



Meeting Minutes - Final

Animal Care Advisory Committee

Wednesday, October 16, 2024

12:30 PM Animal Care Facility Conference Room, 2626 Holly Rd.

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A. Call To Order

The meeting was called to order by Roland Dominguez at 12:33p.m.

B. Roll Call

Roll was called, and a quorum was confirmed.

Present: 5 - Ronald Smith, Diana Cardenas, Robert Perkins, Roland Dominguez, and Monica Montalvo

Absent: 2 - Chair Jarvis J. Amaya, and Jackie McCollough

C. Public Comment

None

D. Approval of Minutes and Action on Absences

1. [24-1643](#) Adoption of Minutes-Regular meeting September 18th ,2024.

There was a motion to approve. The motion was seconded and passed unanimously

2. [24-1645](#) Approval of Absences from September 18th, 2024
Monica Montalvo

There was a motion to approve for the absence of Monica Montalvo at the September 18th meeting. The motion was seconded and passed unanimously.

3. [24-1496](#) Approval of Absences from August 21st, 2024
Jarvis Amaya

The approval of the absence of Jarvis Amaya at the August 21st meeting was tabled to the next meeting as he was absent this current meeting.

E. Committee Reports

None

F. Staff Reports**4. [24-1646](#) Region 11 Zoonosis Report**

Mr. Escobar advised the Board the Zoonosis is the same as the previous month and a new one should be available at the next meeting as the report is quarterly

5. [24-1647](#) Monthly Shelter and Clinic Report

Mr. Escobar went over the CCACS Comparison Shelter Report. Mr. Perkins inquired if any report was kept of the animals in quarantine being current on a rabies vaccine verses those that are not. Mr. Escobar advised there is not one currently but one may be created. Mr. Perkins added home quarantine would be an option if they were current. Mr. Escobar explained there are other qualifications like the severity of the bite and if the animal was at large. Ms. Cardenas inquired on CCACS giving the quarantined animal a rabies vaccine while it is here. Mr. Escobar advised there is limited interaction with the animals in quarantine for rabies observation and the rabies vaccine is the responsibility of the owner once the animal is cleared and out of quarantine Perkins added the vaccine can modify the symptoms of the signs of rabies so that is why a rabies vaccine isn't given during the quarantine period. Ms. Cardenas inquired on the number of incoming and outgoing cats on the report. Ms. Martinez explained it is a rolling report reflecting the number of cats at the shelter during the duration of the report not that we had that number of cats currently in our care all at one time. Mr. Perkins inquired about the reason for euthanasia, for length of stay or capacity. Ms. Cynthia advised the number one reason would be public safety before length of stay or capacity also sick or injured. Mr. Perkins expressed his concern about CCACS having open kennels to take in strays. Ms. Chapa explained CCACS would need 15 open kennels available to keep the flow going but then CCACS end up at capacity and animals end up in pop kennels. Mr. Perkins inquired if that process was a policy or just a way of CCACS. Ms. Martinez explained there is not a mandated number of animals that we can or cannot take in and there is not mandate of percentage of capacity that is kept. Ms. Chapa explained the capacity of care with CCACS being able to humanly house and care for the animals at the shelter. Ms. Martinez explained that the euthanizing of animals for the sole reason of keeping the kennels at lower capacity is not a method CCACS can operate by. Mr. Peronel added that it would be a decision made by City Council and we are not near that type of determination. The proposal of addition kennels is being presented to Council in November, Ms. Chapa encouraged the Board to be present to show support for the addition kennels being requested. Mr. Dominguez inquired if any of the "others" on the comparison report reflected any exotic reptiles, Mr. Escobar not to his knowledge but if we did have an intake of an exotic reptile CCACS would find placement with a licensed rehabber or facility. Mr. Dominguez inquired on the inference of an officer citation and if it involved CCPD, Mr. Escobar explained it would be interference of an CCACS

investigation may involve CCPD should the interference be physical. Mr. Dominguez inquired on the number of citations of intact dog/cat issued 2024 verses 2023. Mr. Escobar explained that the applicable ordinance has been in effect for a year now, he has done interviews and has been posted on the news and social media to get the word out and citations are being issued if citizens are not in compliance. Mr. Dominguez inquired on the possession of prohibited animal citation; Mr. Escobar explained citations are issued if a citizen is in possession of a prohibited animal in the city limits. If a citizen finds a prohibited animal and is holding for placement the citation is at the discretion of CCACS based on the determination of the investigation of the possession of prohibited animal. Mr. Dominguez inquired if the results of the HFL reports also appear on the zoonosis report, Mr. Escobar advised it only appears if it is a positive case.

G. Unfinished Business

None

H. New Business for Discussion and Possible Action

6. [24-1649](#) Discussion on changes and priorities being worked on at CCACS

Ms. Martinez presented the Board with a power point slide show highlighting priorities and changes being made.

I. Future Agenda Items

7. [24-1651](#) Next Scheduled Advisory Board: November 20th, 2024

J. Adjournment

The meeting was adjourned at 1:27p.m. All approved, and meeting was adjourned