

# ▶ Maximo

311, Work Orders & Preventative Maintenance



## How it works

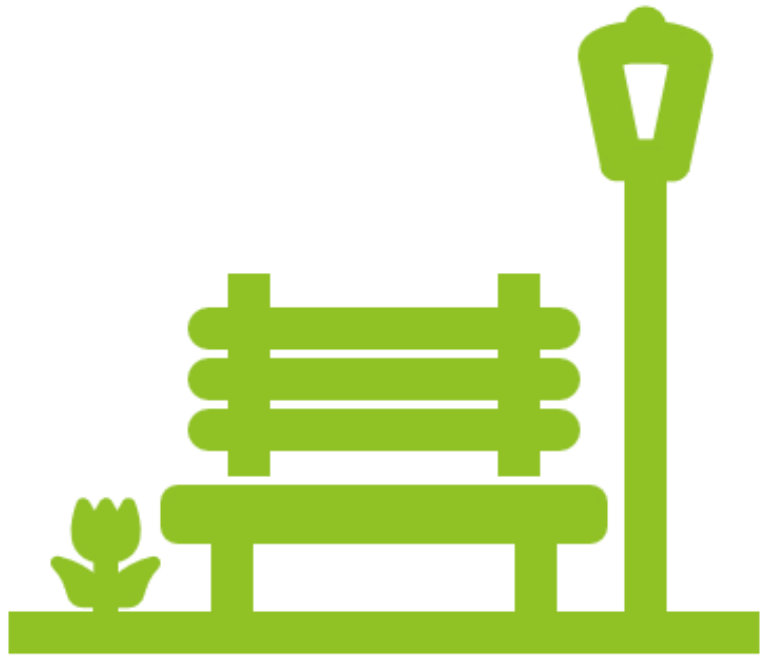


# 311 work Orders

The 311 work orders will appear on the Maximo dashboard for monitoring and action.

Subsequently, the planner/scheduler sends an email to the appropriate department to initiate corrective actions needed.

Once the work order has been completed, planner/scheduler proceeds to formally close out the active work order.



# Preventative Maintenance

- ▶ Planner/scheduler has implemented various preventative maintenance annual, monthly, weekly, and daily plans into Maximo for the various assets that Parks and Recreation maintains.
- ▶ These preventative maintenance inspections are automatically generated into Maximo, and are assigned to the appropriate personnel to perform the inspections.