The fire hydrants will be purchased into warehouse inventory and used by the Water Department for new and replacement installations.

BACKGROUND AND FINDINGS:

The Water Department determines locations for new fire hydrants based on various factors, including development of an area and proximity to existing hydrants. Worn and damaged fire hydrants are replaced as required.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

N/A

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Water Department

FINANCIAL IMPACT:

☐ Operating ☐ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$2,800,000.00	\$372,270.83	\$3,172,270.83
Encumbered / Expended Amount	\$0.00	\$0.00	\$0.00
This item	\$148,908.34	\$387,161.66	\$536,070.00
BALANCE	\$2,636,200.83	\$0.00	\$2,636,200.83

Fund(s): Stores Fund

Comments: The initial contract term total is \$178,690.00, of which \$148,908.34 will be funded in FY2016-2017. The total contract expenditure will be up to \$536,070.00 if all option years are executed.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Bid Tabulation