



AGENDA MEMORANDUM

Future Item for the City Council Meeting of March 18, 2014
Action Item for the City Council Meeting of March 25, 2014

DATE: March 18, 2014

TO: Ronald L. Olson, City Manager

FROM: Paul Pierce, Acting Assistant Director of Financial Services
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Service Agreement for Maintenance of City Hall HVAC System

CAPTION:

Motion approving a service agreement with Johnson Controls Inc., Corpus Christi, Texas for maintenance of the HVAC System located at City Hall for a total amount of \$274,122 of which \$24,794 is required for the remainder of FY 2013-2014. The award is based on the cooperative purchasing agreement with the State of Texas Cooperative Purchasing Program. The term of the agreement will be sixty months. Funds are budgeted by the Facility Maintenance Services Fund in FY 2013-2014.

PURPOSE:

The service agreement will cover regular maintenance of the chillers, the chiller drives, the pumps and cooling towers and all related repairs for the covered equipment.

BACKGROUND AND FINDINGS:

Not applicable.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and Texas State procurement laws.

EMERGENCY / NON-EMERGENCY:

Non-Emergency.

DEPARTMENTAL CLEARANCES:

Facility Maintenance

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$340,199.48	\$249,328.00	\$589,527.48
Encumbered / Expended Amount		\$257,117.46		\$257,117.46
This item		\$24,794.00	\$249,328.00	\$274,122.00
BALANCE		\$58,288.02		\$58,288.02

Fund(s): Facility Maintenance Services Fund

Comments:

The \$24,794 financial impact shown above represents six months of expenditures that will be encumbered through the end of this fiscal year. The remaining \$249,328 represents fifty-four months of expenditures that will be requested during the normal FY 2014-2015 budget approval process.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet
Service Agreement