



## AGENDA MEMORANDUM

Future Item for the City Council Meeting of February 25, 2014

Action Item for the City Council Meeting of March 18, 2014

**DATE:** February 25, 2014

**TO:** Ronald L. Olson, City Manager

**FROM:** Michael Barrera, Assistant Director of Financial Services  
[mikeb@cctexas.com](mailto:mikeb@cctexas.com)  
(361) 826-3169

Floyd Simpson, Chief of Police  
[floyds@cctexas.com](mailto:floyds@cctexas.com)  
886-2603

### Supply Agreement for Police Uniforms

**CAPTION:**

Motion approving a supply agreement with Nardis, Inc., Kilgore, Texas for police uniforms in the amount of \$64,972.60 of which \$32,486.30 will be required for the remainder of FY 2013 - 2014. The term of the contract will be for twelve (12) months with an option to extend the contract for up to two (2) additional twelve-month periods, subject to the approval of the supplier and the City Manager or designee. The award is in accordance with the U.S. General Services Administration (GSA) Federal Supply Schedule 84 Cooperative Purchasing Program. Funds have been budgeted by the Police Department in FY 2013 - 2014.

**PURPOSE:**

To be worn by Police Officers in the performance of their duties.

**BACKGROUND AND FINDINGS:**

All options to extend the previous contract have been exercised.

**ALTERNATIVES:**

None.

**OTHER CONSIDERATIONS:**

None.

**CONFORMITY TO CITY POLICY:**

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

**EMERGENCY / NON-EMERGENCY:**

Non-emergency.

**DEPARTMENTAL CLEARANCES:**

Police Department.

**FINANCIAL IMPACT:**

Operating

Revenue

Capital

Not applicable

<b>Fiscal Year: 2013-2014</b>	<b>Project to Date Expenditures (CIP only)</b>	<b>Current Year</b>	<b>Future Years</b>	<b>TOTALS</b>
Line Item Budget		\$287,819.00	\$32,486.30	\$320,305.30
Encumbered / Expended Amount		\$117,825.74	\$0	\$117,825.74
This item		\$32,486.30	\$32,486.30	\$64,972.60
BALANCE		\$137,506.96		\$137,506.96

Fund(s): General Fund

**Comments:** The \$32,486.30 financial impact shown above represents six (6) months of expenditures that will be encumbered through the end of this fiscal year. The remaining \$32,486.30 for the last six (6) months of the contract will be requested during the normal budget process.

**RECOMMENDATION:**

Staff recommends approval of the motion as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Price Sheet