

RFQ 6256: Professional Architectural Services for FY 2025

Master Service Agreements



City Council Presentation
June 17th, 2025



RFQ 6256: Professional Architectural Services for FY 2025 Master Service Agreements

Overview:

- Awarding five Master Service Agreements
- \$750,000 per year per firm
- Not to Exceed \$11.25million over three years
- Supports Bond and CIP Programs
- Projects located city-wide



RFQ 6146 - Mass Selection of Design Consultants

Contract Categories:

- SEA District Architectural and Professional On-call Services and
- City-wide Parks and Facility Architectural On-call Services
 - Chuck Anastos
 - Gignac
 - Jacobs
 - Levy Dykema
 - Turner Ramirez

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Purpose & Benefits

- Accelerates project delivery
- Supports various building projects
- Flexible on-call contracts
- Efficient procurement process
- Streamlines stakeholder coordination

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Contract Details

- Five firms awarded MSAs
- Used across project phases
- Task Orders determine funding
- No guaranteed work volume
- Competitive selection process

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Selection Process

- RFQ issued December 2024
- Eight evaluation factors considered
- Five firms selected for experience
- All local firms
- Ensures project efficiency & quality



Summary of Firms by Interest

Firm Name	<input checked="" type="checkbox"/>	A. Fire	<input checked="" type="checkbox"/>	B. Police	<input checked="" type="checkbox"/>	C. Library	<input checked="" type="checkbox"/>	E. MSA	<input checked="" type="checkbox"/>
CLK Architects & Associates		✓		✓		✓			
Collaborate Architects, LLC								✓	
Freeman Schroeder Architects, LLC		✓		✓		✓		✓	
Gignac & Associates, LLP		✓		✓		✓		✓	
J. Schwarz & Associates								✓	
Jacobs								✓	
Levy Dykema		✓		✓		✓		✓	
Richter Architects		✓		✓		✓			
RVK Architecture		✓				✓		✓	
Turner Ramirez Architects		✓		✓		✓		✓	
XA Collective		✓		✓		✓		✓	
Ziegler Cooper Architects		✓		✓		✓		✓	
Chuck Anastos Associates, LLC		✓				✓		✓	
BRW Architects		✓		✓		✓			



Summary of MSA Contracts

Proposal Evaluation	Score	Chuck Anastos	Gignac	Jacobs	Turner Ramirez	Levy Dykema
		City	City	City	City	City
Minimum Qualifications	Pass/Fail	Pass	Pass	Pass	Pass	Pass
Licensing / Certification		✓	✓	✓	✓	✓
No Material Lawsuits Past 5 Years		✓	✓	✓	✓	✓
No Material Regulatory Issues Past 5 Years		✓	✓	✓	✓	✓
References Provided for Firm		✓	✓	✓	✓	✓
Minimum Qualifications	Pass/Fail	Pass	Pass	Pass	Pass	Pass
Technical Proposal						
Experience on projects of similar scope and complexity	7.0	6.7	6.7	6.0	6.3	6.7
Demonstrated capability & capacity on comparable projects	7.0	6.7	6.7	6.0	6.0	6.3
Past Performance	7.0	6.7	5.6	5.6	6.0	5.6
Team members with experience and qualifications	7.0	6.3	6.7	6.7	6.7	6.0
Team members experience with work of similar scope and complexity	7.0	6.7	6.7	6.7	6.3	6.3
Availability of resources to accomplish the work	7.0	6.3	6.0	6.7	6.0	6.0
Demonstrated understanding of the scope of services	14.0	13.3	13.3	12.6	12.6	12.6
Demonstrated understanding and experience with a public agency	14.0	13.3	14.0	12.6	13.3	13.3
Subtotal Technical Proposal	70.0	65.8	65.5	62.7	63.0	62.7
Interview						
Experience on projects of similar scope and complexity	4.0	4.0	4.0	4.0	3.6	3.8
Demonstrated capability & capacity on comparable projects	4.0	4.0	4.0	3.8	3.6	3.6
Past Performance	2.0	1.9	1.8	1.7	1.7	1.8
Team members with experience and qualifications	4.0	4.0	4.0	4.0	3.8	3.8
Team members experience with work of similar scope and complexity	4.0	4.0	4.0	4.0	3.6	3.8
Availability of resources to accomplish the work	2.0	1.9	1.9	2.0	2.0	1.9
Demonstrated understanding of the scope of services	5.0	5.0	5.0	5.0	4.8	4.5
Demonstrated understanding and experience with a public agency	5.0	5.0	5.0	4.8	4.5	4.5
Subtotal Interview	30.0	29.8	29.7	29.3	27.6	27.7
Total Score	100.0	95.6	95.2	91.9	90.6	90.4



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Benefits of doing a bundle MSA

- **Greater transparency** than using small AE agreements
- Industry **best management practice**
- **Enhances efficiency** in small to medium engineering tasks.
- **Cuts overhead** for procurement, contracting, and agenda prep.
- Lower overhead means **better value for taxpayers** and ratepayers.
- **Streamline approvals** by consolidating contracts into one agenda item.