



AGENDA MEMORANDUM

Action Item for the City Council Meeting June 13, 2023

DATE: June 13, 2023

TO: Peter Zanoni, City Manager

FROM: Peter Collins, Chief Information Officer of Information Technology
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Security Access Control, ID Badging Systems Services and Repair Services

CAPTION:

Motion authorizing execution of a three-year service agreement with Total Protection, Inc., through the GoodBuy Purchasing Cooperative, for security access control, ID badging systems services, and repairs for City facility access control in an amount not to exceed \$511,080.00, with FY 2023 funding of \$42,590.00 from various department funds.

SUMMARY:

This three-year contract will continue maintenance and repair services on the existing access control systems at City-owned facilities, consolidating all Total Protection access control service agreements for all city departments.

BACKGROUND AND FINDINGS:

Total Protection, a local woman-owned HUB business, installed the existing security access control system throughout City facilities which require controlled access to buildings. This system provides single-card access to City buildings and facilities.

Consolidating the five service agreements with Asset Management, Utilities, Marina, Public Works and Human Resources through Information Technology (IT) will result in more timely repairs by establishing lines of communication and authorization to ensure 24/7 IT response to security issues. IT will incorporate preventative maintenance protocols and establish a procedure to replace end-of-life equipment for all city departments.

PROCUREMENT DETAIL:

This procurement is being facilitated through the Goodbuy Cooperative. Contracts awarded through the Goodbuy Cooperative have been competitively procured in compliance with Texas Local and State procurement requirements.

Total Protection, a local woman-owned HUB business, has provided a quality product with excellent customer service for 20 years. Since the infrastructure for Access Control throughout the City is built using Total Protection's hardware and software, changing to a new vendor would require a significant investment in new hardware and software supplied by the new vendor. Total Protection's participation in the Good Buy cooperative program provides the City with competitive rates and allows us to continue using the current infrastructure. IT will continue to monitor the market for changes in technology. If future circumstances arise which prove that investing in a new infrastructure with a new provider is in the best interest of the City, IT will bring forth a proposal for replacement at that time.

ALTERNATIVES:

An alternative is to use a manual locking system, which poses a risk if keys or lock combinations are lost or compromised, or if gates are inadvertently or intentionally left unlocked.

FISCAL IMPACT:

The fiscal year 2023 impact for the Departments below is an amount not to exceed \$42,590.00. The remaining cost will be budgeted by departments through the annual budget process.

FUNDING DETAIL:

Various Funds.

RECOMMENDATION:

Staff recommends approval of this motion authorizing a three-year service agreement with Total Protection, Incorporated as presented.

LIST OF SUPPORTING DOCUMENTS:

Service Agreement
Price Sheet