



AGENDA MEMORANDUM

Action Item for the City Council Meeting November 14, 2023

DATE: November 2, 2023
TO: Mayor & City Council
FROM: Rebecca L. Huerta, City Secretary
RebeccaH@cctexas.com
361-826-3105

Approve Council Meeting Calendar for Calendar Year 2024

CAPTION:

Motion approving the Council meeting calendar for calendar year 2024.

SUMMARY:

Attached is the proposed 2024 Council meeting calendar, including Special City Council meetings, Impact Fee workshop and tentative Budget Workshop dates and times.

BACKGROUND AND FINDINGS:

Council Policies state that the City Council shall meet in regular session at 11:30 am each Tuesday, except the first Tuesday of each month. The City Charter states that the City Council shall meet in regular session at least once per week unless the Council elects to adjust the regular meeting schedule for valid reasons recorded in the minutes. The Charter also requires the Council to meet in regular session not less often than twice a month. In 2024, 32 regular Council meetings and 2 special Council meetings are being proposed, for a total of 34 meetings.

CANCELED Regular Council Meetings:

January 16	Day after Martin Luther King (City Holiday)
March 12	Spring Break
April 30	4 th Tuesday
May 28	Day after Memorial Day (City Holiday)
July 9	Summer Break
September 24	Rescheduled to September 3 (see note below)
October 8	Texas Municipal League conference is Oct. 9-11
November 26	Thanksgiving Break
December 17	Rescheduled to December 7
December 24	Christmas break

RESCHEDULED Council Meetings:

January 18	Thursday from 6:00 p.m. to 8:00 p.m.; Special City Council Meeting on land use, master plans, and CIPs
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June 5 Wednesday from 6:00 p.m. to 8:00 p.m.; Special City Council Meeting on Impact Fees

September 3 First Tuesday in September and the day after Labor Day, which is not a regular Council meeting date. Staff requests this meeting date to comply with Tax Assessor/Collector's Office requirements for tax rate approval.

December 3 First Tuesday of the month; recommended to replace meeting on December 17 to accommodate Christmas holiday.

Workshops

April 11 Impact Fees with City Council and Planning Commission, Noon to 4 p.m.
May 9 Impact Fees with City Council and Planning Commission, Noon to 4 p.m.
August 1 Budget Workshop, 8 a.m. to 5 p.m.
August 8 Budget Workshop, 8 a.m. to 5 p.m.
August 15 Budget Workshop, 8 a.m. to 5 p.m.
August 22 Budget Workshop, 8 a.m. to 5 p.m.
August 29 Budget Workshop, 8 a.m. to 5 p.m.

FINANCIAL IMPACT:

None

RECOMMENDATION:

Approve the Motion

LIST OF SUPPORTING DOCUMENTS:

2024 Proposed Council Meeting Calendar