



Commitment & Contract
System

Coastal Bend Council of Governments

[User Guide](#) [Admin](#) [Account Info](#) [Logout](#)

[Print](#)

ESC-20 Participation Commitment for 2018-2019

COOPERATIVE NAME:

Commercial Food Service Purchasing

DESCRIPTION:

Cooperative offering procurement services for school food service operations. Utilizes the collective buying power of members through an annual bid process open to vendors and manufacturers in order to solicit pricing for the upcoming bid term. In addition we provide training, resources and exceptional customer service to help manage your child nutrition program. Detailed information available at www.esc20.net/TEXAS20.

District Name: Coastal Bend Council of Governments

County/District Number: -

ESC-20 WILL:

- Provide a resolution to be approved by the organization's governing body for ESC -20 to act on its behalf in soliciting proposals
- Revise specifications each year
- Provide members with procurement timeline schedule
- Prepare and combine quantity request forms received from members for each proposal
- Request pricing for food service related items meeting the specified quantity
- Conduct Award Meetings
- Abide by bid laws
- Enter proposals for tabulation and evaluation
- Assist in sampling required bid items following award meeting
- Develop award information forms for member use
- Send award information to vendors
- Develop system for gathering evaluation information from members on vendor performance and product quality
- Provide comparison information with previous awards to evaluate effectiveness of proposals
- Provide order guides with awarded items
- Provide technical assistance to coop members
- Provide customized trainings
- Coordinate Fall cluster meetings
- Provide technical assistance on utilizing commodity processing pounds
- Maintain current website
- Host annual Food, Products and Services showcase
- Includes membership for the participation in PACE Purchasing Cooperative

THE LOCAL EDUCATION AGENCY (LEA) WILL:

- Ensure an approved resolution to participate in Cooperative is on file with ESC-20
- Designate an organization employee to serve as a liaison with ESC-20 for each of the selected options below
- Provide release time for meetings, proposal openings, and testing assistance as needed
- When requested and agreed, provide work space and additional employees to assist with testing
- Identify delivery location within organization on purchase orders
- Prepare purchase orders for items awarded on proposals
- Ensure timely payments to vendors who receive proposal awards
- Provide ESC-20 with evaluation forms regarding vendor and product concerns
- Purchase awarded items for current school year
- Utilize the TEXAS 20 website for the most current information
- Evaluate purchased velocity of items and commit to quantities for upcoming bid term
- Maintain confidentiality of all information discussed in bid award meetings
- Follow TDA/USDA procurement regulations and practice ongoing Contract Management (if applicable)
- Attend two meetings annually if selected to participate in the Advisor Group
- Complete and submit FND-101 (TDA Certificate of Authority) form to allow coop access to view contract in TX-UNPS (if applicable)

PRICING STRUCTURE:

The TEXAS 20 Purchasing Cooperative is a totally self-funded entity. To provide this revenue, a fee of .0085 cents of each \$1 purchased is charged through a Vendor Administration Fee. This fee is collected directly from the awarded vendors. Members, even though incurring the fee indirectly, pay no direct fee to the Cooperative for participation.

ESC-20 CONTACT DETAILS:

Name : Jennifer Tinney

Email : jennifer.tinney@esc20.net

Phone #: 210 370-5491

***This Agreement depends upon the continued availability of designated grant funds and expenditure authority from the grantor agency for this purpose. The agreement only becomes effective upon the District's receipt of the Notice of Grant Award from the awarding agency, if funding is through a grant award. If for any reason the granting agency fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds reductions or state funds reductions, this Agreement may be terminated by the District. Termination for any of these reasons is not a default by the District nor does it give rise to a claim against the District.



**Commitment & Contract
System**

Coastal Bend Council of Governments

[User Guide](#) [Admin](#) [Account Info](#) [Logout](#)

Commitments Selected

Commitment For: 2018-2019

STATUS	Commitment Forms	Group	PRICE	Saved By	Submitted By
Submitted	Commercial Food Service Purchasing	Texas20 Purchasing Cooperative		John Buckner	John Buckner
STATUS Total:			\$0.00		
Grand Total			\$0.00		
Export to Excel					1 - 1

[\(Return\)](#)