



AGENDA MEMORANDUM

Action Item for the City Council Meeting of February 19, 2013

DATE: February 11, 2013
TO: Ronald L. Olson, City Manager
FROM: Armando Chapa, City Secretary
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Setting Salary for Interim City Auditor

CAPTION:

Motion setting salary for Interim City Auditor Kimberly Houston to be effective on February 18, 2013.

PURPOSE:

Per City Charter Article II, Section 29(a), the City Council shall appoint a City Auditor. The former City Auditor's last day of employment was February 15, 2013. Per the City Code of Ordinances, Chapter 12½, Section 8, at times when a vacancy occurs in the office of the City Auditor, the first principal assistant shall act in the capacity of City Auditor pending the appointment of a new City Auditor. Ms. Kimberly Houston was serving as the first principal auditor at the time of the vacancy in the office of the City Auditor.

Chapter 12½ of the City Code of Ordinances states that the City Auditor's compensation shall be fixed by the City Council. At its meeting on February 7, 2013, the City Council Audit Committee voted unanimously to recommend salary adjustment of \$70,686.00 while Ms. Houston serves as Interim City Auditor, to be retroactive to February 18, 2013, which is the date the City Auditor position became vacant.

BACKGROUND AND FINDINGS:

Not Applicable.

ALTERNATIVES:

Not Applicable.

OTHER CONSIDERATIONS:

Not Applicable

CONFORMITY TO CITY POLICY:

Not Applicable.

EMERGENCY / NON-EMERGENCY:

Not Applicable.

DEPARTMENTAL CLEARANCES:

Legal
City Auditor

FINANCIAL IMPACT:

- Operating Revenue Capital Not applicable

Fiscal Year: 2011-2012	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s):

RECOMMENDATION:

Approval of the Motion as presented.

LIST OF SUPPORTING DOCUMENTS: