



## AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of December 9, 2014  
Second Reading Ordinance for the City Council Meeting of December 16, 2014

**DATE:** November 14, 2014  
**TO:** Ronald L. Olson, City Manager  
**FROM:** Michael Armstrong, Chief Information Officer  
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Ordinance appropriating funds for the Infor Enterprise Resource Planning (ERP) implementation.

### **CAPTION:**

Ordinance appropriating \$1,205,587 from the Unreserved Fund Balance in the Utility Funds and \$1,077,424 in the Unreserved Fund Balance in the General Fund No. 1020, and transferring to and appropriating in the MIS Fund No. 5210 for the Infor Enterprise Resource Planning (ERP) implementation; changing the FY 2014-2015 Budget adopted by Ordinance No. 030294 to increase appropriations by \$2,283,011.

### **PURPOSE:**

To provide funding for the Infor ERP implementation for fiscal year FY2014-2015.

### **BACKGROUND AND FINDINGS:**

In April 2013 the City Council approved the purchase and implementation of Infor for the City's ERP solution. This ordinance will appropriate \$1,205,587 from the Unreserved Fund Balance in the Utility Funds and \$1,077,424 from the Unreserved Fund Balance in the General Fund No. 1020, and transfer and appropriate in the MIS Fund No. 5210 for FY2014-2015 to provide for funding to complete this implementation per contractual obligation.

### **ALTERNATIVES:**

Not applicable

### **OTHER CONSIDERATIONS:**

Not applicable

**CONFORMITY TO CITY POLICY:**

The proposed purchase conforms to the City’s policies and procedures

**EMERGENCY / NON-EMERGENCY:**

Non-Emergency

**DEPARTMENTAL CLEARANCES:**

Municipal Information Systems Department  
Finance Department  
Office of Management and Budget Department

**FINANCIAL IMPACT:**

Operating       Revenue       Capital       Not applicable

<b>Fiscal Year: 2014-2015</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$2,283,011	0	\$2,283,011
Encumbered / Expended Amount				
This item		\$2,283,011	0	\$2,283,011
BALANCE				

Fund: Water Fund 4010, Wastewater Fund 4200, Gas Fund 4130, Stormwater Fund 4300 and General Fund 1020

**RECOMMENDATION:**

Staff recommends approval of the ordinance as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Ordinance