

EXCERPTS OF RECONSIDERATION SECTION OF COLLECTION DEVELOPMENT POLICIES OF BENCHMARK CITIES PLUS

ARLINGTON: Members of the community may object to the inclusion of material in the collection and request in writing that the Library reconsider the inclusion or location of an item in the collection. Although we welcome input from the community, a title may only be reviewed every two years. A Request for Reconsideration Form and the Request for Reconsideration Appeal form are available at all Arlington libraries and online. After the library receives a request, a committee of three professional librarians will be formed in coordination with Library Administration. A confirmation acknowledging the request will be sent within five business days and will include an estimated time frame for the review process. The committee's decision will be communicated to the requestor by Library Administration. The requestor has the option to appeal in writing within 10 days of receiving notification of the committee's decision. The decision of the appeal committee is final and will be communicated in writing to the requestor by Library Administration. During this process, the material under reconsideration will remain accessible to patrons.

AUSTIN-could not find.

DALLAS-C.R.E.W method; see attached policy.

EL PASO- Reconsideration of Library Materials-The El Paso Public Library welcomes patron requests for consideration. Once the request has been submitted (Addendum C)-Reconsideration form, Library staff will evaluate the item in question and determine an appropriate response. The patron will be notified in writing of the decision.

FORT WORTH-Reconsideration of Library Materials-The Library welcomes expressions of opinions from our residents concerning materials selected or not selected for the collection. If a patron questions the content, tone, or placement of an item in the collection, they should first address the concern with a Library staff member. Patrons who wish to continue their request for reconsideration of library materials may submit a formal Request for Reconsideration form. After receiving the completed Request for Reconsideration form, the Collection Development Manager and/or appropriate Collection Development Librarian will evaluate all requests to add or remove material from the collection within the context of the Collection Development Policy. During the process, the material in question will remain accessible to Library patrons. The Library Director delegates collection development decisions to the Collection Development Manager. When a decision is made, the Library Director and Assistant Director for Public Services will be notified and the Collection Development Manager will notify the patron by letter of the decision.

HOUSTON-Reconsideration of Library Materials-The Library welcomes expressions of opinions from our residents concerning materials selected or not selected for the collection. If a patron questions the content, tone, or placement of an item in the collection, they should first address the concern with a Library staff member. Patrons who wish to continue their request for reconsideration of library materials may submit a formal Request for Reconsideration form. After receiving the completed Request for Reconsideration form, the Collection Development Manager and/or appropriate Collection Development Librarian will evaluate all requests to add or remove material from the collection within the context of the Collection Development Policy. During the process, the material in question will remain accessible to Library patrons. The Library Director delegates collection development decisions to the Collection Development Manager. When a decision is made, the Library Director and Assistant Director for Public

Services will be notified and the Collection Development Manager will notify the patron by letter of the decision.

FRISCO-unable to copy. City Council passed ordinances regulating many issues. May want to look.

>> The Library Director shall periodically establish a Review Board to hear appeals of Requests for Reconsideration. This Board shall include, where possible, representatives from appropriate groups within the City, which could include: City Council, the Friends of the Frisco Public Library, an area college or university, a local school district, the local print media, the local clergy, the library staff, and a local writer's group. One member may represent several of these groups.

IRVING-didn't see one

LAREDO-Request for Reconsideration of Library Materials

Books and other materials will not be removed from the Library's collection simply at the request of a Library user. Patrons requesting that Library materials be removed or reclassified must completely fill out a Request for Reconsideration Form (form no. 5.13.1) and submit it to Library Administration. The Library Selection Committee, made up of a Library Administrator, Information Services Librarian, Public Services Librarian and a designated member of the Library Advisory Committee will review all requests for reconsideration of materials. The names of the Library Selection Committee members, as well as the committee discussions, will remain confidential. Requesters must hold a valid library card that is in good standing and reside within Webb County. Complaints will be reviewed and a response issued within thirty (30) days. Material will remain on the shelf during the reconsideration process. Patrons who submit requests will be notified of the Library Selection Committee's decision.

LUBBOCK- didn't see one

PLANO-didn't see one

SAN ANTONIO-Request for Reconsideration of library Material

On occasion, a San Antonio Public Library user may have questions, concerns or objections to an individual item within the collection. SAPL responds to these instances in a timely, professional manner by reviewing the community member's concerns and/or questions and thoroughly analyzing the item in question according to the request for reconsideration process. The Library Director or delegate makes the final decision regarding requests for reconsideration. A SAPL community member residing or owning property in the San Antonio Public Library service area may initiate a Request for Reconsideration of Library Material by obtaining a form available at any SAPL location or by emailing library.director@sanantonio.gov.