



AGENDA MEMORANDUM

Future Item for the City Council Meeting of January 8, 2019
Action Item for the City Council Meeting of January 15, 2019

DATE: January 8, 2019

TO: Keith Selman, Interim City Manager

FROM: Kevin Norton, Director of Water Utilities
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Amendment to Pump Repairs and Replacement Service Agreement
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CAPTION:

Motion authorizing an amendment to service agreement No. 1426 for pump service repairs with Smith Pump of Waco, Texas, for a not to exceed amount of \$61,115.00 for a revised contract total not to exceed \$305,575.00.

PURPOSE:

The purpose of this agenda item is to allow a 25% contract price increase of \$61,115.00 for the remaining three months of the contract.

BACKGROUND AND FINDINGS:

The wastewater treatment plants, lift stations, and pump stations rely heavily on its large inventory of pumps to collect and transport water to the treatment plants to be treated, and to prevent spills and overflows which cause damage to the environment and result in fines. Towards the final half of the contract, the wastewater division has experienced an increase in the quantity of pump repairs.

ALTERNATIVES:

None

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This conforms to the City’s purchasing policies and procedures and State statues regulating procurement.

EMERGENCY / NON-EMERGENCY:

Not applicable

DEPARTMENTAL CLEARANCES:

Utilities

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year 2018-2019	Current Year	Future Years	TOTALS
Budget	\$406,957.48	\$0.00	\$406,957.48
Encumbered / Expended Amount	\$228,690.68	\$0.00	\$228,690.68
This item	\$61,115.00	\$0.00	\$61,115.00
BALANCE	\$117,151.80	\$0.00	\$117,151.80

Fund(s): Water Fund

Comments: This increase will cost \$61,115.00, to be paid from FY2018-19 funds.

RECOMMENDATION:

City staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Amendment