



AGENDA MEMORANDUM

Future Item for the City Council Meeting of May 26, 2015
Action Item for the City Council Meeting of June 9, 2015

DATE: May 26, 2015

TO: Ronald L. Olson, City Manager

THRU: Wes Pierson, Assistant City Manager

FROM: Gabriel Maldonado, Interim Procurement Manager
gabrielm@cctexas.com
(361) 826-3169

Dan Grimsbo, Director of Development Services
dang@cctexas.com
(361) 826-3595

Fred Segundo, Director of Aviation
freds@cctexas.com
(361) 289-0171

Appropriating Funds for and Amending the Service Agreement for Strategic Planning Services

CAPTION:

Ordinance appropriating \$53,997 from the unreserved fund balance in the No. 4610 Airport Fund for the Airport's share of Goody Clancy Amendment No. 2 for strategic planning services project at Corpus Christi International Airport; and amending the FY2014-2015 Operating Budget adopted by Ordinance No. 030294 to increase expenditures by \$53,997; authorizing the City Manager, or designee, to execute Amendment No. 2 to a contract with Goody Clancy and Associates Inc., of Boston, Massachusetts in the amount of \$72,835 for a re-stated fee not to exceed \$1,409,641 for Strategic Planning Services.

PURPOSE:

Amendment No. 2 will allow Goody Clancy to develop an Ordinance to establish an Airport Zoning Commission (AZC) and prepare draft Airport Zoning Regulations to regulate compatible land use around airfields in Corpus Christi. The establishment of AZC and Airport Zoning Regulations was identified as a high priority zoning strategy in the Naval Air Station (NAS) Corpus Christi Joint Land Use Study (JLUS) adopted by the City Council.

BACKGROUND AND FINDINGS:

The NAS Corpus Christi Joint Land Use Study (JLUS) is a collaborative planning effort led by the City of Corpus Christi in partnership with NASCC and Nueces County. The JLUS was undertaken in an effort to guide planning and development in the areas surrounding NASCC's Truax Field, Cabaniss Field, Waldron Field and Corpus Christi International Airport (CCIA). The Texas Local Government Code Chapter 241 allows jurisdictions to create a zoning board or commission to regulate land uses within a specific geographic area identified as the Controlled Compatible Land Use Areas in and around airfields. The City of Corpus Christi established a Joint Airport Zoning Board (JAZB) in May 1, 1957, but it has not been active since 1992. On September 19, 2014, City and Airport staff made a presentation to City Council that recommended the establishment and implementation of the AZC in lieu of reconstituting the JAZB. Council provided direction to

City and Airport Staff to pursue the establishment and implementation of the AZC. Local Government Code Chapter 241 allows the Planning Commission to be designated as the AZC.

On February 18, 2014, the City awarded a service agreement for Strategic Planning Services to Goody Clancy and Associates to assist with the PlanCC initiative. Since the work being done by Goody Clancy on PlanCC is similar to the work on the AZC implementation, City Staff contacted Goody Clancy for scope of work and cost for AZC implementation. On April 1, 2014 Goody Clancy delivered the final scope of work and cost. Option B of the scope of work included worked required for NASCC's Truax Field, Cabaniss Field, Waldron Field and Corpus Christi International Airport (CCIA). Work to be performed includes: preparing Ordinance to establish AZC; review of all regulatory requirements; drafting Airport Zoning Regulations; establishing Compatible Land Use zoning maps; and, creating Overlay District Regulations. The ending FY14 fund balance for the Airport Fund 4610 is \$5,904,131, of which \$3,840,649 is above our 25% minimum fund balance to maintain policy. In addition to the \$53,997 being provided by the Airport Fund, the remaining balance of \$18,838 will be provided from the City's General Fund Reserve Appropriation account.

ALTERNATIVES:

Reconstitute JAZB.

OTHER CONSIDERATIONS:

JAZB requires participation by at least two Texas political subdivisions.

CONFORMITY TO CITY POLICY:

This purchase conforms to all City policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

N/A

DEPARTMENTAL CLEARANCES:

Aviation
Development Services

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$1,064,224.19	\$0	\$1,064,224.19
Encumbered / Expended Amount		\$928,110.19	\$0	\$928,110.19
This item		\$72,835.00	\$0	\$72,835.00
BALANCE		\$63,279.00		\$63,279.00

Fund(s): Airport Fund, General Fund

Comments:

RECOMMENDATION:

Staff recommends approval of the ordinance as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance Appropriating Funds for Goody Clancy Amendment 2
RFQ BI-0032-14 Amendment 1
RFQ BI-0032-14 Amendment 2 and Exhibit A