



AGENDA MEMORANDUM

Action Item for the City Council Meeting July 19, 2022

DATE: July 19, 2022

TO: Peter Zaroni, City Manager

FROM: Charles Mendoza, Director of Asset Management
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<p style="text-align: center;">Service Agreement for Plumbing Services and Repairs for Asset Management Department</p>

CAPTION:

Motion authorizing a three-year service agreement with #1 Reliable Smart Plumbing Inc., of Corpus Christi, in an amount not to exceed \$417,000.00, for plumbing services and repairs for Asset Management, with FY 2022 funding of \$46,333.33 from the Facility and Property Management Fund.

SUMMARY:

This is a motion to approve a service agreement with #1 Reliable Smart Plumbing Inc., of Corpus Christi, to perform installation of sanitary plumbing systems and repair of existing plumbing systems to City owned facilities. These services are necessary to maintain the integrity of plumbing systems throughout City Facilities. The services will be provided on an as needed basis.

BACKGROUND AND FINDINGS:

The contractor shall provide installation of sanitary plumbing systems, along with repairs to all plumbing systems located at different City facilities. The work performed must be accomplished in a manner that meets all applicable specifications, trade standards and provisions, and federal, state, and local codes. Contracts and Procurement conducted a competitive RFB process to obtain bids for a new contract. The City is recommending awarding the contract to #1 Reliable Smart Plumbing, Inc.

PROCUREMENT DETAIL:

The Procurement Division of Finance conducted a competitive Request for Bid process to obtain bids for a new long-term contract. The City received three bids and we are recommending the award to the lowest responsive, responsible bidder, #1 Reliable Smart Plumbing Inc.

ALTERNATIVES:

The alternative is to perform the work in-house. However, the Asset Management Department would have to increase their staff.

FISCAL IMPACT:

The fiscal impact for the first year is \$46,333.33. The department will allocate the required funds as needed. The remaining cost will be budgeted in future years during the annual budget process.

FUNDING DETAIL:

Fund:	5115	Facly & Prop Mg
Organization/Activity:	40300	Facility Management & Maint
Mission Element:	191	
Project # (CIP Only):	N/A	
Account:	530210	Building Maint & Service

RECOMMENDATION:

Staff recommends approval of this motion authorizing a three-year service agreement with #1 Reliable Smart Plumbing Inc., as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement