



## **AGENDA MEMORANDUM**

First Reading Ordinance for the City Council Meeting October 7, 2025  
Second Reading Ordinance for the City Council Meeting October 14, 2025

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**DATE:** October 7, 2025

**TO:** Peter Zaroni, City Manager

**FROM:** Kathleen Chapa, Director of Animal Care Services  
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**Ordinance authorizing the acceptance of an up to \$1,500.00 donation from the VCA Charities for the travel expenses needed for training in Phoenix Arizona for the Corpus Christi Animal Care Services Department Staff; and appropriating \$1,500.00 into the Animal Care Services Grant Fund.**

### **CAPTION:**

Ordinance authorizing the acceptance of up to \$1,500.00 donation from VCA Charities for a Corpus Christi Animal Care Services staff person to attend training for VCA Charities' "Dog Day Out" adoption training in Phoenix, Arizona, from November 3 to November 7, 2025; and appropriating up to \$1,500 into the Animal Care Services Grant Fund.

### **SUMMARY:**

This ordinance authorizes the Animal Care Services Department to accept funding from VCA Charities to reimburse the cost associated with attending VCA Charities' "Dog Day Out" program training session in Phoenix, Arizona, from November 3 through November 7. Eligible expenses include airfare and other approved expenses.

### **BACKGROUND AND FINDINGS:**

In 2023, VCA Charities developed a "Dog Day Out" training program to raise awareness and help shelters implement strategies to help pets find and stay in loving homes. "Dog Day Out" is an enrichment program widely utilized by animal shelters, where community volunteers take shelter dogs on short field trips. These trips provide stress relief, socialization, and exercise, ultimately increasing the dogs' chances of finding a permanent home.

On July 1, 2023, Animal Care Services launched its "Dog Day Out" program to enrich the lives of adoptable dogs while gathering valuable information that aids in their placement. Volunteers are encouraged to provide a summary of their day along with photos and videos, which enhance the dog's visibility and improve their chances of adoption or rescue placement. This program also allows Animal Care Services to connect with community members positively and meaningfully,

strengthening community support.

Since its launch, over 100 foster volunteers have joined the program, taking dogs on outings ranging from a few hours to a full day. These excursions help the dogs socialize, reduce stress, and experience new environments.

The training session will equip Animal Care Services with best practices for matching volunteers with dogs, safety procedures, advocacy skills to promote adoptions during community outings, and the skills necessary to ensure the dog day out program is effective and efficient.

### **ALTERNATIVES:**

The Council may choose not to approve the donation, and VCA Charities will reallocate the funds to other entities.

### **FISCAL IMPACT:**

The fiscal impact is up to \$1,500.00 from VCA Charities, to be appropriated into the Animal Care Services Grant Fund, and no fiscal impact to the FY26 ACS General Fund.

### **Funding Detail:**

Fund:	1079 Animal Care Services Grant Fund
Organization/Activity:	89 Grant & Capital Project Funds
Department:	52 Animal Care Services
Account:	547010 Travel
Amount:	\$1,500.00

### **RECOMMENDATION:**

Staff recommend authorizing the acceptance and appropriation of up to \$1,500.00 from VCA Charities and appropriating funds to the Animal Care Services Grant Fund.

### **LIST OF SUPPORTING DOCUMENTS:**

Ordinance  
Presentation  
Award Letter