



# Corpus Christi

1201 Leopard Street  
Corpus Christi, TX 78401  
cctexas.com

## Meeting Minutes - Final City Council Workshop Session

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Tuesday, April 16, 2013

11:30 AM

City Council Chambers

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### A. CALL MEETING TO ORDER.

Mayor Martinez called the meeting to order at 11:30 am.

### B. ROLL CALL.

City Secretary Armando Chapa verified that the necessary quorum of the Council and the required Charter Officers were present to conduct the meeting.

Charter Officers: City Manager Ron Olson, City Attorney Ron Olson, and City Secretary Armando Chapa.

Note: Council Member Chad Magill arrived at 11:38 am.

**Present** 9 - Mayor Nelda Martinez, Council Member Mark Scott, Council Member David Loeb, Council Member Lillian Riojas, Council Member Kelley Allen, Council Member Chad Magill, Council Member Priscilla Leal, Council Member Colleen McIntyre, and Council Member Rudy Garza Jr.

### C. BRIEFINGS TO CITY COUNCIL:

#### 1. Coastal Bend Regional Water Supply Strategy

Mayor Martinez referred to Item No. 1, Briefing on Coastal Bend Regional Water Supply Strategy. Gus Gonzales, Director of Water Operations provided an update on regional water supply planning and implementation. He stated that in 1997, Senate Bill 1 divided the State into 16 Regional Water Planning Districts, with the City of Corpus Christi in Region N consisting of 11 counties. Mr. Gonzalez discussed the Summary of Senate Bill 1 Regional Planning Process, Water Demand Projections through the Year 2060; Water Management Strategies (recommended and alternative); comparison of Water Management Strategies; displayed a map depicting the regional water supply map; Supply - Demand including Safe Yield, Average Annual Demand, Surplus and Garwood Rights; the communities relying on Regional Surface Water; Raw Water Diversion Total Summary; and long term Supply/Demand with Water Management Strategy. He stated that ongoing work includes the Mary Rhodes Phase II Project Design, development of a demonstration Saltwater Desal project, working with landowner for 1m gallon per day groundwater lease near Nueces River, studying other areas for potential groundwater development, update Drought Contingency and Conservation Plans, Mayor's Blue Ribbon Water Task Force, Regional Customer Group meeting/discussions and consensus, Water Advisory Group, and Coastal Bend Regional Planning Group N.

#### 2. City-Wide Facility and Property Services Improvement Plan

Mayor Martinez referred to Item No. 2, Briefing on City-Wide Facility and Property Services Improvement Plan. Saundra Thaxton, Interim Assistant Director of Strategic Management stated that improving maintenance of City facilities was a priority identified during the September 2011 city council retreat. She then stated that her department performed a review of facility maintenance and management practices. Next, Ms. Thaxton stated that during their review, an Access Database was created to catalog the City's buildings and properties and discussed the matrix that was used in collecting the data. She then reported the total number of buildings owned by the city, total buildings used by the City, number of buildings where the City is a leasee and lessor and the condition of the buildings, square footage and associated costs; usage of buildings by department and their condition; provided statistics on HVAC systems, and roofs.

Ms. Thaxton the discussed the following recommendations: 1) creation of a new Department of City Facilities and Property, 2) establish annual Capital Replacement Plan, 3) appoint Director of City Facilities and Property, 4) Master Planning of Facilities and Property, 5) develop Baselines and Benchmarks for Actual Costs, and 6) pursue Selective Outsourcing. She then discussed the results of a survey of other cities with a high number of buildings and no central management. She displayed maps and charts showing the City Service Center and Temporary Structures, and an example of an action plan.

### 3. **Bond 2014 Execution Strategy**

Mayor Martinez referred to Item No. 3, Briefing on Bond 2014 Execution Strategy. Dan Biles, Director of Engineering stated that the last three bond elections have included approximately 40 miles of reconstruction including arterials and collectors. He stated that the purpose of the 2014 execution strategy is to adjust the Bond program where the designing of the program, details and costs occur before the Election. He discussed the proposed schedule which includes development of the 2014 street list, approval of the Bond 2014 street list, resolution issuing certificates of obligation, RFP and design consultant selection, design contract negotiations, design contract award and design phase. Based on the passage of propositions, construction could begin within 60 to 90 days after the election.

Mr. Biles discussed the Street Assessment Criteria Matrix used for the 2012 project list and discussed the ranking procedure and description of criteria. He then identified the 20 street candidates being assessed but that they could change between now and May, and stated that the Bond 2014 street goal is \$55 million. Mr. Biles then discussed the following additional projects: ADA Master Plan, Traffic Signals and Lighting, TxDOT Participation, Ayers Street, and Downtown Street Area Improvements.

### 4. **Design Standards Ordinance**

Mayor Martinez referred to Item No. 4, Briefing on Design Standards Ordinance. Mr. Dan Biles, Director of Engineering stated that the Unified Development Code has been amended to include design standards for streets for 30 year life and is posted on the City's website . Mr. Biles stated that the following elements of the Unified Development Code will need to be amended: Storm Water Design, Traffic and Signal Design, Wastewater System Design, and Water System Design.

Mayor Martinez announced a 15 minutes recess. The Mayor reconvened the meeting at 3:30 pm.

## 5. Energy Efficiency Conservation Retrofit for Major City Facilities

Mayor Martinez referred to Item No. 5, Briefing on Energy Efficiency Conservation Retrofit for Major City Facilities. Mr. Dan Biles, Director of Engineering provided an update on Phase 1 of the Energy Efficiency Conservation Retrofit for Major City Facilities and stated that Phase 1 included enhancements to the following facilities: City Hall, Health Department, Municipal Court/Police, Museum of Science & History, Central Library, American Bank Center Complex, and the Airport Complex. Mr. Biles stated that enhancements to City Hall include chillers and cooling towers, HVAC improvements, lighting, and vending power management; Museum include HVAC and lighting improvements, and computer power management; American Bank Center include HVAC and lighting, computer and vending power management; Health Department include lighting improvements, computer and vending power management; Police and Courts include HVAC and lighting improvements and computer power management; Central Library include HVAC and lighting improvements, and computer and vending power management. He stated that the annualized construction savings is approximately \$491,000. Mr. Biles discussed the project schedule and budget.

## 6. Plastic Bag Program

Mayor Martinez referred to Item No. 6. Plastic Bag Program. Mr. Oscar Martinez, Assistant City Manager stated that this is the 5th presentation regarding the Plastic Bag Program and that staff will be seeking a recommendation from the Council to move forward. Mr. Martinez stated that the goal of the plastic bag program is to reduce the number of plastic bags on roadsides and waterways, reduce the number of contaminated plastic bags at the recycling center and at the landfill. He stated that they have held approximately 6 meetings with retailers; discussed the Green Star Program and the eligibility requirements, shopping bag standards, and the participation in the Litter Ordinance Education program. Mr. Martinez discussed the following components of the Plastic Bag Ordinance - registration via city managed database annually; signage requirements at entry, exit and points of purchase; single use per plastic bag environmental recovery fee charged to any commercial establishment issuing a plastic bag at the point of a consumer transaction; process in place hardship variance or alternative compliance; and fee or fines for violations.

Mr. Martinez discussed options for transaction fees, either a \$1 per transaction fee, or a possible range of .05 to .25 cents per bag fee. He added that a per transaction fee is less equitable for small businesses and easier for larger retailers. Next, he discussed the timeline, benchmarks to measure goal attainment, and environmental recovery fee uses.

A discussion ensued regarding the Litter Education Campaign, Green Star Program, aspects of the ordinance, transaction fee and per bag fee, citations issued for littering, retailer participation and various other issues. Mr. Martinez summarized the direction of the council: a environmental recovery fee transaction of .10 cents per bag, emphasis on citation enforcement, compliance with citation officer issuance, possible use of revenue to reduce

solid waste fee, option to retailers to chose transaction and individual fee, and litter ordinance for council consideration.

**7. Street Maintenance Fee Task Force Discussion**

Mayor Martinez referred to Item No. 7, Street Maintenance Fee Task Force. The council discussed the role of the Street Maintenance Task Force appointed by Mayor Martinez and there was a consensus to allow the Task Force to meet to drill down the survey results as it relates to the street maintenance fee.

**D. ADJOURNMENT**

There being no further business to come before the Council, Mayor Martinez declared the meeting adjourned at 6:05 pm.