



AGENDA MEMORANDUM

Action Item for the City Council Meeting of July 20, 2021

DATE: July 20, 2021

TO: Peter Zaroni, City Manager

FROM: Richard Martinez, Director of Public Works
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Purchase of One Aerial Lift Bucket Truck for Public Works

CAPTION:

Motion authorizing the purchase of one replacement Aerial Lift Bucket Truck that will be used in the maintenance of City's traffic control signals by the Public Works Department from Grande Truck Center in San Antonio, Texas for a total amount of \$137,898.00, with FY 2021 funding available through the Equipment Replacement Fund.

SUMMARY:

This motion will authorize the purchase for the replacement of one aerial lift bucket truck to be used by the Public Works Department to perform traffic signal maintenance work. This unit is being procured through the BuyBoard Cooperative and is a replacement to the existing fleet.

BACKGROUND AND FINDINGS:

The Public Work's Street Division currently has a requirement for the purchase of one aerial lift truck. This truck will be used in the maintenance of the City's traffic control signals. This unit will be replacing a unit that has exceeded its expected service life of seven years. The current unit is a 2007 Ford 450 Aerial truck with 13,686 hours. This unit has excessive miles and requires frequent maintenance causing out of service time as it is being repaired. This unit is considered unreliable for maintenance work. Regular replacement of front-line equipment is essential to provide for a cost-effective maintenance program.

PROCUREMENT DETAIL:

This procurement is through the Buyboard Cooperative. Contracts awarded through the Buyboard Cooperative have been competitively procured in compliance with Texas Local and State procurement requirements. The percentage of savings on the BuyBoard Cooperative quote is 20%, or \$27,579.60, less than MSRP.

ALTERNATIVES:

The alternative is to continue using the only available unit Public Works currently has, which will slow the impact to traffic signal maintenance work due to frequent downtime for age-related maintenance.

FISCAL IMPACT:

The FY 2021 fiscal impact of this purchase totals \$137,898.00 for one Aerial Lift Bucket Truck to be funded through the FY 2021 Equipment Replacement Fund.

FUNDING DETAIL:

Fund: 5111 Equipment Replacement
Organization/Activity: 12431 Street Fund Fleet
Mission Element: 201 Manage Fleet Inventories
Project # **(CIP Only)**: N/A
Account: 550020 Vehicles and Machinery
Amount: \$137,898.00

RECOMMENDATION:

Staff recommends approval of this motion authorizing the purchase of one aerial lift bucket truck, as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet