



AGENDA MEMORANDUM

Future Item for the City Council Meeting of May 19, 2015

Action Item for the City Council Meeting of May 26, 2015

DATE: May 19, 2015

TO: Ronald L. Olson, City Manager

FROM: Gabriel Maldonado, Interim Procurement Manager
gabrielm@cctexas.com
(361) 826-3169

Mark Van Vleck, P.E., Executive Director of Public Utilities
markvv@cctexas.com
(361) 826-1874

Service Agreement for Utility Worksite Restoration

CAPTION:

Motion approving a service agreement with Dorame General Repair and Lawn, LLC, Corpus Christi, Texas for Utility Worksite Restoration Services in accordance with Bid Event No. 13, based on lowest responsible bid for an estimated annual expenditure of \$364,225.00, of which \$182,112.50 is required for the remainder of FY 2014-2015. The term of the contract will be for twelve (12) months with options to extend for up to two (2) additional twelve-month periods, subject to the approval of the Contractor and the City Manager or designee. Funds have been budgeted by the Utilities Department in FY 2014-2015.

PURPOSE:

This service agreement will provide for the restoration of worksites to their original condition prior to having been worked on by Utilities Department crews performing utility line repairs. Concrete curb and gutter repair, sidewalk repair, and driveway repair are typical types of repair that will be performed under the contract. Fence repair, soil and sod replacement, general cleaning, and debris removal are also covered by the contract.

BACKGROUND AND FINDINGS:

All options to extend the previous contract have been exercised. This work is currently bid and contracted on an as-needed basis, with up to 20 work orders being issued at any given time. This contract is being established under the indefinite delivery/indefinite quantity (IDIQ) model of procurement which will allow the Utilities Department to better meet the needs of its customers.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable.

CONFORMITY TO CITY POLICY:

This purchase conforms to the City's purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2014-2015	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget		\$313,213.11	\$182,112.50	\$495,325.61
Encumbered / Expended Amount		\$131,100.61	\$0	\$131,100.61
This item		\$182,112.50	\$182,112.50	\$364,225.00
BALANCE		\$0	\$0	\$0

Fund(s): Water Fund

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement