



City of Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes - Draft

Airport Board

Wednesday, October 29, 2025

3:30 PM

Airport Board Room
1000 International Blvd. C.C., TX. 78406

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A. Call To Order

The meeting was called to order at 3:30 p.m.

B. Roll Call

Present: 8 - Jeremy Taylor, Ricardo Talavera, Mike Culbertson, Vice Chair John LaRue, Kristen Martinez, Sara Azali, Jesse Noyola, and Mark Almaguer

Absent: 4 - Randall Hicks, Kimberly Barrientos, Travis Patterson, and Brook Kaufman

C. Public Comment

Robert MacDonald, Director of the Corpus Christi Metropolitan Planning Organization (MPO), informed the Airport Board that the MPO is about to begin developing its next 25-year transportation plan. He noted that some components of the Airport's proposed Master Plan have been incorporated into this upcoming transportation plan. Mr. MacDonald mentioned that the MPO will spend the next 15 months working on the Regional Transportation Plan, and he would like the Airport staff and Board to be involved in this process. Additionally, he announced that they will present their long-range plans to the City Council on December 9, 2025.

D. Staff Announcements

1. [25-1699](#) Introduction of new Director of Aviation

Attachments: [10292025 - Staff Announcements](#)

Richard McCurley introduced himself as the new Director of Aviation. He shared some background about his experience, which spans over 35 years in the aviation industry. Previously, he worked at Albuquerque International Airport for five years, serving as the Director for three of those years. During his presentation to the Board, he emphasized

his focus on three key areas: airport development, air service development, and enhancing customer service or the passenger experience.

E. Approval of Minutes and Action on Absences

2. [25-1700](#) Approval of the Minutes of the September 24th, 2025 Regular Airport Board Meeting

Attachments: [09242025 - September Regular Airport Board Meeting Minutes - Unpublished](#)

Board Member Noyola moved to approve the minutes of the September 24, 2025 Airport Board meeting as written, seconded by Board Member Azali. The motion carried.

3. [25-1701](#) Approval of the Absences of the September 24th, 2025 Regular Airport Board Meeting

Attachments: [2025 BOARD ATTENDANCE RECORD](#)

Board Member Taylor moved to deny approval of Board Member Barrientos' absence, seconded by Board Member Noyola. The motion carried.

F. New Business for Discussion and Possible Action

4. [25-1702](#) Presentation, Discussion and Possible Action to recommend City Council award a construction contract for the LED Lighting Replacement, located at the Corpus Christi International Airport Facilities, for a combined aggregate total not-to-exceed amount of \$309,743 with FY 2025 funding available from the Department of Energy Grant Fund

Attachments: [10292025 - LED Lighting Replacement Project](#)

Assistant Director Valgardson informed the Airport Board that the City of Corpus Christi received a city-wide grant from the Department of Energy, with the majority of the funds allocated for improvements at the airport. These improvements will focus on upgrading the airport's lighting to LED technology. He detailed the specific areas that will benefit from the new LED lighting, which include the ARFF Station, the apron area surrounding the airport, the covered and front parking canopy, as well as lighting along International Drive and Hangar Lane. Assistant Director Valgardson reported that four bids were submitted for the project, but one was disqualified for being non-responsive. Among the three remaining bidders, Landmark Electric Company submitted the lowest bid at \$305,720.05, which is below the budgeted amount of \$309,743.00. Board Member Taylor moved to recommend that the City Council award a construction contract to Landmark Electric Company. The motion was seconded by Board Member Noyola and the motion carried.

G. Staff Reports

5. [25-1703](#) Airport Conferences Update

Attachments: [10292025 - Airport Conferences Update](#)

Marketing and ASD Manager Guzman reported that she attended the Texas Travel Summit in early October. She highlighted some key takeaways from the conference, noting that 50% of consumers believe travel is more important to them now compared to five years ago. Additionally, 61% of travelers identified social media as a source of travel inspiration. Marketing and ASD Manager Guzman also informed the Airport Board about her participation in the AAAE Social Media Summit, where Airport Social Media Managers gathered to discuss how social media can significantly enhance the airport's digital presence, engage travelers, and create meaningful connections.

Airport Property Manager Martinez shared that she attended the AAAE Essentials of Airport Business Management Workshop along with Assistant Director Miller. She explained that the workshop addressed common issues and best practices in airport management, airport business planning, and leasing concerns. Furthermore, she participated in the Passenger Facility Charges (PFC) and Rates and Charges Workshop in Denver, CO. Airport Property Manager Martinez reported that this workshop covered various topics, including the PFC Program, the legal and regulatory framework for airline rate setting, non-airline revenues, and strategies for maximizing airport revenue.

6. [25-1704](#) Monthly Air Service Report

Attachments: [10292025 - Monthly Air Service Report](#)

Director McCurley reported on the monthly air service activity for September 2025. Discussion was heard on this item.

7. [25-1705](#) Financial Report

Attachments: [10292025 - Financial Report](#)

Yvette Cavazos, Sr. Management Assistant in the Airport Finance Department, reviewed the Financial Report for September 2025. Discussion was heard on this item.

8. [25-1706](#) Capital Improvement Report

Attachments: [10292025 - Capital Improvement Report](#)

Assistant Director Valgardson provided an update on the ongoing projects at the airport. He shared that the landside restaurant is projected to be completed by November 11, 2025. He also discussed the airport improvement grant for the rehabilitation of International Drive and noted that the Texan lease will go before the City Council for its second reading on November 11, 2025. Discussion was heard on this item.

9. [25-1707](#) Facilities Department Report

Attachments: [10292025 - Facilities Department Report](#)

Facilities Manager Milot presented the Facilities Department Report to the Airport

Board. He reported on the airfield lighting project, airfield striping project, and on the number of existing vacancies within the department. Discussion was heard on this item.

10. [25-1708](#) Marketing Report

Attachments: [10292025 - Marketing Report](#)

Marketing and ASD Manager Guzman presented the Marketing Report to the Airport Board. She reported that the Run the Runway event was held on September 27, 2025, and raised \$72,000 for Wings of Texas. She noted that 843 runners and walkers registered for the event.

Ms. Guzman advised that Frontier's inaugural flight to Denver was scheduled for October 9, 2025, and expressed her gratitude to the Board Members who attended the event. Additionally, she provided updates on Frontier's transition from A320 to A321 aircraft, along with a scheduling update that includes earlier flights starting in November. This schedule change will enable passengers to make same-day connections to other cities.

H. Future Agenda Items

No items were presented for the future agenda.

I. Adjournment

As there was no further business to discuss, Vice Chairman LaRue adjourned the meeting at 4:12 p.m.