



AGENDA MEMORANDUM

Action Item for the City Council Meeting July 15, 2025

DATE: July 15, 2025

TO: Peter Zanoni, City Manager

FROM: Nicholas Winkelmann, P.E., Director of Water Systems and Support Services
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Purchase of Meter Boxes and Lids

CAPTION:

Motion authorizing execution of a one-year supply agreement, with two one-year options, with Ferguson Enterprises, LLC, in an amount up to \$280,745.42, with a potential up to \$842,236.26 if options are exercised, for the purchase of meter boxes and lids for Corpus Christi Water, with FY 2025 funding of \$280,745.42 from the Water Fund.

SUMMARY:

This motion authorizes a one-year supply agreement with two one-year option periods for the purchase of meter boxes and lids for CCW to be stocked and distributed on an as-needed basis for operational material needs.

BACKGROUND AND FINDINGS:

Meter boxes and lids house and protect various size water meters throughout CCW's service area. This contract will provide boxes and lids for new residential and commercial locations and replacements for those that are damaged or lost. Due to CCW's frequent need to purchase these items, a long-term agreement will allow the department to keep a well-stocked inventory readily available as the department needs.

PROCUREMENT DETAIL:

Finance & Procurement conducted a Request for Bid (RFB) process to obtain bids. The City received four bids, three responsive, responsible bids, and one non responsive bid. Staff

recommends the award to the lowest, responsive, and responsible bidder, Ferguson Enterprises, LLC.

These purchases are currently made on an as-needed basis. Securing an agreement will allow the City to lock in pricing.

ALTERNATIVES:

An alternative to accepting this bid would be for CCW to continue purchasing these items on an as-needed basis with the possibility of an increased cost per item due to variable market conditions and changes for specific meter boxes and lids.

FISCAL IMPACT:

The fiscal impact for CCW in FY 2025 is \$280,745.72 from the Water Fund.

FUNDING DETAIL:

Fund:	4010	Water
Organization/Activity:	31510	Maintenance of water meters
Department:	45	Water
Project # (CIP Only):	N/A	
Accounts:	520150	Meter & svc connection materials
Amount:	\$280,745.72	

RECOMMENDATION:

Staff recommends approval of this motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Bid Tabulation