

RFP No. 4638 Emergency Medical Services (“EMS”) Billing and Collection Services

Summary Evaluation Matrix

Sr. Buyer Marco Lozano

		Staff Recommendation		
Proposal Evaluation	Score	Digitech Computer LLC	* EMS Management & Consultants, Inc.	* EMERGICON, LLC
		Chappaqua, New York	Winston Salem, North Carolina	Terrell, Texas
<b>Minimum Qualifications</b>		Pass	Pass	Pass
Required three years in business	Pass/Fail	✓	✓	✓
No material lawsuits during last 5 years	Pass/Fail	✓	✓	✓
No material regulatory issues last 5 years	Pass/Fail	✓	✓	✓
References Provided for firm	Pass/Fail	✓	✓	✓
<b>Minimum Qualifications</b>	<b>Pass/Fail</b>	<b>Pass</b>	<b>Pass</b>	<b>Pass</b>
<b>Local Preference</b>				
Points	10.0	0.0	0.0	0.0
<b>Technical Proposal</b>				
Firms' Experience	22.0	22.0	17.7	17.7
Team Experience	22.0	20.2	19.3	20.2
Understanding of Project Scope	16.0	16.0	12.7	10.0
<b>Subtotal Technical Proposal</b>	<b>60.0</b>	<b>58.2</b>	<b>49.6</b>	<b>47.9</b>
<b>Competitive Range Subtotal</b>	<b>70.0</b>	<b>58.2</b>	<b>49.6</b>	<b>47.9</b>
<b>Interview</b>				
Firms' Experience	6.0	6.0	--	--
Team Identification	6.0	6.0	--	--
Understanding of Project Scope	8.0	7.9	--	--
<b>Subtotal Interview</b>	<b>20.0</b>	<b>19.9</b>	<b>0.0</b>	<b>0.0</b>
<b>Price</b>				
Cost information	10.0	7.5	10.0	4.3
<b>Subtotal Price</b>	<b>10.0</b>	<b>7.5</b>	<b>10.0</b>	<b>4.3</b>
<b>Total</b>	<b>100.0</b>	<b>85.5</b>	<b>59.6</b>	<b>52.2</b>

\* Firms did not acknowledge invitation for Interviews