



AGENDA MEMORANDUM

Action Item for the City Council Meeting October 11, 2022

DATE: October 11, 2022

TO: Peter Zaroni, City Manager

FROM: Wesley Nebgen, Director of Water System Infrastructure
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**Service Agreement for Preventative Maintenance, Repairs, and Purchase of Motors
for Rotork Actuators and Gearboxes for CCW**

CAPTION

Resolution authorizing a five-year service agreement with Rotork Controls, Inc., of Houston, for the purchase of six replacement actuators, preventative maintenance, repairs, and parts for various wastewater treatment plants, in an amount not to exceed \$221,468.96, with FY 2023 funding of \$89,291.10 from the Wastewater Fund.

SUMMARY:

This service agreement provides the preventative maintenance, repairs, and purchase of motors and other goods from Rotork actuators and gearboxes for the Broadway Wastewater Treatment Plant, the Oso Wastewater Treatment Plant, and the Greenwood Wastewater Treatment Plant.

BACKGROUND AND FINDINGS:

The Broadway Wastewater Treatment Plant is equipped with sixty-two actuators, the Oso Wastewater Treatment Plant is equipped with three actuators and eight gearboxes, and the Greenwood Wastewater Treatment Plant is equipped with seven actuators. The actuators and gearboxes are designed to open and close valves and gates to control wastewater flows. Annual maintenance of these items, along with readily available repair parts, is key to maintaining the continuous and efficient operation of the plants.

PROCUREMENT DETAIL:

This is a sole source purchase. Rotork Controls, Inc. is the only manufacturing company authorized to repair, replace, and install these actuators.

ALTERNATIVES:

The alternative to the LTM PM Rotork Plan is to purchase either a lower-cost plan or a higher-cost plan from Rotork Controls, Inc. In reviewing the plans offered by Rotork Controls, Inc., the LTM Planned Maintenance Plan fits the needs of the three wastewater plants that this service agreement is for.

FISCAL IMPACT:

The fiscal impact for the Wastewater Fund in FY2023 is \$89,291.10. The remaining amount will be budgeted in future years through the annual budget process.

Funding Detail:

Fund: 4200 Wastewater Fund
Organization/Activity: 33100 Broadway WWTP
Mission Element: 064 Treat Wastewater
Project # (CIP Only): N/A
Account: 530215 Maintenance & Repairs – Contracted
Cost: \$53,574.66

Fund: 4200 Wastewater Fund
Organization/Activity: 33110 Oso WWTP
Mission Element: 064 Treat Wastewater
Project # (CIP Only): N/A
Account: 530215 Maintenance & Repairs – Contracted
Cost: \$17,858.22

Fund: 4200 Wastewater Fund
Organization/Activity: 33120 Greenwood WWTP
Mission Element: 064 Treat Wastewater
Project # (CIP Only): N/A
Account: 530215 Maintenance & Repairs – Contracted
Cost: \$17,858.22

RECOMMENDATION:

Staff recommends approval of the resolution authorizing a five-year service agreement and the purchase of six replacement actuators with Rotork Controls, Inc. as presented.

LIST OF SUPPORTING DOCUMENTS:

Resolution
Price Sheet
Service Agreement