

INTERNAL SERVICE FUNDS SPECIAL REVENUE FUNDS SUMMARY 2012-2013

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INTERNAL SERVICE FUNDS

MISSION

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Mission

Internal Service Funds were established to finance and account for services, materials, and supplies furnished to the various departments of the City and, on a limited basis, to other local governmental agencies. These services are provided on a cost reimbursement basis. The mission of the Internal Service Funds is to provide these services in the most cost effective manner.



PINNACLE ISSUES FOR FY 2013

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1. Rising costs of health care
2. Promoting wellness in the workforce and covered employees
3. Improve driver safety
4. Focus on reducing Workers' Compensation claims
5. Transition long range integration of planning, capital programming, and operational investment into short and long range infrastructure investment strategy
6. Support street maintenance program
7. Long-range fleet replacement plan and a financing mechanism
8. Comprehensive facilities management plan



MAJOR ACCOMPLISHMENTS FOR FY 2012

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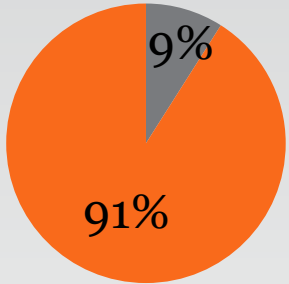
1. Employee Health & Wellness Clinic continued steady growth
2. Reduced cost of outside counsel
3. Reduced employee injuries to five year low
4. Anticipated 15-20% improvement in Capital Program execution
5. Bond 2008 program execution/preparation for Bond 2012
6. Initiated Agenda Automation project
7. Established IT Steering Committee
8. Fleet Maintenance and Municipal Information Systems (MIS) departments successfully evaluated for privatization and judged to be competitive with “best in class”
9. Downsized Fleet realizing significant cost savings



EMPLOYEES

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	FY 2010-2011	FY 2011-2012	FY2012-2013
Municipal Info Systems	98	94	93
Maintenance Services	85	77	77
Engineering Services	61	58	57
Liability / Employee Benefits – Admin	15	19	20
Stores	21	20	20
Liability / Employee Benefits – General Liability	1	1	3
Total	281	269	270



Total Enterprise

- Fund - 270
- City - 3134



REVENUE

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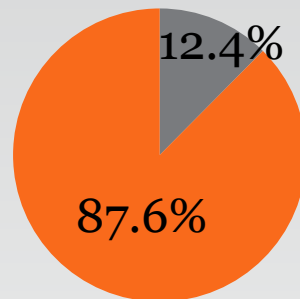
Source	Actual FY 2011	Estimated FY 2012	Proposed FY 2013
Charges to Other Funds	26,800,332	25,424,870	25,175,111
Maintenance Services Operations	17,079,722	17,104,730	17,338,511
Health Contribution - General	16,557,201	13,937,545	15,798,484
Health Contribution – Fire	5,999,768	5,675,231	7,135,333
Transfers for Capital	5,271,068	4,462,669	5,201,370
Health Contribution – Police	5,751,808	5,284,163	5,148,123
Engineering Services	4,805,209	5,437,147	4,202,496
Stores Sales	3,733,061	3,611,246	3,449,570
Transfers from Other Funds	7,666,531	0	2,320,392
Dental Contributions	1,217,498	1,356,721	1,595,248



REVENUE

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Source	Actual FY 2011	Estimated FY 2012	Proposed FY 2013
Stop Loss Reimbursements	1,673,594	1,984,463	1,481,358
Miscellaneous	643,729	1,331,642	668,151
Grants Health Contributions	426,651	364,779	417,802
Total	97,626,172	85,975,206	89,931,949



Internal Service

- Internal Service - \$89,931,949
- Enterprise - \$723,000,000



TOTAL EXPENDITURES

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Fund	Actual FY 2011	Estimated FY 2012	Proposed FY 2013
Maintenance Services Fund	19,909,060	22,739,246	19,497,056
Municipal Information System Fund	15,277,147	14,503,810	17,204,887
Liability & Employee Benefits Health - Citicare	22,586,477	11,439,714	16,072,440
Liability & Employee Benefits Health – Fire	6,410,941	5,185,173	7,356,798
Liability / Employee Benefits – General Liability	5,448,419	6,101,050	7,276,460
Liability & Employee Benefits Health – Police	5,098,395	5,915,468	5,444,010
Engineering Services Fund	4,928,351	5,242,516	4,947,531



TOTAL EXPENDITURES

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Fund	Actual FY 2011	Estimated FY 2012	Proposed FY 2013
Liability / Employee Benefits – Worker’s Compensation	2,960,655	3,164,581	4,600,624
Stores Fund	4,401,777	4,182,624	4,294,097
Facilities Maintenance Services Fund	0	0	3,699,945
Liability / Employee Benefits - Other Employee Benefits	1,157,753	1,598,712	2,145,000
Liability / Employee Benefits – Admin	1,177,571	1,395,138	1,496,640
Total	89,356,546	81,468,032	94,035,488



TOTAL EXPENDITURES

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	Actual FY 2011		Estimated FY 2012		Proposed FY 2013	
	\$	%	\$	%	\$	%
Personnel	\$14,998,694	16.8%	\$15,345,832	18.8%	\$16,067,031	17.1%
Materials/Supplies	\$23,827,796	26.7%	\$24,507,401	30.1%	\$21,432,176	22.8%
Capital Outlay	\$3,208,497	3.6%	\$4,570,293	5.6%	\$6,354,706	6.8%
Other	\$47,321,559	52.9%	\$37,044,506	45.5%	\$50,181,575	53.3%
Total	\$89,356,546	100%	\$81,468,032	100%	\$94,035,488	100%



SUMMARY OF FUND BALANCES

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Fund	Actuals 8/1/11	Estimated Beginning Fund Balance at 8/1/12	Budget Net (Rev-Exp)	Projected Ending Fund Balance at 7/31/13	Total (Target + Restricted)	Net
Liability & Employee Benefits Health – Citicare	11,701,351 <i>Unreserved</i> 8,739,582	15,196,434	940,954	16,137,388	10,744,519	5,392,869
Liability & Employee Benefits Health – Police	7,664,026 <i>Unreserved</i> 6,842,035	7,975,033	13,095	7,988,128	4,643,806	3,344,322
Liability/Employee Benefits – Worker’s Compensation	8,205,706	8,171,623	-1,399,750	6,771,873	3,513,936	3,257,937
Liability/Employee Benefits – General Liability	10,882,795	10,892,111	-1,506,599	9,385,512	7,300,406	2,085,106
Stores Fund	510,265	698,702	-46,102	652,600	128,823	523,777
Liability/Employee Benefits - Other Employee Benefits	318,003	318,099	34,044	352,142	64,350	287,792



SUMMARY OF FUND BALANCES

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Fund	Actuals 8/1/11	Estimated Beginning Fund Balance at 8/1/12	Budget Net (Rev-Exp)	Projected Ending Fund Balance at 7/31/13	Total (Target + Restricted)	Net
Maintenance Services Fund	8,874,779	8,564,248	259,207	8,823,455	8,733,985	89,470
Municipal Information System Fund	2,154,839	2,114,814	-1,647,638	467,176	426,147	41,029
Liability/Employee Benefits - Admin	204,728	195,750	-110,436	85,314	44,899	40,415
Engineering Services Fund	702,437	904,216	-744,064	160,152	148,426	11,726
Facilities Maintenance Services Fund	0	0	90,644	90,644	87,796	2,848
Liability & Employee Benefits Health – Fire	938,783 <i>Unreserved</i> <i>-315,262</i>	1,633,857	13,106	1,646,963	5,907,645	-4,260,682
Total	52,157,712	56,664,887	-4,103,540	52,561,347	41,744,738	10,816,609



PROJECTED CHANGE IN FUND BALANCE

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• Estimated Beginning Balance 8/1/12		<u>\$ 56,664,887</u>
• Projected Changes		<u>\$ <4,103,540></u>
• Total Projected Ending Balance 7/31/13		<u>\$ 52,561,347</u>
• Restricted	<u>\$ 8,149,072</u>	
• Unrestricted	<u>\$44,412,275</u>	
• Total Projected Ending Balance 7/31/13		<u>\$ 52,561,347</u>
• Target at 3% / Risk Fund / GASB45 Liability		<u>\$ 33,595,666</u>



DECISION PACKAGES FOR FY 2013

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Department	Title	Net Impact
APPROVED		
Municipal Information Syst.	PeopleSoft ERP	\$3,000,000
Municipal Information Syst.	Eliminate 1 FTE for Telephone Support	\$94,282
Municipal Information Syst.	Reduce Miscellaneous Support	\$93,343
Municipal Information Syst.	Delay Intergraph Upgrade	\$92,000
Benefits – Group Health & Other Employee Benefits	Add 1 Senior Management Assistant	\$50,000
Stores - Purchasing	Fund Buyer Position #227	\$50,000



DECISION PACKAGES FOR FY 2013

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Department	Title	Net Impact
APPROVED		
Stores – Warehouse	Fund Foundation Repairs	\$32,701
Stores – Warehouse	Fund Stock Clerk Position #3100	\$25,371
Stores - Messenger Service	Fund Mail Clerk Position #5198	\$23,948
TOTAL		\$3,461,645



SPECIAL REVENUE FUNDS

MISSION

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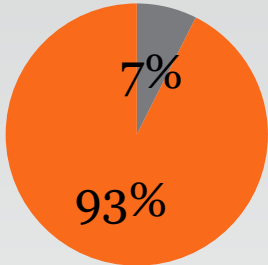
Mission

Special Revenue Funds are used to account for resources allocated to specific purposes. A special revenue fund continues in existence as long as governmental resources are allocated to its specific purpose.



EMPLOYEES

	FY 2010-2011	FY 2011-2012	FY2012-2013
Street Services	0	0	96
CC. Crime Control District	65.6	64.6	64.6
Development Services	60	60	55
Visitor's Facility Fund	10	10	11
Muni Ct – Case Mgr Fund	0	0	3
Redlight Photo Enforcement	2	2	2
Local Emer. Planning Comm.	1	1	1
Total	138.6	137.6	232.6



Total Enterprise

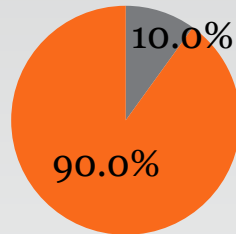
- Fund - 232.6
- City - 3134



REVENUE

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Source	Actual FY 2011	Estimated FY 2012	Proposed FY 2013
Sales Taxes	21,829,885	24,945,269	26,441,986
Transfers from Other Funds	1,819,076	2,225,269	14,620,737
Hotel Revenues	10,721,997	11,698,243	11,920,236
Development Services	4,872,265	4,067,098	4,302,250
Interdepartmental	3,766,496	3,883,176	3,886,760
RIVZ #2 Taxes	2,959,832	3,206,136	3,208,951
Arena/Convention Center	4,174,124	4,379,215	4,970,851
Redlight Photo Enforcement	1,365,084	1,622,475	1,991,358
Miscellaneous	381,003	218,307	352,617
Municipal Court Fees	0	294,449	299,191
Total	51,889,762	56,539,637	71,994,937



Special Revenue

- Special Revenue - \$71,994,937
- Enterprise - \$723,000,000



TOTAL EXPENDITURES

	Actual FY 2011	Estimated FY 2012	Proposed FY 2013
	\$	\$	\$
Hotel Occupancy Tax	9,369,437	10,838,856	14,040,535
Streets Fund	0	0	13,304,142
Visitor's Facility	7,872,664	8,943,598	8,837,330
Development Services	6,047,684	5,986,866	5,631,603
CC Crime Control Dist	5,081,598	5,334,105	5,627,344
Arena Facility	4,239,070	4,559,690	4,553,565
Bus/Job Development	4,908,401	10,521,638	3,974,247
Seawall Improvement	3,345,599	3,398,463	3,400,313



TOTAL EXPENDITURES

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	Actual FY 2011	Estimated FY 2012	Proposed FY 2013
	\$	\$	\$
Reinvestment Zone	5,097,940	3,864,386	2,214,490
Redlight Photo Enforce.	1,391,995	1,669,622	1,889,634
Muni Ct – Technology	0	114,745	228,545
Muni Ct – Case Mgr	0	140,440	132,059
Muni Ct – Bldg Sec	0	128,950	98,150
LEPC	118,998	94,740	97,400
Total	47,473,386	55,596,099	64,029,357



TOTAL EXPENDITURES

	Actual FY 2011		Estimated FY 2012		Proposed FY 2013	
	\$	%	\$	%	\$	%
Personnel	7,727,575	16.28%	8,270,726	14.88%	13,078,456	20.43%
Materials/Supplies	16,161,484	34.04%	22,478,756	40.43%	29,003,626	45.30%
Capital Outlay	351,015	0.74%	212,092	0.38%	175,000	0.27%
Other	23,233,312	48.94%	24,634,525	44.31%	21,772,275	34.00%
Total	47,473,386	100%	55,596,099	100%	64,029,357	100%



SUMMARY OF FUND BALANCES

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Fund	Estimated Beginning Fund balance at 8/1/12	Budget Revenues	Budget Expenditures	Projected Ending Fund balance at 7/31/12
Seawall Improvement	23,632,181	6,711,522	3,400,313	26,943,390
Arena Facility	13,056,807	6,696,964	4,553,565	15,200,206
Business/Job Development	6,886,296	6,698,399	3,974,248	9,610,447
Reinvestment Zone No. 2 (Packery)	5,298,904	3,102,446	2,214,490	6,186,860
Crime Control	2,717,762	6,435,008	5,627,344	3,525,426
Reinvestment Zone No. 3 (Downtown)	324,454	118,871	0	443,325
Development Services	425,648	5,481,609	5,631,603	275,654
Municipal Ct – Juvenile Case Mgr	216,766	111,835	132,059	196,542
Parking Improvement	0	145,532	0	145,532
Red Light Photo Enforcement	(18,018)	1,991,778	1,889,634	84,126
LEPC	28,628	93,123	97,400	24,351
Municipal Ct – Bldg Security	41,752	80,619	98,150	24,221
Municipal Ct – Technology	140,975	106,736	228,545	19,166
Hotel Occupancy Tax	2,120,298	11,920,236	14,040,534	0
Streets Fund	0	13,304,142	13,304,142	0
Visitors Facility	(451,054)	8,996,117	8,837,330	(292,267)
Total	54,421,399	71,994,937	64,029,357	62,386,979

PROJECTED CHANGE IN FUND BALANCE

23

• Estimated Beginning Balance 8/1/12	<u>\$ 54,421,399</u>
• Projected Changes	<u>\$ 7,965,580</u>
• Projected Ending Balance 7/31/13	<u>\$ 62,386,979</u>

