



AGENDA MEMORANDUM

Action Item for the City Council Meeting September 06, 2019

DATE: September 06, 2019

TO: Peter Zanoni, City Manager

FROM: Robert Rocha, Fire Chief
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Service Agreement for Electrical Services for CCFD

CAPTION:

Resolution authorizing a two-year service agreement with three additional one-year renewal options with Gourley Contractors, for electrical services for Fire Department facilities in an amount not to exceed \$40,000.00 annually effective upon issuance of a notice to proceed with first-year funding available in the FY 2019 General Fund.

SUMMARY:

This resolution authorizes a contract with Gourley Contractors LLC to provide electrical services for Fire Department Facilities. Rosendin Electric, Inc. is the incumbent and was invited to submit a bid; however, they were not the lowest bidder. The availability of having an on-call service agreement is essential for daily operations for the fire stations, since they are operational 24 hours a day/seven days a week.

BACKGROUND AND FINDINGS:

The Contractor will provide all aspects of electrical services for the Corpus Christi Fire Department. Electric power is essential for the daily operations of the Fire Department. The alarm systems, communication equipment, radios, fire engines, ambulance and other response vehicle all require an uninterrupted flow of electricity. Therefore, it is imperative that the electrical system within each station is maintained and in good working condition.

These services will be performed on an as needed basis under individual job orders that

will be based on unit prices.

Contracts and Procurement Department conducted a competitive Request for Bid process to obtain bids for a new contract. The City received three responsive, responsible bids. Staff is recommending the award to Gourley Contractors LLC. Rosendin Electric, Inc. is the incumbent and was invited to submit a bid; however, they were not the lowest bidder.

ALTERNATIVES:

An alternative to accepting the low bid would be to reject all bids and not re-bid, rather obtain quotes on an as needed basis. This process may cause the facilities to be without electrical source for a longer period than necessary, since issuance of individual agreements and purchase orders will be required. In addition, a long-term service agreement will allow the opportunity for savings by means of economy of scale. In addition, the price will remain firm throughout the term of the contract.

FISCAL IMPACT:

The fiscal impact for the Fire Department is an amount not to exceed \$80,000.00 for the initial two-year term, with options to extend for up to three additional one-year renewal options for an amount not to exceed \$200,000.00. first year funding is available in Fire Department General Fund Budget.

Funding Detail:

Fund:	1020	General
Organization/Activity:	12010	Fire Stations
Mission Element:	093	Respond to Emergency Calls
Project # (CIP Only):	N/A	
Account:	530210	Building Maintenance & Service

RECOMMENDATION:

Staff recommends approval of this resolution authorizing a two-year service agreement with Gourley Contractors LLC for electrical services as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement