



AGENDA MEMORANDUM

Future Item for the City Council Meeting of December 10, 2013
Action Item for the City Council Meeting of December 17, 2013

DATE: December 17, 2013

TO: Ronald L. Olson, City Manager

FROM: Michael Barrera, Assistant Director of Financial Services
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Supply Agreement for Single Port Meter Transmission Units
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CAPTION:

Motion approving a supply agreement with Aclara Technologies LLC, Hazelwood, Missouri for approximately 5,376 single port meter transmission units (MTU's). The award is based on sole source, for an estimated annual expenditure of \$473,088 of which \$336,512 is required for the remainder of FY 2013-2014. The term of the contract will be for twelve months with an option to extend the contract for up to two additional twelve month periods, subject to the approval of the City Manager or designee. Funds have been budgeted by the Water Department in FY 2013-2014.

PURPOSE:

These MTU's are used to record and transmit customer consumption of water.

BACKGROUND AND FINDINGS:

The City of Corpus Christi currently has approximately 94,000 water meters, of which 276 lacks being converted to the Automated Meter Reading (AMR) System with an additional 1,600 anticipated through the rest of this fiscal year, due to normal growth. In addition, approximately 3,500 of the converted meters could potentially be in need of replacement due to hardware, software, connectivity, environmental reasons, or due to damage in addition to routine daily operational repairs.

ALTERNATIVES:

Aclara Technologies LLC is the source manufacturer of the STAR® Fixed Network Automatic Meter Reading System which is currently installed throughout the City of Corpus Christi.

OTHER CONSIDERATIONS:

Not Applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and Texas State procurement laws.

EMERGENCY / NON-EMERGENCY:

Non-Emergency.

DEPARTMENTAL CLEARANCES:

Water Department

FINANCIAL IMPACT:

X Operating

Revenue

Capital

Not applicable

Fiscal Year: 2013-2014	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$1,324,000.00	\$197,120.00	\$1,521,120
Encumbered / Expended Amount		\$281,089.39		\$281,089.39
This item		\$275,958.00	\$197,120.00	\$473,088.00
BALANCE		\$766,942.61		\$766,942.61

Fund(s): Water Fund

Comments:

The \$275,958 shown above for the current year represents seven (7) months of expenditures that are estimated to be made in FY 2013-2014. The remaining \$197,120 shown for the future years represents five (5) months of expenditures that will be requested during the normal FY 2014-2015 budget process.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet