ETHICS COMMISSION

One (1) vacancy with term ending 9-30-2026. (Members are appointed by two-thirds vote of the full Council).

Duties

The Ethics Commission, in addition to having jurisdiction over complaints involving any "city official", are to prepare and publish pamphlets and other materials explaining the duties of individuals subject to the code of ethics; review all statements and reports filed with the city; annually review the code of ethics and make appropriate recommendations to the City Council; review all public opinions related to the code of ethics that are issued by the city attorney; prepare and disseminate a report listing all campaign contributions and expenditures for each candidate within 30 days following the deadline for filing the last campaign finance reports for each City Council election. The Commission shall have such meetings as may be necessary to fulfill its responsibilities. The chairperson or any three (3) members may call a meeting provided that reasonable notice is given to each member. The Commission shall meet at least once a year. The date of the annual meeting shall be in September. The Commission shall comply with the Texas Open Meetings Act.

Composition

Nine members appointed by a **two-thirds vote of the full Council**. Nominations are to be solicited from a wide variety of professional and community organizations in the City, but interested individuals may also submit their names for consideration. Members shall hold office for three-year terms commencing October 1. No holding over is permitted except as expressly provided in the Code of Ethics. The Commission shall elect a Chairperson and a Vice-Chairperson.

Creation/Authority
Section 2-320, Code of Ordinances; Ordinance
No. 20781, 9/19/89, Ord. 023460, 10-13-98;
Ord. No. 024614 - 10/9/01.

Meets3rd Thursday of the month, 5:30 p.m., City
Hall, Fifth Floor - ACM Conference Room.

Member sizeTerm length / limitLiaison93 years / 6 yearsDiamond Gallegos

					Appointing		
Name	District	Term	Appt. date	End date	Authority	Position	Status
Sulakshana Modak	District 5	1	9/5/2023	9/30/2026	City Council		Resigned
David J. Bendett	District 4	1	1/14/2020	9/30/2024	City Council		Active
Laura M. Commons	District 2	1	9/14/2021	9/30/2024	City Council		Active
Kamlesh Bhikha	District 1	Partial	5/9/2023	9/30/2024	City Council		Active
Kent L. Teague	District 3	1	9/13/2022	9/30/2025	City Council		Active
Dane F. Fuller	District 5	1	9/13/2022	9/30/2025	City Council	Chair	Active
Trevor H. Mauck	District 2	1	9/13/2022	9/30/2025	City Council		Active
Ed Bennett	District 5	2	9/15/2020	9/30/2026	City Council		Active
Rick Barrera	District 5	1	9/5/2023	9/30/2026	City Council		Active

ETHICS COMMISSION

Applicants

Name	District	Status
Kimberly K. Ballenger	District 5	Applied
Adam R. Copeland	District 5	Applied
Vanessa M. Garcia	District 3	Applied
Candace S. Hart	District 4	Applied
Kristen Heslip	District 3	Applied

Profile	•					
Mrs. Prefix	Kimberly First Name		K Middle Initial	Ballenger Last Name		
Email Addre	SS					
Street Addre	ess					
Corpus	Christi				TX	78414
City	,				State	Postal Code
Primary Pho	ne	Alternate Phon	e			
What d	listrict do you live	in? *				
▽ Dist	rict 5					
Curren	t resident of the Ci	ity of Corpus Ch	risti?			
ه Yes	r No					
If yes,	how many years?					
52						
Self Em	ployed	Owner Job Title				
Work A	Address - Street Ad	Idress and Suite	Number			
8205 Ra	adial Court					
Work A	Address - City					
Corpus	Christi					
Work A	Address - State					
Texas						
Work A	ddress - Zip Code					
78414				and a minimum of a management of an Arthrophysical Property and Arthrophys		

Work Phone
(361) 331-7864
Work E-mail address
Kimberly@TacticsMatter.com
Preferred Mailing Address
Which Boards would you like to apply for?
ETHICS COMMISSION: Submitted
Interests & Experiences
Are you a Nueces County registered voter?
r Yes ⊂ No
Do you currently serve on any other City board, commission or committee at this time? If so, please list:
No I do not.
Education, Professional and/or Community Activity (Present)
AAS Management Development, BBA General Business, MPA Criminal Justice, Certificate in Homeland Security, Certified Firearms Instructor (NRA & USCCA) and Rotary Club of Corpus Christi.
If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)
N/A
Why are you interested in serving on a City board, commission or committee?
I have a genuine love and commitment to this community and I truly want to see it thrive and become the best to can be for generations to come. Now that my youngest son has left for college and we are a Proud Aggie Family I now have the time to do my part to work in this community.
Upload a Resume
Are you an ex-Officio member of a City Board, commission or committee?
r Yes r No

Are you a current candidate in an election for a non-city public office?
r Yes r No
Do you currently serve as an elected official for a non-city public office?
r Yes € No
Will you seek re-election to the non-city public office? If not in a non- city public office, please enter N/A
N/A
Demographics
Gender
▼ Female
Code of Ethics - Rules of Conduct/Conflicts of Interest
Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?
r Yes r No
Do you, your spouse, your business or your spouse's business have a City contract?
r Yes r No
Does your employer or your spouse's employer have a City contract?
r Yes r No
Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?
r Yes r No
Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?
c Yes c No
Do you or your spouse have a pending claim, lawsuit or proceeding against the City?
r Yes r No

f you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.
I/A
Board-specific questions (if applicable)
tuestion applies to multiple boards Are you willing to provide an Annual Report of Financial Information as required by the Cod of Ethics?
· Yes r No
/erification
emication

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

✓ I Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

□ Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

Kimberly K. Ballenger



ADDRESS

8205 Radial Court Corpus Christi, TX 78414

PHONE

361.331.7864

EMAIL



AFFILIATIONS

Gold Star Wives of America, Inc. September 2008

Military Officers Association of America, Inc. September 2008

National Rifle Association June 2014

Rotary Club of Corpus Christi June 2023

Corpus Christi Aggie Moms August 2023

EXPERIENCE

OCTOBER 2020 - PRESENT

Owner of Tactics Matter, LLC

Corpus Christi, TX

Serve as the visionary leader responsible for the overall direction and growth of Tactics Matter which demands an in-depth knowledge of firearm regulations and industry standards, strong leadership skills and a commitment to quality. As a certified firearms instructor I have very strong communication and interpersonal skills that allow me to teach to diverse audience with a passion for teaching and empowering women in a supportive environment.

DECEMBR 2003 - PRESENT

Real Estate Investor/Property Manager with K.K. Ballenger Investments, LLC

Corpus Christi, TX

Responsible for overseeing and managing properties and implementing strategies to maximize returns. This multifaceted role requires strong financial analysis, excellent negotiation, communication, ability to make strategic decisions and adapt to changing market conditions.

APRIL 2003 - MAY 2023

Stay At Home Mom

Various Duty Stations within the United States

Managed all aspects of the Ballenger home, ensuring the well-being, education and support of our two children, balanced finances, upkeep of the home, developed strong organizational and multitasking skills in a dynamic and ever changing environment as the wife of a United States Naval Officer.

JANUARY 2009 - JANUARY 2023

Volunteer with Boy Scouts of America

Corpus Christi, TX

Contributed to the development and enrichment of children and young adults through the scouting programs. This role involves fostering character development, leadership skills and outdoor experiences in a supportive and educational environment. I served as Den Leader, Pack Activities Chair, Pack Treasurer, Cubmaster, District Membership Chair, Assistant District Trainer, Committee Chair, Recruiter, Committee Chair, Unit Commissioner, Shooting Sports Committee Member, District Eagle Board Chair and served on the Council's Executive Board.

EDUCATION

Certificate in Homeland Security

Texas A & M University - Corpus Christi, TX December 2020

Master of Public Administration: Criminal Justice

Texas A & M University - Corpus Christi, TX December 1997

Associate in Applied Science: Management Development

Del Mar College - Corpus Christi, TX December 1995

Bachelor of Business Administration

Texas A & M University - Kingsville, TX December 1993

Profile			***	
Adam	<u>R</u>	Copeland		
First Name	Middle Initial	Last Name	_	
Email Address				
Street Address				
Corpus Christi			TX	78414
City			State	Postal Code
What district do you live in	? *			
□ District 5				
Current resident of the city	?			
c Yes c No				
If yes, how many years?				
6				
Primary Phone	Alternate Phone			
Lexington Baptist Church	Senior Pas	stor		
Work Address - Street Addr		Number		
3525 SPID				
Work Address - City				
Corpus Christi				
Work Address - State				
TX				
Work Address - Zip Code				
78415				

Work E-mail address
Preferred Mailing Address
Which Boards would you like to apply for?
ETHICS COMMISSION: Submitted
Interests & Experiences
Are you a registered voter?
r Yes r No
Do you currently serve on any other City board, commission or committee at this time? If so please list:
No
Education, Professional and/or Community Activity (Present)
B.A. in Biblical Studies; M.A. in Cross-Cultural Ministry; M.Div. in Missions. Veteran-United States Marine Corps.
Why are you interested in serving on a City board, commission or committee?
I want to take an active role in serving our community and ensuring that our leaders are held to high more standards.
Are you an ex-Officio member of a City Board, commission or committee?
r Yes r No
No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?
r Yes r No
Are you a current candidate in an election for a non-city public office?
c Yes c No
Do you currently serve as an elected official for a non-city public office?
c Yes c No

Will you seek re-election to the non-city public office? If not in a non- city public office, please enter N/A
N/A
Demographics
Gender
Code of Ethics - Rules of Conduct/Conflicts of Interest
Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?
r Yes r No
Do you, your spouse, your business or your spouse's business have a City contract?
r Yes r No
Does your employer or your spouse's employer have a City contract?
r Yes r No
Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?
r Yes r No
Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?
r Yes r No
Do you or your spouse have a pending claim, lawsuit or proceeding against the City?
r Yes r No
If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.
N/A
Board-specific questions (if applicable)

Question applies to multiple boards

Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?

r Yes r No

Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

✓ I Agree

City Code Requirement - Attendance

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□ Agree

Consent for Release of Information

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✓ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

□ Agree

Profile				
Vanessa	M	Garcia		
First Name	Middle Initial	Last Name		
Email Address				
Street Address				
			TV	70440
Corpus Christi			TX State	78413 Postal Code
What district do you live in? *				
what district do you live in:				
District 3				
Current resident of the city?				
r Yes r No				
If yes, how many years?				
12				
Primary Phone	Alternate Phone	Marian Manian Marian Marian Marian Marian Marian Marian Marian Marian Ma		
Talen Energy - Barney Davis				
Energy Center	Engineer			
Employer	Job Title			
Work Address - Street Addres	s and Suite	Number		
4301 Waldron Rd				
Work Address - City				
Flour Bluff				
Work Address - State				
Tx				
Work Address - Zip Code				
78418				

Work Phone
3619395032
Work E-mail address
Vanessa.Garcia@talenenergy.com
Preferred Mailing Address
₩ Home/Primary Address
Which Boards would you like to apply for?
ETHICS COMMISSION: Submitted
Interests & Experiences
Are you a registered voter?
r Yes r No
Do you currently serve on any other City board, commission or committee at this time? If so, please list:
No
Education, Professional and/or Community Activity (Present)
Bachelor's Degree in Electrical and Computer Engineering from Baylor University, 15 years total engineering experience in coal fired power plants, and natural gas fired combined cycle power plants,
If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)
1) Ethics Commission, 2) Planning Commission
Why are you interested in serving on a City board, commission or committee?
Any governing body is prone to corruption without proper checks and balances. I would like to be part of the community voice at the table. One of my mentors once told me, "You don't to complain if you're not willing to put any skin in the game". So this is me putting skin in the game. I would like to learn from the community leaders around me. I want to learn how the city boards and commissions function; and I would like to be part of the group that helps shape the direction of this city.
Are you an ex-Officio member of a City Board, commission or committee?
r Yes r No

board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?
r Yes r No
Are you a current candidate in an election for a non-city public office?
c Yes r No
Do you currently serve as an elected official for a non-city public office?
r Yes r No
Will you seek re-election to the non-city public office? If not in a non- city public office, please enter N/A
N\A
Demographics
Gender
Code of Ethics - Rules of Conduct/Conflicts of Interest
Do you represent any person or organization in any claim or lawsuit or proceeding involvin the City?
r Yes r No
Do you, your spouse, your business or your spouse's business have a City contract?
r Yes r No
Does your employer or your spouse's employer have a City contract?
r Yes € No
Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?
r Yes r No
Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?
r Yes ┍ No

No person shall be appointed by the Mayor or Council Members to serve on more than one

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?
r Yes r No
If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.
N/A
Board-specific questions (if applicable)
Question applies to multiple boards Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?
r Yes r No
Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION, CORPUS CHRISTI B CORPORATION, PLANNING COMMISSION Are you a registered voter?
r Yes r No
Verification

City Code Requirement - Residency

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✓ I Agree

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I Agree

Consent for Release of Information

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✓ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

Submit Date: Nov 22, 2023

Application for a City Board, Commission, Committee or Corporation

Profile						
Ms. Prefix	Candace First Name		S Middle Initial	Hart Last Name		
Email Addre	ss					
Street Addre	ss					
Corpus	Christi				TX State	78414 Postal Code
Primary Pho	ne	Alternate Phone				
What d	istrict do you live ir	า? *				
Disti	rict 4			A 10.		
Curren	t resident of the Cit	y of Corpus Chri	sti?			
r Yes	، No					
If yes,	how many years?					
8						
	HS Librarian	N/A				
Work A	Address - Street Add	Job Title dress and Suite N	lumber			
N/A						
Preferr	ed Mailing Address					
∀ Hom	ne/Primary Address					
Which	Boards would you l	ike to apply for?				
ETHICS	COMMISSION: Subr	nitted				

Interests & Experiences

Are you a Nueces County registered voter?
r Yes r No
Do you currently serve on any other City board, commission or committee at this time? If so, please list:
No I do not.
Education, Professional and/or Community Activity (Present)
BS - Pratt University, Brooklyn NY School Library Certification - Queens College, Charlotte NC MA - UTDallas - Richardson TX New Neighbors League of Corpus Christi, Past President Texas Retired Teachers Association San Antonio Retired Teachers Association, Past Executive Board member Past Library Board member, vice-chair and chair.
Why are you interested in serving on a City board, commission or committee?
I am a concerned citizen who believes that ethics needs to be enforced in our government. I applaud the service of individuals who are willing to step up and become involved in their community and I have always tried to be one of these people. I consider myself to be a citizen with high moral and ethical values and who believes in the values and promises of our constitution. I vote in every primary and general election because I see this as a requirement to be a good citizen.
Are you an ex-Officio member of a City Board, commission or committee?
r Yes r No
No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?
ç Yes ⊂ No
Are you a current candidate in an election for a non-city public office?
r Yes r No
Do you currently serve as an elected official for a non-city public office?
r Yes r No
Will you seek re-election to the non-city public office? If not in a non- city public office, please enter N/A
N/A
Demographics

Gender
▽ Female
Code of Ethics - Rules of Conduct/Conflicts of Interest
Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?
r Yes r No
Do you, your spouse, your business or your spouse's business have a City contract?
c Yes c No
Does your employer or your spouse's employer have a City contract?
r Yes r No
Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?
r Yes r No
Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?
r Yes r No
Do you or your spouse have a pending claim, lawsuit or proceeding against the City?
r Yes r No
If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.
N/A
Board-specific questions (if applicable)

Question applies to multiple boards

Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?

r Yes r No

Verification

City Code Requirement - Residency

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I Agree

City Code Requirement - Attendance

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I Agree

Consent for Release of Information

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✓ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

Submit Date: Nov 07, 2023

Profile			
Kristen First Name	Heslip Last Name		
Email Address			
Street Address			
Corpus Christi		TX State	78417 Postal Code
Primary Phone	Alternate Phone	•	
What district do you live in? *			
□ District 3			
Current resident of the City of	Corpus Christi?		
r Yes r No			
If yes, how many years?			
40			
Refinery Terminal Fire Company	Dispatcher Job Title		
Work Address - Street Address	s and Suite Number		
1001 McBride Ln			
Work Address - City			
Corpus Christi			
Work Address - State			
Texas			
Work Address - Zip Code			
78407			

Work Phone
361-885-7000
Work E-mail address
Kristen.Heslip@rtfc.org
Preferred Mailing Address
Which Boards would you like to apply for?
ETHICS COMMISSION: Submitted
Interests & Experiences
Are you a Nueces County registered voter?
r Yes r No
Do you currently serve on any other City board, commission or committee at this time? If so, please list:
I do not currently serve on any city boards or committees. I do serve as Luncheon Chairperson with Junior League of Corpus Christi
Education, Professional and/or Community Activity (Present)
Graduated from Mary Carroll High School in 2001. 2005 - 911 Emergency Dispatcher with The City of Corpus Christi 2013 - 911 Dispatch Supervisor with the City of Corpus Christi 2017 - Crisis Management Dispatcher Refinery Terminal Fire Company Leadership Corpus Christi Class 52 Volunteer with Big Brother Big Sisters of The Coastal Bend Junior League of Corpus Christi active member
If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)
Port of Corpus Christi Authority 2. Ethics
Why are you interested in serving on a City board, commission or committee?
Serving on either board allows me to contribute directly to the betterment and well being of our community. I feel serving on a board can be a valuable learning experience which allows me to gain insights into local governance, decision making processes and community dynamics.
Upload a Resume
Are you an ex-Officio member of a City Board, commission or committee?
c Yes c No

board, commission, committee or corporation at the same time. If you currently serve as voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?	
r Yes r No	
Are you a current candidate in an election for a non-city public office?	
r Yes r No	
Do you currently serve as an elected official for a non-city public office?	
r Yes r No	
Will you seek re-election to the non-city public office? If not in a non- city public office, please enter N/A	
Na	
Demographics	
Gender	
▽ Female	
Code of Ethics - Rules of Conduct/Conflicts of Interest	-
Do you represent any person or organization in any claim or lawsuit or proceeding involve the City?	/ing
c Yes c No	
Do you, your spouse, your business or your spouse's business have a City contract?	
r Yes r No	
Does your employer or your spouse's employer have a City contract?	
r Yes € No	
Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?	
r Yes r No	
Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?	
r Yes ┍ No	

No person shall be appointed by the Mayor or Council Members to serve on more than one

Do you or your sp	ouse have a pending claim, lawsuit or proceeding against the City?
r Yes r No	
=	s" to any of the questions above, please explain or ask to speak with the tment. If you answer "NO" to all questions above, please enter N/A.
N/A	
Board-specific q	uestions (if applicable)
For Port of CC) A	of corpus christi authority of nueces county, tx re you a resident of the Port Authority district and an elector* of Nueces
(For Port of CC) A County?	
(For Port of CC) A County? ・ Yes こ No Question applies to PORT (
(For Port of CC) A County? 「Yes C No Question applies to PORT ((For Port of CC) H	re you a resident of the Port Authority district and an elector* of Nueces of Corpus Christi Authority of Nueces County, TX
(For Port of CC) A County? F Yes C No Question applies to PORT ((For Port of CC) H F Yes C No	re you a resident of the Port Authority district and an elector* of Nueces of CORPUS CHRISTI AUTHORITY OF NUECES COUNTY, TX ave you been a resident of Nueces County for at least 6 months?

Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

▼ I Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

✓ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

HESLIP, KRISTEN R.

OBJECTIVE

To use my diverse skills to transcribe data from voice or paper copy onto a computer document.

PROFESSIONAL ACHIEVEMENTS

TRANSCIPTION

Transcription Foundations

VOLUNTEERING

Fundraising for American Heart Association 2020-2022

Big Brothers Big Sisters of Coastal Bend

Junior League of Corpus Christi

Corpus Christi Professional Women for Good

LEADERSHIP

Certificate: Supervision Skills BMGT 1018

Certificate: Empower, Coach and Honor Staff BMGT 1003 Certificate: Recognize Employees Each and Every Day

Certificate: An Effective Leader's Guide to Time Management Certificate: Build Win-Win Relationships With Your Team

Certificate: Valuing Diversity

Certificate: Succeed as a Supervisor Certificate: Supporting Employees

SKILLS

Use of Microsoft Programs; Word, Excel, PowerPoint and Outlook

Ability to communicate well through writing

Ability to communicate face to face

Ability to maneuver different computer programs

Great Customer Service

Manages time well on a day to day basis

Leadership

Able to collaborate with different teams and/departments

Adapts easily to change

Problem Solving

Fundraising Skills

Types 45+ words per min

Responsible employee

WORK HISTORY

CRISIS MANAGEMENT DISPATCHER, REFINERY TERMINAL FIRE COMPANY, CORPUS CHRISTI, TX

2/6/2017 - Present

911 DISPATCH SUPERVISOR, CITY OF CORPUS CHRISTI POLICE DEPARTMENT, CORPUS CHRISTI,

TX

2/5/2012 - 2/5/2017

911 DISPATCHER, CITY OF CORPUS CHRISTI POLICE DEPARTMENT, CORPUS CHRISTI, TX

2007-2/5/2012

911 CLERK, CITY OF CORPUS CHRISTI POLICE DEPARTMENT, CORPUS CHRISTI, TX

2/5/2005-2007

CUSTOMER SERVICE REP, FIRST DATA ENTERPRISES, CORPUS CHRISTI, TX

08/2004-2/2005

CUSTOMER SERVICE REP, GLOBE LIEF INSURANCE, OKLAHOMA CITY, OK

06/2003-07/2004

CUSTOMER SERVICE REP, APAC CUTOMER SERVICE, OKLAHOMA CITY, OK

05/2003-06/2003

CUSTOMER SERVICE REP, APAC CUTOMER SERVICE, CORPUS CHRISTI, TX

05/2001-05/2003

CASHIER, MELROSE FASHIIONS, CORPUS CHRISTI, TX

09/2001-01/2002

EDUCATION

HIGH SCHOOL DIPLOMA, MARY CARROLL HIGH, CORPUS CHRISTI TX, 1996-2001

GPA:3.0

REFERENCES

KYLE CHARLES

Dispatcher, Refinery Terminal Fire Company

608-217-0110

ANNAMELLY ORTIZ

Police Officer, Austin Community College

361-815-3153