



AGENDA MEMORANDUM
Audit Committee Meeting of April 9, 2024

DATE: April 9, 2024
TO: Gil Hernandez, Audit Committee Chair
FROM: George Holland, City Auditor
GeorgeH3@cctexas.com
Office: (361) 826-3660 Mobile: (361) 500-3255

City Auditor's Update

PURPOSE:

Discuss current matters and future items of interest with the Audit Committee.

STAFFING UPDATE:

- Open Auditor Position. Updated City Auditor's Office Org. Chart to include Vacant Auditor and new Quality Assurance (QA) positions. The new QA position has been filled by Cathy Bracken. (Attachment 1)
- Audit Staff Continuing Professional Education (CPE) training update. (Attachment 2)
- The City Auditor received Construction Auditor Certification.

PROJECTS COMPLETED OR IN PROGRESS:

- (Completed) AU24 - 001 Legal Department - Open Records Requests.
- (Completed) Five-Year Follow-Up Audit Findings Dashboard. (Attachment 4)
- (In Progress) AU17- 005 2B Parks and Recreation – Ball Parks and Other Revenue.
- (In Progress) AU22 - 004 Human Resources - Employee Beneficiary Verification.
- (In Progress) AU23 - 003 Engineering and Public Works - Junior Beck Drive.
- (In Progress) AU23 - 005 Engineering and Parks and Recreation – Packery Channel/Sidewalk Restoration.
- (In Progress) AU24- 002 Emergency Management – Disaster Recovery.
- Fraud Prevention Program:
 - Three (3) allegations were submitted through the Fraud, Waste, and Abuse Hotline. Two (2) are currently under review, and one (1) has been closed for 2024. (Attachment 5)

2025 & BEYOND LONG-TERM PLANNING:

- Audit Request: Utility Billing Audit.
- Preliminary stages of planning an educational CAO podcast.

UPDATES FOR CALENDAR YEAR 2024:

- The next Audit Committee Meeting is scheduled for June 18, 2024.

LIST OF SUPPORTING DOCUMENTS:

- City Auditor's Office Organizational Chart (Attachment 1)
- CPE Training Update (Attachment 2)
- Five-Year Follow-Up Audit Findings Dashboard (Attachment 3)
- Fraud, Waste, and Abuse Allegations by category (Attachment 4)
- 2024 Audit Committee Calendar (Attachment 5)