



AGENDA MEMORANDUM

First Reading Ordinance for the City Council Meeting of November 15, 2016
Second Reading Ordinance for the City Council Meeting of December 13, 2016

DATE: October 18, 2016

TO: Margie C. Rose, City Manager

THRU: Annette Rodriguez, M.P.H., Director of Public Health
Annetter@cctexas.com
361.826.7205

FROM: William Milan Uhlarik, M.B.A., A.R.M., Assistant Director of Public Health
Williamu2@cctexas.com
361.826.1348

Ordinance accepting an amendment to the Health Promotions and Chronic Disease Prevention/Texas Healthy Communities (HPCDP/TXHC) grant in the amount of \$50,000, and appropriation of the funds for the contract period October 1, 2016 through September 30, 2017; and ratifying acceptance of the grant agreement to begin October 1, 2016.

CAPTION:

Ordinance authorizing the City Manager or designee to execute all documents necessary to accept an amendment to a grant contract for the Health Promotions and Chronic Disease Prevention/Texas Healthy Communities (HPCDP/TXHC) grant in the amount of \$50,000.00, increasing the total amount to \$100,000.00, from the Texas Department of State Health Services in the No. 1066 Health Grants Fund to provide funds to implement systems and strategies that address one or more Texas Healthy Communities priority indicators for the amended contract period October 1, 2015, through September 30, 2017; appropriating the increased grant amount; and ratifying acceptance of the amended grant agreement to begin October 1, 2016.

PURPOSE:

To provide funding for the Health Department to implement targeted and evidence-based community systems and environmental change strategies that address one or more of the following Texas Healthy Communities (TXHC) Priority Indicators:

- Indicator 1: Physical Activity
- Indicator 2: Nutrition
- Indicator 3: Breastfeeding
- Indicator 4: Schools
- Indicator 5: Worksites
- Indicator 6: Comprehensive Tobacco Control
- Indicator 7: Cardiac and Stroke Response
- Indicator 8: Health Care Quality

The Health Department will also work with a local public/private planning group to plan and implement the identified strategies.

BACKGROUND AND FINDINGS:

The following performance measures will be used to assess, in part, the Health Department's effectiveness in providing services required by the grant:

1. Develop, complete and submit a Project Work Plan in conjunction with DSHS. The Work plan must include objectives with supporting activities that address indicators identified in the FY 2015 TXHC assessment as needing improvement. A Project Work Plan Draft must be submitted, reviewed and approved by DSHS prior to the final version submission date. The Project Work Plan draft must be submitted to DSHS on or before October 15, 2015 and the final Project Work Plan submission is due to DSHS on or before October 30, 2015.
2. Develop and submit an Evaluation Plan to DSHS. An Evaluation Plan Draft must be reviewed and approved by DSHS prior to the final version submission date. The Evaluation Plan Draft must be submitted on or before November 16, 2015 and the final Evaluation Plan version is due to DSHS on or before November 30, 2015.
3. Submit an Interim Progress Report Draft to DSHS for review on or before March 17, 2016. The Report will include summary of all items/activities conducted to date; detailed description of progress toward achieving objectives and activities; and barriers. Submission of the final Interim Report must fully address any feedback from DSHS based on the draft Interim Report and must be submitted on or before March 31, 2016.
4. Conduct, complete and submit the Texas Healthy Communities Assessment Draft in the Performance Management and Tracking System by May 16, 2016. DSHS will review and approve Draft submission prior to submission of final report in Performance Management and Tracking System (PMATS) on or before May 29, 2016.
5. Submit a Final Progress Report Draft to DSHS for review and approval on or before August 31, 2016. Report will include summary of all items/activities conducted to date; detailed description of progress toward achieving objectives and activities; plans for sustaining activities once funding has ended; and barriers/lessons learned. Submission of Final Report must fully address any feedback from DSHS based on draft final report and must be submitted on or before September 14, 2016.
6. Participate in twelve (12) monthly feedback calls (monthly project status reports) with DSHS Program to be conducted on or before the following dates: October 31st, November 28th, December 31st, January 30th, February 27th, March 31st, April 30th, May 29th, June 30th, July 31st, August 31st, and September 30th. Contractor will submit written monthly reports as directed by DSHS.

ALTERNATIVES:

Refuse the grant and not provide the services required under the grant.

OTHER CONSIDERATIONS:

None

CONFORMITY TO CITY POLICY:

Council approval required for acceptance of grant and appropriation of grant funds.

EMERGENCY / NON-EMERGENCY:

Non-Emergency. This item requires two readings and ratification of the grant contract to begin October 1, 2016.

DEPARTMENTAL CLEARANCES:

Corpus Christi-Nueces County Public Health District
Legal Department
Finance - Federal Grants and Office of Management and Budget.

FINANCIAL IMPACT:

☒ Operating ☒ Revenue ☐ Capital ☐ Not applicable

Fiscal Year: 2017	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item		\$50,000		\$50,000
BALANCE		\$50,000		\$50,000

Fund(s): Grant

Comments:

The grant does not require a cash or in-kind match by the City.

RECOMMENDATION:

Staff recommends approval of this agenda item.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Contract No. 2016-003808-00 Amendment #03