



AGENDA MEMORANDUM

Action Item for the City Council Meeting of July 19, 2022

DATE: July 19, 2022
TO: Peter Zanoni, City Manager
FROM: Bill Mahaffey, Director of Gas Operations
BillM@cctexas.com
(361) 826-1801

Josh Chronley, Assistant Director of Contracts and Procurement
JoshC2@cctexas.com
(361) 826-3169

Purchase of Various Commodities for Gas Operations

CAPTION:

Motion authorizing a three-year supply agreement with Northern Safety and Industrial of Corpus Christi through the OMNIA Cooperative, for an amount not to exceed \$960,000.00, for the purchase of various commodities to be utilized by all divisions of the Gas Department, with FY 2022 funding in the amount of \$80,000.00 from the Gas Fund.

SUMMARY:

This supply agreement is for the purchase of various commodities to be utilized by all divisions of the Gas Department.

BACKGROUND AND FINDINGS:

Northern Safety & Industrial carries a wide selection of janitorial, safety, traffic control, and minor tooling supplies readily available for the department as needed. The City of Corpus Christi Gas Operations Department purchases and stocks paper goods, and janitorial supplies to clean lunch areas, common areas, offices, and stock restrooms with hand soap, paper towels, and tissue thereby providing a clean and safe work environment for employees and visitors. The Gas Department also purchases various tools, safety, and traffic control supplies used daily on all our construction sites. These supplies are needed for the continued construction and safety of the public and our personnel.

PROCUREMENT DETAIL:

This procurement is through the OMNIA Cooperative. The contracts awarded through the OMNIA Cooperative have been competitively procured in compliance with Texas Local and

State procurement requirements. These items were previously purchased through the City Warehouse.

ALTERNATIVES:

An alternative to accepting this bid would be to require all divisions to purchase the janitorial, safety, traffic control, and minor tooling supplies on an as-needed basis, which would not be as productive. In addition, a long-term agreement allows for a better economy of scale.

FISCAL IMPACT:

The fiscal impact for Gas Operations in FY 2022 is not to exceed \$80,000.00 for this three-year supply agreement, with the remaining cost funded in future years through the annual budget process.

FUNDING DETAIL:

Fund: 4130 Gas
Organization/Activity: 12220 Oil and Gas Well Division
Mission Element: 022 Gas Distribution System
Project # (CIP Only): N/A
Account: 520090 Minor tool & equip
Cost: \$6,249.00

Fund: 4130 Gas
Organization/Activity: 34000 Gas Administration
Mission Element: 022 Gas Distribution System
Project # (CIP Only): N/A
Account: 520035 Janitorial supplies
Cost: \$1,130.50

Fund: 4130 Gas
Organization/Activity: 34110 Gas Maintenance and Operations
Mission Element: 022 Gas Distribution System
Project # (CIP Only): N/A
Account: 520130 Maint & repairs
Cost: \$8,747.00

Fund: 4130 Gas
Organization/Activity: 34120 Gas Pressure & Measurement
Mission Element: 022 Gas Distribution System
Project # (CIP Only): N/A
Account: 520090 Minor tool & equip
Cost: \$4,165.00

Fund: 4130 Gas
Organization/Activity: 34130 Gas Construction
Mission Element: 022 Gas Distribution System
Project # (CIP Only): N/A
Account: 520090 Minor tool & equip
Cost: \$49,708.50

Fund: 4130 Gas
Organization/Activity: 34190 Gas Engineering Design
Mission Element: 022 Gas Distribution System
Project # (CIP Only): N/A
Account: 520090 Minor tool & equip
Cost: \$10,000.00

RECOMMENDATION:

Staff recommends approval of this supply agreement with Northern Safety and Industrial of Corpus Christi for purchase of various commodities for Gas Operations as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet
Supply Agreement