



## AGENDA MEMORANDUM

Action Item for the City Council Meeting April 9, 2024

**DATE:** April 9, 2024  
**TO:** Mayor and City Council  
**FROM:** Rebecca Huerta, City Secretary  
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**Resolution to revise City Council Policies Section 1 to allow Council Members use of a City Phone paid by the City and Section 2 to limit City Council travel expenses in the months of October through December in an election year to one-quarter of the annual budgeted amount.**

### **CAPTION:**

Resolution to revise City Council Policies Section 1 to allow Council Members use of a City Phone paid by the City and Section 2 to limit City Council travel expenses in the months of October through December in an election year to one-quarter of the annual budgeted amount.

### **SUMMARY:**

Sections 1 and 2 of the Council Policies require updating. The proposed edit to Section 1 updates council policies regarding the usage of city cell phones by council members. The proposed edit to Section 2 updates the month the Council members are elected to office from April to November and establishes spending criteria for Council Members during election years.

### **BACKGROUND AND FINDINGS:**

The City Secretary's Office is recommending these revisions in response to feedback from Council Members.

### **ALTERNATIVES:**

Council may make alternative recommendations, partially accept the recommended revisions, or reject all recommendations.

### **FISCAL IMPACT:**

None

### **Funding Detail:**

N/A

**RECOMMENDATION:**

Staff recommends approval of this motion.

**SUPPORTING DOCUMENTS:**

Resolution