



## AGENDA MEMORANDUM

Action Item for the City Council Meeting September 14, 2021

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**DATE:** September 14, 2021

**TO:** Peter Zanoni, City Manager

**FROM:** David S. Lehfeldt, Director of Solid Waste Operations  
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<p align="center"><b>Purchase of One Kubota Tractor for Solid Waste</b></p>
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**CAPTION:**

Motion authorizing the purchase of one replacement Kubota Tractor from Ewald Kubota, Inc. of Corpus Christi, Texas through the BuyBoard Cooperative, for a total amount of \$85,871.07 to be used by Solid Waste Operations, effective upon issuance of letter of acceptance, with FY 2021 funding in the amount of \$85,871.07 available through the General Fund.

**SUMMARY:**

This motion authorizes the purchase of one Kubota Tractor through the BuyBoard Cooperative. This will be a replacement for unit 2043 stolen from the JC Elliott Transfer Station.

**BACKGROUND AND FINDINGS:**

This purchase is a replacement tractor for unit 2043 that was stolen from the JC Elliott Transfer Station on May 29, 2021, as documented in police report 2105310038. Although, unit 2043 was purchased in 2014, with a seven-year service life, it had not been scheduled for replacement and this purchase does not impact the FY2022 proposed Solid Waste Operations budget. The tractor is one of two units required to mow and maintain approximately 430 acres of the JC Elliott closed landfill, transfer station, and brush area as required by state regulations and the solid waste permit. The department has implemented multiple security measures as recommended by the Police Departments Crime Prevention Team to prevent future thefts.

**PROCUREMENT DETAIL:**

This procurement is through the BuyBoard Cooperative. Contracts awarded through the BuyBoard Cooperative have been competitively procured in compliance with Texas Local and State procurement requirements. The percentage of savings on the BuyBoard Cooperative is 20% less than MSRP. In view of these savings through the BuyBoard Cooperative, it is the recommended method of purchase for the City.

**ALTERNATIVES:**

Private mowing services could be utilized to mow the JC Elliott Landfill and Transfer Station. However, this is not recommended due to the numerous gas wellheads and other infrastructure susceptible to damage by mowing equipment. The department has trained and qualified operators on staff who are familiar with the site infrastructure to help assure avoidance of costly repairs.

**FISCAL IMPACT:**

The fiscal impact for FY2021 is \$85,871.07 for the purchase of one Kubota Tractor funded through the General Fund.

**FUNDING DETAIL:**

Fund:	1020
Organization/Activity:	12520
Mission Element:	033
Project # (CIP Only):	N/A
Account:	550020

**RECOMMENDATION:**

Staff recommends approval of this motion authorizing the purchase of one Kubota Tractor for Solid Waste Operations with Ewald Kubota, Inc. as presented.

**LIST OF SUPPORTING DOCUMENTS:**

Price Sheet