



AGENDA MEMORANDUM

First Reading for the City Council Meeting of November 27, 2018
Second Reading for the City Council Meeting of December 04, 2018

DATE: November 27, 2018

TO: Keith Selman, Interim City Manager

FROM: Gina Sanchez, Marina Superintendent
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Electrical Pedestals for the Repair of the Municipal Marina Morf Pier

CAPTION:

Ordinance authorizing the purchase of 60 electrical pedestals for Morf Pier from HydroHoist Marine Group, dba HyPower, of Claremore, Oklahoma, in the amount of \$51,325.42; appropriating the funds from the unreserved fund balance of the Marina Fund; and amending the budget.

PURPOSE:

The purpose of this ordinance is to approve the purchase of electrical pedestals for the repair of the Municipal Marina Morf Pier.

BACKGROUND AND FINDINGS:

The Municipal Marina Morf Pier located on Coopers Alley L-Head was damaged in 2017 by Hurricane Harvey. The insurance claim funds for the damages to the Morf Pier recently became available. Marina staff will replace the damaged electrical pedestals with original replacement products which are designed with the greatest durability for a highly corrosive environment. It is important to replace the damaged pedestals with original products for ease and efficiency of maintenance as well to match appearance.

This is a sole source purchase. HyPower, a division of HydroHoist Marine Group Inc., is the sole source manufacturer and supplier of the existing electrical pedestals.

ALTERNATIVES:

Not applicable

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Municipal Marina

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2018-2019	Current Year	Future Years	TOTALS
Line Item Budget	\$51,325.42	\$0.00	\$51,325.42
Encumbered/Expended Amount	\$0.00	\$0.00	\$0.00
This item	\$51,325.42	\$0.00	\$51,325.42
BALANCE	\$0.00	\$0.00	\$0.00

Fund(s): Marina Funds

Comments:

RECOMMENDATION:

Staff recommends approval of the ordinance as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Price Sheets