

## PLANNING COMMISSION

**One (1) vacancy with terms to 7-31-2024.**

### Duties

The Planning Commission makes and amends a master plan for the physical development of the City; to recommend to the City Council approval or disapproval of proposed changes in the zoning plan; to exercise control over platting or subdividing land within the corporate limits of the city and within an area extending five miles beyond the City limits; to submit annually to the City Manager not less than 90 days prior to the beginning of the budget year a list of recommended capital improvements which, in the opinion of the commission, are necessary or desirable during the forthcoming five-year period; to require information from other departments of the City government in relation to its work; to be responsible to and act as an advisory body to the City Council and to perform such additional duties and exercise such additional powers as may be prescribed by ordinance of the City Council. In addition, members appointed to the Planning Commission are concurrently appointed to the concurrent Beach/Dune Committee (§10-17). This committee reviews applications for master planned development ordinances from applicants seeking beachfront construction, and submits their recommendations to City Council. They also review the location of the dune protection line and beachfront construction line at least once every five years or within 90 days after a tropical storm or hurricane affecting the portion of the coast lying within the City's jurisdiction.

### Composition

Nine (9) members which shall consist of nine registered voters of the City appointed by the City Council for three-year staggered terms. The following organization may appoint an ex-officio, non-voting representative: United States Navy. Members elect a Chair from among its membership at the first regular meeting in August of each year.

### Creation / Authority

City Charter Art. 5, Sec. 1-6. The first Planning Commission ordinance was adopted in 1937 and has been amended several times, the latest amendment being adopted 7-13-68. Sec. 10-17, Code of Ordinances; Ord. 022164, 2-28-95; Ord. 031165 - 06/13/17.

### Meets

Every other Wednesday, City Hall, Council Chambers, 5:30 p.m.

### Member size

9

### Term length / limit

3 years / 6 years

### Liaison

Ruth Bocchino

Name	District	Term	Appt. date	End date	Appointing Authority	Position	Status	Category
Kamran Zarghouni	District 5	2	7/17/2018	7/31/2024	City Council	Chair	Resigned	
Michael M. Miller	District 2	1	7/16/2019	7/31/2024	City Council	Vice-Chair	Active	
Billy A. Lerma	District 1	Partial	2/21/2023	7/31/2024	City Council		Active	
Jahvid R. Motaghi	District 2	1	7/19/2021	7/31/2025	City Council		Active	
Michael C. York	District 4	2	8/1/2019	7/31/2025	City Council		Active	
Mike A. Munoz	District 2	1	3/8/2022	7/31/2025	City Council		Active	
Brian S. Mandel	District 5	2	7/21/2020	7/31/2026	City Council		Active	
Cynthia S. Garza	District 1	2	7/21/2020	7/31/2026	City Council		Active	
Justin Hedrick	District 5	1	2/21/2023	7/31/2026	City Council		Active	
Benjamin Polak		1	N/A	N/A	United States Navy	Ex-Officio, Non-voting	Active	Navy Representative

**PLANNING COMMISSION**

**Applicant List**

<b>Name</b>	<b>District</b>	<b>Status</b>
Sandra Alvarez	District 5	Applied
Roy Benavides III	District 5	Applied
Michael Budd	District 3	Applied
Vanessa M. Garcia	District 3	Applied
Robert O. Guerra	District 5	Applied
Vanessa Ursery	District 5	Applied

# Application for a City Board, Commission, Committee or Corporation

## Profile

MRS SANDRA ALVAREZ  
 Prefix First Name Last Name

[Redacted]  
 Email Address

[Redacted]  
 Street Address

CORPUS CHRISTI TX 78414  
 City State Postal Code

### What district do you live in? \*

District 5

### Current resident of the city?

Yes  No

### If yes, how many years?

64

[Redacted] [Redacted]  
 Primary Phone Alternate Phone

REPUBLIC OF TEXAS CONCRETE & COATINGS, LLC OWNER  
 Employer Job Title

### Work Address - Street Address and Suite Number

6262 WEBER RD., SUITE 103

### Work Address - City

CORPUS CHRISTI

### Work Address - State

TEXAS

### Work Address - Zip Code

78413

**Work Phone**

3618509966

**Work E-mail address**

SALVAREZ@REPUBLICTXCC.COM

**Preferred Mailing Address**

Work Address

**Which Boards would you like to apply for?**

PLANNING COMMISSION: Submitted

**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

NO

**Education, Professional and/or Community Activity (Present)**

BACHELOR OF SCIENCE, TEXAS A&M UNIVERSITY, CORPUS CHRISTI, TX

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

N/A

**Why are you interested in serving on a City board, commission or committee?**

I have been involved in many community projects and activities and believe that with my experience, I bring extra knowledge in the political world, commercial, and community needs that would be beneficial to the Planning Commission. I have had a successful business for eight years and respected as being honest, respectful, and ethical. I am involved with Goodwill Industries and the Del Mar College Foundation.

[Upload a Resume](#)

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

**No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?**

Yes  No

**Are you a current candidate in an election for a non-city public office?**

Yes  No

**Do you currently serve as an elected official for a non-city public office?**

Yes  No

**Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A**

N/A

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## **Demographics**

### **Gender**

Female

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## **Code of Ethics - Rules of Conduct/Conflicts of Interest**

**Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?**

Yes  No

**Do you, your spouse, your business or your spouse's business have a City contract?**

Yes  No

**Does your employer or your spouse's employer have a City contract?**

Yes  No

**Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?**

Yes  No

**Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?**

Yes  No

**Do you or your spouse have a pending claim, lawsuit or proceeding against the City?**

Yes  No

**If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.**

N/A

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**Board-specific questions (if applicable)**

Question applies to multiple boards

**Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?**

Yes  No

Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION,CORPUS CHRISTI B CORPORATION,PLANNING COMMISSION

**Are you a registered voter?**

Yes  No

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**Verification**

**City Code Requirement - Residency**

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

**City Code Requirement - Attendance**

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I Agree

**Consent for Release of Information**

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

**Oath**

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

# Sandra Alvarez

*HUB Certified*

**Alvarez Business Consultants, LLC**

6262 Weber, Suite 103

Office: (361) 850-9966 | Cell: (361) 850-3633

Email: [s.alvarez@alvarezbusinessconsultants.com](mailto:salvarez@alvarezbusinessconsultants.com)

Website: [alvarezbusinessconsultants.com](http://alvarezbusinessconsultants.com)

## PROFESSIONAL SUMMARY

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Professional experience in the following areas: development of relationships with elected officials and key stakeholders within the community while supporting industry by developing a vibrant and healthy- culture of success, public affairs, media relations, crisis communication leadership and grant technical writing. Work directly with State Agencies. Well-versed in Spanish.

## CERTIFICATIONS

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Registered Lobbyist in the State of Texas, 2005-2017

HUB Certified

## EDUCATION

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**Del Mar College**

Corpus Christi, Texas

*Associate of Arts*

**Texas A&M University - Corpus Christi**

Corpus Christ, Texas

*Bachelor of Science*

## RELEVANT EXPERIENCE

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**United Corpus Christi Chamber of Commerce**

Corpus Christi, Texas

*Contract Lobbyist*

January 2017 - May 2017

- Served as public policy legislative advocate for Chamber and regional community while successfully advocating for windstorm, military task force and higher education through SB 277, HB 1587, SB 751 in the 85<sup>th</sup> Legislative Session.
- Built relationships with elected officials that resulted in fair competition in a variety of industries by leading legislative agenda with fellow lobbyist and legislators across Texas.
- Continually monitored legislative initiatives, public opinion, analyzed bills and engaged stakeholders to gain support.

**voestalpine Texas, LLC/ArcelorMittal Texas**

Portland, Texas

*Communication & Crisis Consultant*

December 2016 - Present



- Provide brand equity, crisis management and media relations for measurable corporate social responsibility programs.
- Instrumental in increasing public perception by 99% of neighbors living near the facility. Repair and control community's perception of plants mission and responsibilities.
- Provide grass-root public affairs relationships, assessed strategic media initiatives, and created press releases to stay ahead of inaccurate opinions. Represent industry at local city, county, and school board meetings.
- Define and create projects to assist the management team in developing programs that strengthen the community.
- Develop and edit press releases, editorial content, and market commentary.
- Establish a strategic media and community outreach training curriculum for new Public Relations and Communications Manager.
- Cultivate strong, trusted relationships with management to maximize collaborations with regulatory state agencies such as the TCEQ, OSHA and EPA and neighboring community.
- Monitor all social media platforms to identify trends and areas of concern and communicate information to the public relations team and attorneys. Implemented strategies for the handling of negative conversations in social media spaces.

**Republic of Texas Concrete & Coatings, LLC**

Corpus Christi, Texas

*President/CEO*

December 2022 - Present

- Develop and implement operational project management for day-to-day company procedures and expenses.
- Implement social media strategies to create brand awareness to lead clients to website.
- Work closely with all vendors and customers in negotiating prices for equipment, bids, personnel issues, advertising and negotiate and purchase insurance policies.
- Lead strategic business forecasting for current and potential new customers.

**Port of Corpus Christi Authority**

Corpus Christi, Texas

*Communication & Crisis Manager*

August 2016 - Present

- Attend all Port Authority Commission meeting for three years demonstrating subject matter expertise as it pertains to community outreach engagement, Harbor Island, Desalination and Trafigura projects.
- Introduce Port Staff to elected officials and State Agencies such as the Texas Water Development Board, Economic Development & Tourism along with others, resulting in letters of support and resolutions supporting economic development projects.
- Engage communities to support economic development while focusing on the safety, environmental sustainability, and investments.

- Leverage social media platforms to draw insights, form analysis and interpret negative comments to prepare strategies to bring awareness to prevent crisis.

**Del Richardson & Associates, Inc.**

Corpus Christi, Texas

*Communications & Crisis Manager Consultant*

May 2016 - March 2017

- Drove a strategic, coherent, and impactful community outreach program to include creation of measurable program as deliverables while engaged with the Hillcrest neighborhood, Port of Corpus Christi Authority, City, County and State Agencies, i.e., TxDOT and ensured communication and reporting was current, responsive, and accurate.
- Solved challenges and implemented processes for crisis communication to address concerns with neighbors during the outreach construction period for the Hillcrest Washington-Coles Voluntary Acquisition and Relocation Program.
- Coordinated educational workshops while maintaining core values of the program, including respect, dignity, and transparency with the Hillcrest neighborhood.
- Collaborated with non-profit agencies including City, County and State Agency's such as United Way, Catholic Charities, Nueces County Appraisal District, and others to aid residents.
- Built strong, long-lasting, trusted relationships with Hillcrest stakeholders to maximize outreach opportunities for the neighborhood and in support of the program.

**City of Alice**

Corpus Christi, Texas

*Contract Lobbyist*

January 2015 - December 2015

- Facilitated meetings with State agencies such as the Texas Water Development Board, Texas General Land Office, and Economic Development & Tourism Board.
- Monitored and researched legislative bills that impact the City and County.
- Collaborated with elected officials while adhering to ethical practices.

**AT&T Texas**

Corpus Christi, Texas

*Contract Lobbyist*

January 2014 - December 2017

- Served as community and public policy legislative advocate in South Texas and Austin.
- Built relationships with elected officials that resulted in fair competition in variety of industries.
- Assessed potentially adverse legislation and advocated for a level playing field.

**AT&T Texas**

Corpus Christi, Texas

*Regional Manager of External Affairs-Lobbyist*      September 2005 – December 2013

- Promoted AT&T as the number one telecommunications company to the community through various channels of social media and public outreach.
- Strengthened company's image through community stewardship and social commitment in the areas of education, workforce development and environmental practices that aligned with AT&T's mission.
- Functioned as corporate spokesperson and primary contact for media inquiries and relations.
- Liaised and coordinated with internal legal counsel and public relations corporate group to establish corporate messaging.

**BOARDS (CURRENT AND PAST)**

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- Corpus Christi Chamber of Commerce, Board Member, Government Committee
- Del Mar College Foundation, Scholarships Chair and Vice President
- Del Mar College Foundation, Board Trustee
- Big Brothers Big Sisters of South Texas, Board Member
- Corpus Christi Education Foundation, Board Member
- Westside Business Association, Board Member
- Corpus Christi Regional Economic Development Corporation, Board Member
- Kingsville Industrial Economic Development, Board Member
- K-Space Contemporary, Board Member
- Navy Army Community Credit Union Advisory Board Member

**AWARDS**

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- LULAC "Outstanding Community Leader", 2007
- Westside Business Association as "Community Leader of the Year," 2008
- Big Brothers Big Sisters of South Texas as "Big Sister of the Year," 2008
- YWCA's "Y Women in Careers," 2009
- United Married Couples "Community Leader of the Year", 2010
- Corpus Christi Hispanic Chamber of Commerce "Advocate of the Year", 2011
- Recognized by CITGO during "Hispanic Heritage Month" in the Corpus Christi Caller Times, 2014
- NAACP Presidential Award, 2017

## REFERENCES

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- Rosie Collin, Port of Corpus Christi Authority
- Robert Gonzalez, Attorney, former Port of Corpus Christi Authority Commissioner
- Stefan Einfalt, CEO voestalpine Texas
- Del Richardson, CEO DRA
- Dr. Mark Escamilla, President Del Mar College
- Texas State Senator Juan “Chuy” Hinojosa
- Texas State Representative Abel Herrero
- Texas State Representative Todd Hunter
- Texas State Representative JM Lozano
- Dr. Nick Adame, LULAC Council 1
- Terry Mills, President NAACP
- Solomon Ortiz Jr., former Texas State Representative
- Gloria Caceres, former Chief of Staff for Rep. Solomon Ortiz, Jr.

# Application for a City Board, Commission, Committee or Corporation

## Profile

Roy Benavides III  
 First Name Last Name Suffix

[Redacted]  
 Email Address

[Redacted]  
 Street Address

Corpus Christi TX 78414  
 City State Postal Code

### What district do you live in? \*

District 5

### Current resident of the city?

Yes  No

### If yes, how many years?

45

[Redacted] [Redacted]  
 Primary Phone Alternate Phone

Keller Williams Realtor  
 Employer Job Title

### Work Address - Street Address and Suite Number

4518 Everhart

### Work Address - City

Corpus Christi

### Work Address - State

Tx

### Work Address - Zip Code

78411

**Work E-mail address**

roybenavides@kw.com

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

PLANNING COMMISSION: Submitted

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**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

No

**Why are you interested in serving on a City board, commission or committee?**

To be more involved in the prosperity of our hometown.

[Upload a Resume](#)

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

**No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?**

Yes  No

**Are you a current candidate in an election for a non-city public office?**

Yes  No

**Do you currently serve as an elected official for a non-city public office?**

Yes  No

Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A

N/A

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## Demographics

### Gender

Male

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes  No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

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## Board-specific questions (if applicable)

Question applies to multiple boards

**Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?**

Yes  No

Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION,CORPUS CHRISTI B CORPORATION,PLANNING COMMISSION

**Are you a registered voter?**

Yes  No

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## Verification

### City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree



### **City Code Requirement - Attendance**

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I Agree

### **Consent for Release of Information**

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

### **Oath**

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

# ROY BENAVIDES

## Forward-Thinking Management with Motivated Leadership and Professionalism

*Excited to continue respected career in business management roles with an organization in need of proven dynamic and goal-driven leadership.*

### **ABOUT ME**

Confident and collaborative management professional who enjoys team-driven and empowering leadership solutions that create profitability and prosperity. Appreciated for insightful ideas and solutions that contribute to a meaningful ROI and positive work environment. Recognized by colleagues for exceptional communications, ambition, and an approachable leadership style.

### **SUMMARY EXPERTISE**

- Banking and Real Estate
- Digital Marketing
- Basic Accounting
- Account Management
- Public Relations
- Brand Building
- Customer Experience
- Leadership and Mentorship
- Project Management
- Team Collaboration
- Data Collection and Analysis
- Financial Forecasting
- Strategic Planning

### **EDUCATION & CREDENTIALS**

**Del Mar College**  
(Corpus Christi, TX)  
Business Administration  
Currently Attending

Licensed Real Estate Agent  
Since 2017

### **WORK HISTORY**

**Keller Williams** (Corpus Christi, TX) Licensed Realtor 2017 – Present  
*Act as a professional intermediary, assisting clients in buying, selling, and renting real estate properties while providing expert guidance, market knowledge, and negotiating skills throughout the transaction process.*

#### Key Achievements:

- Achieved “Capped Out” status which means met all sales goals and no longer split commissions with broker
- Double-Gold award winner for sales every year

#### Responsibilities:

- Exceed customer expectations by overseeing contracts, negotiations, and all sales aspects
- Engaged in extensive prospecting and client list-building activities, leveraging referrals, testimonials, social media, advertising, and other strategies
- Handled interactions with lenders, inspectors, and title companies to ensure compliance with purchase requirements before closing
- Managed multiple schedules to arrange for consultations and showings

**Onemain Financial** (Corpus Christi, TX) Branch Manager 1999 – 2017  
*Oversaw and coordinated all operational aspects of the branch, including customer service, loan underwriting, team management, and business development to drive growth and deliver exceptional financial services to our clients.*

#### Key Achievements:

- 2015 Chairman’s Forum winner (top 10% of 100+ branches)
- 2014 District Branch Manager of the Year and 2014 Leadership award
- 2013 District Rising Star award
- Developed and implemented business strategies; met assigned objectives
- Comply with company policy and regulatory requirement

#### Responsibilities:

- Led branch performance, profitability, and goal attainment by overseeing operations, customer service, industry compliance, and policies/procedures
- Established and nurtured trust-based relationships with customers, surpassing expectations to ensure their satisfaction
- Collaborated with clients to generate sales and credit analysis, assessed credit applications and reports, and made conclusive credit determinations; Produced new and repeat loan business from assigned sources
- Conducted loan payment collections from customers with past due accounts
- Trained, coached, and mentored all team members on individual and collective responsibilities, including complexities of consumer lending products and services
- Handled a myriad of administrative duties encompassing operational compliance, cash control management, and team workload coordination

**Application for a City Board, Commission, Committee or Corporation**

**Profile**

Michael Budd  
First Name Last Name

[Redacted]  
Email Address

[Redacted]  
Street Address

Corpus Christi TX 78415  
City State Postal Code

**What district do you live in? \***

District 3

**Current resident of the city?**

Yes  No

**If yes, how many years?**

45

[Redacted] [Redacted]  
Primary Phone Alternate Phone

Law Office of J. Reese Buchanan PC Escrow Officer  
Employer Job Title

**Work Address - Street Address and Suite Number**

737 Everhart Road Unit 1

**Work Address - City**

Corpus Christi

**Work Address - State**

TX

**Work Address - Zip Code**

78415

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

PLANNING COMMISSION: Submitted

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**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

No

**Education, Professional and/or Community Activity (Present)**

• Bachelors of Business Administration in Finance from Texas A&M Corpus Christi (2001) • Associates in Applied Science Degree in Banking and Finance from Del Mar College (1998)

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

PLANNING COMMISSION AIRPORT BOARD RTA BOARD

**Why are you interested in serving on a City board, commission or committee?**

I want to use the skills I have learned over the years to help and support the City of Corpus Christi.

[Upload a Resume](#)

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

**No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?**

Yes  No

**Are you a current candidate in an election for a non-city public office?**

Yes  No

**Do you currently serve as an elected official for a non-city public office?**

Yes  No

**Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A**

N/A

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## **Demographics**

**Gender**

Male

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## **Code of Ethics - Rules of Conduct/Conflicts of Interest**

**Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?**

Yes  No

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Yes  No

**Do you or your spouse have a pending claim, lawsuit or proceeding against the City?**

Yes  No

**If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.**

I work at a Title Company, I would like to speak with the City's Legal Department.

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## **Board-specific questions (if applicable)**

Question applies to multiple boards

**Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?**

Yes  No

Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION,CORPUS CHRISTI B CORPORATION,PLANNING COMMISSION

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I Agree

## Oath

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I swear that all of the statements included in my application and attached documents, if any, are true and correct.

---

I Agree

## **Michael Budd**

3629 Beauregard Drive, Corpus Christi, TX 78415

(361) 549-6991

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### **QUALIFICATIONS:**

- A patient listener, who fully focuses on the speakers needs, then is able to process information for quick results.
- Strong skills in time management, prioritizing tasks and meeting deadlines.
- Self-motivated and skilled in orchestrating tasks and details to achieve projected business goals set forth by the company.
- A clear communicator; able to interact with diverse audiences.
- More than twenty years of experience in the title industry.
- Consistently maintains a positive attitude and enjoys helping customer.

### **RELEVANT EXPERIENCE:**

- Computer literate with Microsoft Office, Data Trace, FAST Software and Simple File.
- Experienced with foreclosure sales/purchases.
- Cooperatively able to work with mortgage lenders and realtors to insure a positive loan closing.
- Experienced in analyzing surveys and reviewing plats.
- Proven ability to understand and follow complex instructions in order to produce successful outcomes.
- Ability to communicate effectively with borrowers to better understand closing process.
- Possess experience as Branch Manager and Escrow Officer for Title Company.

### **EDUCATION & CERTIFICATIONS:**

- Bachelors of Business Administration in Finance from Texas A&M Corpus Christi (2001)
- Associates in Applied Science Degree in Banking and Finance from Del Mar College (1998)
- Graduated from Carroll High School (1995)

### **WORK HISTORY:**

#### **Law Office J. Reese Buchanan P.C. (First Title Company– Fee Attorney)**

- August 2017 - Present      Escrow Officer

#### **Law Office of J. Heil P.L.L.C. (San Jacinto Title – Fee Attorney)**

- 2009 -June 2017              Escrow Officer

#### **Law Office of LeBlanc, Karlseng & Patton (San Jacinto Title – Fee Attorney)**

- 2006-2009                      Escrow Officer

#### **NETCO Title Company**

- 2003-2006              Office Manager
- 2002-2003              Escrow Officer/Abstractor



# Application for a City Board, Commission, Committee or Corporation

## Profile

Vanessa

First Name

M

Middle Initial

Garcia

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Corpus Christi

City

TX

State

78413

Postal Code

### What district do you live in? \*

District 3

### Current resident of the city?

Yes  No

### If yes, how many years?

12

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Talen Energy - Barney Davis  
Energy Center

Employer

Engineer

Job Title

### Work Address - Street Address and Suite Number

4301 Waldron Rd

### Work Address - City

Flour Bluff

### Work Address - State

Tx

### Work Address - Zip Code

78418

**Work Phone**

3619395032

**Work E-mail address**

Vanessa.Garcia@talenergy.com

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

PLANNING COMMISSION: Submitted

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**Interests & Experiences****Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

No

**Education, Professional and/or Community Activity (Present)**

Bachelor's Degree in Electrical and Computer Engineering from Baylor University, 15 years total engineering experience in coal fired power plants, and natural gas fired combined cycle power plants,

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

1) Ethics Commission, 2) Planning Commission

**Why are you interested in serving on a City board, commission or committee?**

Any governing body is prone to corruption without proper checks and balances. I would like to be part of the community voice at the table. One of my mentors once told me, "You don't to complain if you're not willing to put any skin in the game". So this is me putting skin in the game. I would like to learn from the community leaders around me. I want to learn how the city boards and commissions function; and I would like to be part of the group that helps shape the direction of this city.

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

**No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?**

Yes  No

**Are you a current candidate in an election for a non-city public office?**

Yes  No

**Do you currently serve as an elected official for a non-city public office?**

Yes  No

**Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A**

N/A

---

## **Demographics**

### **Gender**

Female

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## **Code of Ethics - Rules of Conduct/Conflicts of Interest**

**Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?**

Yes  No

**Do you, your spouse, your business or your spouse's business have a City contract?**

Yes  No

**Does your employer or your spouse's employer have a City contract?**

Yes  No

**Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?**

Yes  No

**Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?**

Yes  No

**Do you or your spouse have a pending claim, lawsuit or proceeding against the City?**

Yes  No

**If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.**

N/A

---

**Board-specific questions (if applicable)**

Question applies to multiple boards

**Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?**

Yes  No

Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION,CORPUS CHRISTI B CORPORATION,PLANNING COMMISSION

**Are you a registered voter?**

Yes  No

---

**Verification**

### City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

I Agree

### City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

I Agree

### Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.

I Agree

### Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

# Application for a City Board, Commission, Committee or Corporation

## Profile

Robert O Guerra  
 First Name Middle Initial Last Name

[Redacted]  
 Email Address

[Redacted]  
 Street Address

Corpus Christi TX 78414  
 City State Postal Code

### What district do you live in? \*

District 5

### Current resident of the city?

Yes  No

### If yes, how many years?

33

[Redacted] [Redacted]  
 Primary Phone Alternate Phone

A to Z Insurance Group Producer / Commercial Agent  
 Employer Job Title

### Work Address - Street Address and Suite Number

5625 Betty Jean

### Work Address - City

Corpus Christi

### Work Address - State

Texas

### Work Address - Zip Code

78414

**Work Phone**

3618537568

**Work E-mail address**

robert@atozinsurancegroup.com

**Preferred Mailing Address**

Home/Primary Address

**Which Boards would you like to apply for?**

PLANNING COMMISSION: Submitted

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**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

No

**Education, Professional and/or Community Activity (Present)**

Texas Licensed General Lines Insurance Agent

**If you applied for multiple boards, which boards are you most interested in serving on, in order of preference? (Limit to top three)**

Planning Commission

**Why are you interested in serving on a City board, commission or committee?**

I would like to have more community involvement and give back to a city that has given to me. I am interested in the current growth and would like to participate in those positive changes.

[Upload a Resume](#)

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?

Yes  No

---

## Demographics

### Gender

Male

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

Yes  No

Do you, your spouse, your business or your spouse's business have a City contract?

Yes  No

Does your employer or your spouse's employer have a City contract?

Yes  No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

Yes  No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

Yes  No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

Yes  No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.

N/A

---

## Board-specific questions (if applicable)



Question applies to multiple boards

**Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?**

Yes  No

Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION,CORPUS CHRISTI B CORPORATION,PLANNING COMMISSION

**Are you a registered voter?**

Yes  No

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## Verification

### City Code Requirement - Residency

**As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.**

I Agree

### **City Code Requirement - Attendance**

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

I Agree

### **Consent for Release of Information**

I understand that if any member of the public makes a request for information included in this application or in any attachment (e.g. resume or supporting documentation) for appointment it is subject to and must be disclosed under the Texas Public Information Act. I understand that under the Texas Public Information Act, my home address and home telephone number is subject to public disclosure unless I am elected or appointed to the position which I seek. I hereby consent to the release of my home address and home telephone number should it be requested under the Texas Public Information Act prior to my possible appointment or election. I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Texas Public Information Act.


I Agree

### **Oath**

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

# ROBERT OMAR GUERRA

8222 Midwest Circle • Corpus Christi, TX 78414 • (361) 946-5010 • 

**H**ARD – WORKING, SELF - MOTIVATED AND EXPERIENCED PROFESSIONAL with experience handling a diversified group of businesses in the insurance, banking, construction and oil field industries. Banking career spans 18 years of experience in analyzing credit including collateral analysis to determine valuation; analyzing financial information to determine creditworthiness; assisting customers with their financial needs. Known for the ability to deal with a diversified client base and the ability to build assets through the development of client relationships.

## KEY SKILLS

- Records Organization & Management
- Construction Management & Estimating
- Spreadsheets & Financial Reports
- Cash Flow Analysis and Determining Creditworthiness
- Teambuilding & Staff Supervision
- Self - Motivated
- Sales Management
- TX Licensed – General Lines Agent/Life, Accident, Health HMO, Property & Casualty
- Bilingual (English / Spanish)

## PROFESSIONAL EXPERIENCE

### **A to Z Insurance Group, Inc., Corpus Christi, TX**

Commercial Lines Producer, March 2014 – Present

Provide existing and potential clients solutions for their insurance needs. Develop a coordinated protection plan by calculating and quoting rates for immediate coverage action and long term strategy implementation. Coordinate sales efforts to successfully build a diversified book of business in both Commercial and Personal lines.

### **TSS, Corpus Christi, TX**

South Texas Regional Manager, January 2014 – March 2015

Managed sales and the daily operations for the South Texas Region, specializing in the sale of security and surveillance packages in the commercial and residential market.

### **Texas Rigpower Specialists, Corpus Christi, TX**

Owner/Partnership, May 2010 – December 2013

Built a team of industrial electricians to provide electrical start-ups and down time service calls to oil drilling rigs in Texas. Specializing in maintenance, repair and troubleshooting of SCR systems such as IPS and Ross Hill applications. Providing experienced personnel for the servicing of electric motors VFD systems and all electrical wiring needs of a drilling rig.

## **Get-R-Done Logistics, Corpus Christi, TX**

Owner/Partnership, March 2009 – December 2013

Trucking company providing logistical support to oil field service companies. Managing a fleet of three commercial vehicles. Construction company providing support to the Corpus Christi Water Department. Responsible for sight restoration upon completion of waterline repairs replacing and/or repairing concrete, asphalt, Caliche pads, residential and commercial lawns.

## **World Wide Safety Fire & Supply/Muniz SCR, Corpus Christi, TX**

Owner, March 2008 – March 2009

Supplier of safety training and equipment in the oilfield industry. Provided electrical start-ups and service calls to oil drilling rigs. Specialized in maintenance repair and troubleshooting of SCR systems such as IPS and Ross Hill applications.

## **Prosperity Bank, Corpus Christi, TX**

Branch President/Commercial Loan Officer, November 2006 – March 2008

Responsible for all banking operations and for building the branch's assets through generating deposit accounts and a quality loan portfolio. Prepared financial statement spreads and collateral analysis for commercial loan presentations. Assisted in the preparation of the branch's annual budget and maintained operations within budget requirements. Managed a seven-member team.

## **Laredo National Bank/BBVA, Corpus Christi, TX**

Vice President/Commercial Loan Officer, June 1999 – November 2006

Responsible for making commercial and retail loans; analyzing customer's financial information to determine creditworthiness and collateral analysis for LTV purposes. Responsible for the proper handling of construction loans in the area. Managed draw requests based on percentage of completion; Managed and serviced a loan portfolio averaging \$20MM.

## **First National Bank, Corpus Christi, TX**

Branch President /Vice President, Commercial Loans/Credit Analyst/Note Department – June 1996 – June 1999

Responsible for all banking operations and for building the branch's assets through generating deposit accounts and quality loan portfolio. Reporting directly to Board of Directors. Responsible for making commercial and retail loans; analyzing customer's financial information to determine creditworthiness; reviewing and analyzing financial statements for commercial businesses and providing recommendations to loan officers on credit worthiness. Supervised the bank's note department: providing credit reports, generating loan documents and providing support to loan officers.

## **First City, Texas/Mercantile Bank, Corpus Christi, TX**

Credit Analyst/Credit Department Supervisor – June 1989 – June 1996

Reviewed and analyzed financial statements for commercial businesses, prepared collateral analysis and provided recommendations to loan officers on the business' credit worthiness. Reported to Senior Credit Officer and prepared quarterly bank call reports and board reports. Supervised credit department managing employees, providing credit reports, credit files and credit inquiries. Operated sorter to process all bank teller transactions for First City Bank as well as many other banks in Corpus Christi, insuring each bank was balanced after the work was processed through the sorter.

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## EDUCATION

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DEL MAR COLLEGE  
SOUTHWEST TEXAS STATE UNIVERSITY  
1988

Texas Licensed – General Lines Agent / Life, Accident,  
Health and HMO  
2014

Texas Licensed – General Lines Agent / Property and Casualty  
2015

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## AFFILIATIONS

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Corpus Christi Hispanic Chamber of Commerce - Member 1997- 2007  
Corpus Christi State School – Board Member 1998-2004  
Corpus Christi Police Athletic League (CCPAL) – Board Member 2002 – 2007  
Veterans Memorial High School – Volleyball Booster President 2015 - Present

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## TECHNOLOGY SUMMARY

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MS Office (Word, Excel, PowerPoint) • QuickBooks • Windows (all)

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## LANGUAGES

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English and Spanish (fluent)

# Application for a City Board, Commission, Committee or Corporation

## Profile

Vanessa

First Name

Ursery

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Corpus Christi

City

TX

State

78414

Postal Code

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

### What district do you live in? \*

District 5

### Current resident of the city?

Yes  No

### If yes, how many years?

5

Keller Williams also Self  
Employed with another business

Employer

Realtor - Owner/President for  
other business

Job Title

### Work Address - Street Address and Suite Number

4518 EverhardtRd ste 101

### Work Address - City

Corpus Christi

### Work Address - State

TX

### Work Address - Zip Code

78411

**Work E-mail address**

vanessa.ursery@kw.com

**Which Boards would you like to apply for?**

PLANNING COMMISSION: Submitted

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**Interests & Experiences**

**Are you a registered voter?**

Yes  No

**Do you currently serve on any other City board, commission or committee at this time? If so, please list:**

No

**Education, Professional and/or Community Activity (Present)**

Texas Real Estate License, Multiple continuing education courses, Texas State Notary. In VA have worked on multiple large development projects including historical buildings and hotels. Volunteer and Coordinator at local church, PTA for CCISD elementary school, Athletic booster for London ISK

**Why are you interested in serving on a City board, commission or committee?**

As a member of the Planning Commission, I'll have a chance to have a community impact in influencing the development and growth of our city. I have a passion for urban planning, architecture, and sustainable development. I'd flourish in a role where I can give recommendations on zoning changes, land use, and development proposals. I love and continue to connect with other professionals, city officials, and community leaders that share a passion for our city. Most importantly I am a problem solver and love dealing with complex and multifaceted challenges related to land use and growth.

[Upload a Resume](#)

**Are you an ex-Officio member of a City Board, commission or committee?**

Yes  No

**No person shall be appointed by the Mayor or Council Members to serve on more than one board, commission, committee or corporation at the same time. If you currently serve as a voting member for a board, commission, committee or corporation are you willing to resign your current seat to serve on another board, commission, committee or corporation?**

Yes  No

**Are you a current candidate in an election for a non-city public office?**

Yes  No

**Do you currently serve as an elected official for a non-city public office?**

Yes  No

**Will you seek re-election to the non-city public office? If not in a non-city public office, please enter N/A**

N/A

---

## Demographics

**Gender**

Female

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## Code of Ethics - Rules of Conduct/Conflicts of Interest

**Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?**

Yes  No

**Do you, your spouse, your business or your spouse's business have a City contract?**

Yes  No

**Does your employer or your spouse's employer have a City contract?**

Yes  No

**Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?**

Yes  No

**Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?**

Yes  No

**Do you or your spouse have a pending claim, lawsuit or proceeding against the City?**

Yes  No

**If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department. If you answer "NO" to all questions above, please enter N/A.**

N/A

---

## Board-specific questions (if applicable)



Question applies to multiple boards

**Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?**

Yes  No

Question applies to CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION,CORPUS CHRISTI B CORPORATION,PLANNING COMMISSION

**Are you a registered voter?**

Yes  No

---

## Verification

### City Code Requirement - Residency

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I Agree

### **City Code Requirement - Attendance**

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I Agree

### **Consent for Release of Information**

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I Agree

### **Oath**

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

I Agree

**Vanessa Ursery**  
7417 Idle Hour Dr  
Corpus Christi, TX 78414  
Phone: (361)210-7603  
E-mail: [REDACTED]

---

Objective: To further expand my current trajectory of client interaction, investor opportunities and policy development to shape the future of sustainable urban growth in alignment with the needs and aspirations of our community.

Work Experience:

1/2022-Present

**Realtor® in Texas with Keller Williams Coastal Bend**

- Poses an in depth knowledge of local real estate markets, trends, and property values. Leverage market insights to help clients make informed decisions.
- Expert negotiator with a record of securing favorable deals for both buyers and sellers. Skilled at advocating for clients best interest.
- -Proficient in crafting compelling property listings and utilizing a variety of marketing channels.
- Establish a wide network of industry professionals including mortgage brokers, attorneys, inspectors, contractor, investors and builders.
- Built a strong referral based business through exceptional client service.
- Closed over 2.3M in first active year in RE sales

5/2019-Present

**Owner/Founder VCU Realty Services**

- Successfully established and managed a transaction coordinating business, providing end-to-end coordination services for clients in the real estate sector.
- Developed and implemented streamlined process and workflows resulting in a 50% reduction in processing.
- Maintained strict adherence to legal and regulatory requirements, reviewing contracts, disclosures, and documentation to ensure accuracy and compliance.
- Proactively identified potential issues and risks, devising innovative solutions and mitigating challenges to ensure the success completion of transactions.

- Strategically marketing and promoting clients business through networking, social media and partnerships resulting in an increase in client acquisition and business growth.

3/2011-10/2018

**Project Assistant - IBWorldly LLC**

- Managed business and personal bank accounts
- Managed multiple rental buildings including residential and commercial. I was the first point of contact on both ends, management and tenant.
- Assisted with historical tax credits (state and federal) during historical rehabilitation construction projects.
- During the tenure I oversaw budgets, construction, material and finances for 3 major projects in the city of Norfolk and the city of Virginia Beach. Projects included an 81 unit historic rehabilitation of warehouse to luxury apartments (\$5.5M total project cost), a 56 unit historical rehabilitation of a shell vacant cotton storage to luxury apartments (\$4M total project cost) and a complete historical rehabilitation of a cherished boutique hotel into a Marriott Autograph five star hotel (\$32M total project cost).

11/2008-3/2011

**Professional Translator Contract Work**

- I work alongside construction companies to translate OSHA required “tool box” topics/presentations from English into Spanish.
- I also presented publicly in Spanish when needed.

9/2007-10/2008

**Property Manager for COA/HOA & Rentals Executive Management Services**

- Same duties as previous position with a few additions
- On sight manager for condo conversion but also offering rentals.
- Showing units
- Scheduling maintenance or repairs and follow through with inspecting them.
- Working closely with attorney’s with legal issues on individual properties.
- Being an emergency on call
- Managed vendors as well as concierge staff (5 ) and 3 other employees.

11/2006-9/2007

**Administrative Assistant The ALAI Group, Inc.**

- Light book keeping
- Answering phones
- Researching Florida Statue
- Working out budgets
- Implementing forms for associations
- Setting up agendas for meetings
- Handling complaints from owners
- Supervising one of their properties
- Marketing Research
- Putting together and mailing monthly newsletters
- Assisting in the set up of website
- Inputting data into quickbooks/quicken
- Transcribing association meetings
- Filing
- Being first contact for all vendors

9/2002-5/2006

**Contract admin/Closing coordinator Key Realty Adv.**

- Answering telephones
- Inputting data into computer
- Making sales reports, finance reports and escrow reports
- Filing
- Writing and mailing out letters to customers.
- Keeping open communication with lenders, appraisers, inspectors as well as customers.
- Scheduling walk through as well as inspection and appraisal.
- Making sure all contract files has all documents ready for closing.
- Scheduling closing
- Meeting with customers afterward to congratulate them, give them gift as well as keys to their new home.
- Make nightly deposit
- Keep up sales and deposit report
- Meet daily goals
- Ship and receive products

Languages Spoken:

- Fluent in reading/writing/comprehension in Spanish and English.

Professional Memberships:

- National Association of Realtors
- Texas Association Realtors
- Corpus Christi Association of Realtors
- Keller Williams Young Professionals
- American Associations of Notaries
- Local Women Entrepreneur Society

References available upon request.