



AGENDA MEMORANDUM

Future Item for the City Council Meeting of May 30, 2017
Action Item for the City Council Meeting of June 13, 2017

DATE: May 30, 2017

TO: Margie C. Rose, City Manager

FROM: Jim Davis, Director of Fleet Maintenance
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Purchase of four Kubota RTV 900 Series for Parks and Recreation and Utilities
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CAPTION:

Motion approving the purchase of four Kubota RTV 900 Series from Kubota Tractor Corporation, from Torrance, California, based on the cooperative purchasing agreement with Texas Local Government Purchasing Cooperative, dba BuyBoard for the total amount not to exceed \$62,923.16. Funds are budgeted in FY2016-2017.

PURPOSE:

This item is to approve the purchase of four Kubota RTV 900 Series for Park and Recreation and Utilities Departments.

BACKGROUND AND FINDINGS:

All four Kubota RTV 900 Series will be replacements for existing equipment. One will be used by the Water Department at the Wesley Seale Dam, replacing a 14 year old unit. One will be used at the Oso Wastewater Plant replacing a four year old unit. Although the unit is four years old, the unit is heavily corroded due to the location and corrosive

nature of the environment at the Oso Plant. The final two will be used by the Park and Recreation Department at North Beach replacing a 12 year old unit and a 10 year old unit which are highly corroded.

ALTERNATIVES:

No alternatives

OTHER CONSIDERATIONS:

None

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Fleet Maintenance Services, Park & Recreation, and Utilities

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2016-2017	Current Year	Future Years	TOTALS
Line Item Budget	\$292,014.02	\$0.00	\$292,014.02
Encumbered / Expended Amount	\$87,886.63		\$87,886.63
This item	\$62,923.16	\$0.00	\$62,923.16
BALANCE	\$141,204.23	\$0.00	\$141,204.23

Fund(s): Water, Wastewater, and General

Comments: None

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet