



AGENDA MEMORANDUM

Future Item for the City Council Meeting of April 29, 2014
Action Item for the City Council Meeting of May 13, 2014

DATE: April 29, 2014
TO: Ronald L. Olson, City Manager
FROM: Gabriel Maldonado, Interim Procurement Manager
gabrielm@cctexas.com
361-826-3165

Mark Van Vleck, P.E., Executive Director of Utilities
markvv@cctexas.com
361-826-1874

Supply Agreement for Cement Stabilized Sand and Cushion Sand

CAPTION:

Motion approving a supply agreement with G.P Transport Inc., Corpus Christi, Texas for cement stabilized sand and cushion sand in accordance with Bid Invitation No. BI-0124-14, based on only bid for an estimated twelve month expenditure of \$167,250.00 of which \$69,687.50 is required for the remainder of FY 2013-2014. The term of the supply agreement will be for twelve months with an option to extend for up to two additional twelve-month periods subject to the approval of the supplier and the City Manager or designee. Funds are available in the Utilities Operations Budget in FY2013-2014.

PURPOSE:

The Utilities Department will use these materials to backfill utility trenches once repairs are completed in roadways and easements.

BACKGROUND AND FINDINGS:

The materials are required for backfilling per City standards.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and Texas State procurement laws.

EMERGENCY / NON-EMERGENCY:

Non-Emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$663,023.36	\$97,562.50	\$760,585.86
Encumbered / Expended Amount		\$247,788.89		\$247,788.89
This item		\$69,687.50	\$97,562.50	\$167,250.00
BALANCE		\$345,546.97		\$345,546.97

Fund(s): Utilities Department

Comments:

The \$69,687.50 financial impact shown above represents five months of expenditures that will be encumbered through the end of this fiscal year. The remaining \$97,562.50 represents seven months of expenditure that will be requested during the normal FY 2014-2015 budget approval process.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation.