



**AGENDA MEMORANDUM**  
for the City Council Meeting of June 25, 2019

**DATE:** May 23, 2019  
**TO:** Peter Zaroni, City Manager  
**FROM:** Nina Nixon-Mendez, Director, Development Services Department  
NinaM@cctexas.com  
(361) 826-3276

**Unified Development Code Evaluation Report**

**STAFF PRESENTER(S):**

<u>Name</u>	<u>Title/Position</u>	<u>Department</u>
1. Nina Nixon-Mendez, FAICP	Director	Development Services

**OUTSIDE PRESENTER(S):**

<u>Name</u>	<u>Title/Position</u>	<u>Organization</u>
1. Bret Keast, AICP	CEO	Kendig Keast Collaborative

**BACKGROUND :**

The purpose of this item is to provide a presentation on the Unified Development Code Evaluation Report. Kendig Keast Collaborative was contracted to provide an evaluation report that will include recommendations on overall language and content revisions, the sections which require specific revision, and best practices. The consultant is providing a well-defined process for next steps in a multi-phased program to amend the Unified Development Code.

The contractor conducted seven stakeholder focus groups and a public open door meeting in December 2018. A second public open door meeting was held on March 21, 2019, providing an opportunity for community and stakeholder input on the draft report. The Planning Commission was briefed on the draft report on May 15, 2019.

**LIST OF SUPPORTING DOCUMENTS:**

UDC Evaluation Report  
Presentation