



BOARD DETAILS



OVERVIEW



SIZE5 Seats



TERM LENGTH3 Years



TERM LIMIT6 Years

The Civil Service Board adopts, amends, and enforces a code of rules and regulations providing for appointment, employment, or suspension in all positions in the classified service based upon citizenship, character, merit, efficiency, and industry, which shall have the force and effect of law; and also rules regulating promotions, demotions, reduction in force of employees in the classified service and in what order they shall be dismissed and reinstated.



DETAILS

COMPOSITION

Three (3) members and two (2) alternate members shall be appointed by the Council for three-year terms or until a successor is named. The members choose their own chairman and appoint a chief examiner, not a member of the Board, who shall also act as secretary. Members must (1) be of good moral character, (2) be a U. S. Citizen, (3) be a resident of the City and have lived in the City for three years preceding appointment, (4) be over 25 years of age, and (5) not have held a public office within the preceding three years, with the exception of notary public.

CREATION / AUTHORITY

City Charter Amendment Art. VII, Sec. 2(3-25-55), Ord. 12948, Ord. 17258 - 9/15/82; amended 4-3-93; Ord. 31007 - 11/21/16.

MEETS

Meets third Thursday of every month and on call, 9:00 a.m., Human Resources Conference Room, 2nd Floor, City Hall.

TERM DETAILS

Three-year terms.

DEPARTMENT

Human Resources

OTHER INFORMATION

Civil Service Board
May 15, 2018

Four (4) vacancies with terms to 6/15/18 and 6/15/19 representing the following categories: 2 - Regular Members and 2 - Alternate Members. *(The City Council appoints to the Civil Service Board and the City Manager appoints to the Civil Service Commission. Traditionally, the same members serve on the Civil Service Board and Commission.) (Staff is recommending postponement of one (1) Regular Member and the two (2) Alternate Members for further recruitment.)*

Name	Board Name	Status	District	Term	End Date	Category
Robert W Judkins*	CIVIL SERVICE BOARD	Seeking Reinstatement	District 5	1	6/15/19	Regular
Karen Beard	CIVIL SERVICE BOARD	Resigned	District 2	Partial	6/15/18	Regular
Guy Nickleson	CIVIL SERVICE BOARD	Active	District 5	2	6/15/20	Regular
Vacancy	CIVIL SERVICE BOARD	Vacant				Alternate
Vacancy	CIVIL SERVICE BOARD	Vacant				Alternate

*Automatic termination due to failure to timely file a Report of Financial Information per the Code of Ethics.

**Civil Service Board Applicants
May 15, 2018**

Name	Board Applying For	District	Employer	Work Address	City	St.
Gerald Avila	CIVIL SERVICE BOARD	District 5	Casitas de Avila, LLC & Delmar College	7410 Trail Creek Dr	Corpus Christi	TX
Ruben Garcia III	CIVIL SERVICE BOARD	District 5	Corpus Christi Army Depot	308 3rd St.	Corpus Christi	TX
Craig C Hebner	CIVIL SERVICE BOARD	District 1	Horton Automatic	4242 Baldwin Blvd	Corpus Christi	TX
Robert C Soape	CIVIL SERVICE BOARD	District 5				

Application for a City Board, Commission, Committee or Corporation

Profile

Gerald

First Name

Avila

Last Name

Email Address

Street Address

City

State

Postal Code

What district do you live in? *☒ District 5**Current resident of the city?**☒ Yes ☐ No

7

If yes, how many years?

Are you a registered voter?☒ Yes ☐ No

Primary Phone

Alternate Phone

Casitas de Avila, LLC & Delmar
College

Employer

Owner and Adjunct Professor

Job Title

7410 Trail Creek Dr

Work Address - Street Address and Suite Number

Corpus Christi

Work Address - City

Texas

Work Address - State

78414

Work Address - Zip Code

3616732595

Work Phone

casitasdeavila@gmail.com

Work E-mail address

Preferred Mailing Address

☒ Home/Primary Address

Which Boards would you like to apply for?

CIVIL SERVICE BOARD: Submitted

Interests & Experiences

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

No

Education, Professional and/or Community Activity (Present)

Bachelors Degree in History and Government Masters Degree in Adult Education & Programming Retired Army achieving the rank of Lieutenant Colonel; last position was Professor of Military Science at TAMUCC and Battalion Commander of the ROTC Program Volunteer in various Veteran Programs Member of Big Brother Big Sister Program

Why are you interested in serving on a City board, commission or committee?

I want to continue to serve my community. I served in the Army a total of 26 years and I miss serving others. I have a wealth of experience and knowledge I can share.

[Avila__Resume.docx](#)

Upload a Resume

Demographics

Gender

☒ Male

Verification

City Code Requirement - Residency

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☒ I Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

☒ I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application for appointment it must be disclosed under the Public Information Act. I also understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act.

☒ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

☒ I Agree

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

☐ Yes ☒ No

Do you, your spouse, your business or your spouse's business have a City contract?

☐ Yes ☒ No

Does your employer or your spouse's employer have a City contract?

☐ Yes ☒ No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

☐ Yes ☒ No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

☐ Yes ☒ No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

☐ Yes ☒ No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department.

None

Board-specific questions (if applicable)

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Have you resided in the City for at least 3 years?

☒ Yes ☐ No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Have you held public office during the past 3 years?

☐ Yes ☒ No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Are you over 25 years of age?

☒ Yes ☐ No

Question applies to multiple boards

Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?

☐ Yes ☐ No

Gerald Avila

SUMMARY

Provide executive leadership with a clear vision and goals; establish a moral and ethical positive environment by example and through open communication; motivate passionate personnel to improve others way of life through grassroots approaches which will impact and inspire all.

- Cultural Astute
- Teambuilding
- Result oriented
- Negotiator

- Bilingual (English/Spanish)
- Resource Manager
- Program Design
- Budget

- Instruction
- Strategic Planning
- Multi-task oriented
- Leadership

CAREER HIGHLIGHTS

Executive Leadership

- Created a strategy to recruit, develop, retain and commission top quality college students as Second Lieutenants into the U.S. Army as the CEO and Professor of Military Science, Reserve Officer Training Corps (ROTC), Texas A&M University-Corpus Christi. Designed a marketing and branding plan to expose the organization to the local and regional community while developing students through outcome based training and education.
 - Commissioned 47 adaptive and critical thinking officers into the U.S. Army.
 - Negotiated and secured a 1300 acre ranch for training; over \$2 million in scholarships for students; and the retention of over 100 students per school year.
 - Organization is now the Premier Senior ROTC Program in South Texas.

Management

- Provided direct oversight of program staffs consisting of military and federal civilian employees. Managed program's daily operations to include operations, logistics, budget, legal actions, training, safety, and facilities.
 - Processed over 56,000 Soldiers into the U.S. Army.
 - Maintained an operational budget of \$780,000.
 - Flawlessly facilitated the realignment of multiple Army organizations and restructuring them to maximize unit effectiveness

Operations

- Planned, programmed, and implemented strategic human resources reforms for the Afghan National Army. Shaped the complex environment by working directly with the Afghan Deputy Minister of Defense to develop and implement human resources policies and regulations.
 - Developed the Afghan Personnel Systems Lifecycle Model that was adopted and implemented throughout the Ministry of Defense.
 - Facilitated the development and implementation of 13 human resources systems throughout the Afghan National Army.
 - Thrived in a multi-national, multi-service environment. Greatly improved U.S. and Afghan relations through cultural awareness, active listening, and diplomatic negotiations.

PROFESSIONAL EXPERIENCE

U.S. Army Officer, Senior Human Resources Officer

1994-2014

Successful and distinguished military career progressing to the rank of Lieutenant Colonel with increasingly responsible positions requiring direct leadership, definite ethical conduct, project planning and execution, and fiscal responsibility.

Chief Executive Officer and Professor of Military Science, United States Army Cadet Command, Texas A&M University-Corpus Christi, Corpus Christi, TX, 2011 – Present

- Provided vision, established a strategy, and managed resources to meet goals and objectives.
- Developed adaptive, critical leaders through Outcomes Based Training and Education.
- Fostered relationships between the U.S. Army, university officials, and community leaders.

Executive Officer, 43d Reception Battalion, Ft. Leonard Wood, MO, 2010-2011

- Managed the program's daily operation of processing soldiers into the U.S. Army and transporting them to their assigned training units resulting in processing over 24k soldiers a year.
- Designed effective processing mechanisms to maximize efficiency by leading a team of external federal agencies greatly reducing soldier attrition rate from 5% to 1.6%.

Senior Advisor to Deputy Minister of Defense for Personnel and Education, Combined Security Transition Command-Afghanistan, Operation Enduring Freedom, 2007-2008.

- Subject matter expert on all U.S. Army human resources policies and aided Afghan National Army human personnel recruit, process, and document over 125,000 Afghan soldiers.
- Selected as Senior Advisor to the Deputy Minister of Defense by achieving a 100% approval rate on human resource policies through diplomatic negotiations with various Afghan diplomats.

Senior Human Resources Operations Officer, 21st Theater Sustainment Command, Kaiserslautern, Germany, 2006-2007.

- Human resources planner of the largest logistics organization outside the United States covering the European continent and provided accountability oversight of thousands of soldiers deploying from Europe to Afghanistan and Iraq.
- Project manager on the implementation of a new Army human resources application throughout the organization; as well as the employment of human resource sustainment center in Europe.
- Directly involved in planning the restructure of the organization which led to the successful transformation of three large size units, the inactivation of two units, while simultaneously deploying and re-integrating units in support of the Global War on Terrorism.

EDUCATION

Texas Teacher Certification, Corpus Christi, TX

Master of Science in Adult Education and Programming, Kansas State University, KS

Bachelor of Arts in History and Government, New Mexico State University, NM

Senior Officer Leadership School, Ft. Leavenworth, KS

Senior Human Resources Officer Course, Ft. Jackson, SC

Officer Leadership School, Ft. Leavenworth, KS

Human Resources Officer Course, Ft. Ben Harrison, IN

PROFESSIONAL SOCIETIES/MEMBERSHIPS

Iraq and Afghanistan Veterans of America (IAVA)
Society for Comparative Adult Education



Biograp

Ruben Garcia III
Aircraft Examiner
Directorate of Engine and Power Train
Production

Ruben Garcia was born in Corpus Christi, TX in 1984. He attended Mary Carroll High School and graduated in 2002. After a semester at Del Mar College, he joined the United States Air Force Reserve and started his career in aviation maintenance. Realizing the importance of education, Ruben took advantage of his educational benefits and went back to Del Mar College. He achieved his Associates Degree in Aviation Maintenance Technology from the Community College of the Air Force. Furthermore, he finished the program at Del Mar College and attained a second Associates Degree in Liberal Arts. Ruben continued his education at the University of the Incarnate Word and obtained a Bachelor of Arts in Administration with a minor in Human Resource Management in 2015. Currently, he is pursuing a Master's in Public Administration at Texas A&M Corpus Christi.

Ruben started his career in aviation maintenance in 2003, and after serving in support of Operation Enduring Freedom, he was offered a full time job with the Air Force as a civilian working as an aerospace propulsion specialist. Thereafter, Ruben transferred to the Corpus Christi Army Depot in June 2007. He started his CCAD career as a helper, and with hard work and determination was soon promoted to a journeyman level mechanic in April 2008. With a commitment to professional development, he was accepted into the CCAD UPLIFT Program and graduated in 2014. During this time Ruben was then promoted to work leader in Rotor Control. After a year, he accepted a position as a Quality Control Inspector where he supported Transmission, Gearbox, and Rotor Head systems. Currently, Ruben serves as an Aircraft Examiner for the Directorate of Engine and Powertrain Production.

Ruben is a dedicated husband and father of two beautiful little girls. He volunteers at his local church where he is an active member at Most Precious Blood Catholic Church. He is currently a member of the Texas Air National Guard as a non-commissioned officer.



Application for a City Board, Commission, Committee or Corporation

Profile

Ruben

First Name

Garcia

Last Name

III

Suffix

Email Address

Street Address

City

State

Postal Code

What district do you live in? *☒ District 5**Current resident of the city?**☒ Yes ☐ No

30

If yes, how many years?

Primary Phone

Alternate Phone

Corpus Christi Army Depot

Employer

Aircraft Examiner

Job Title

308 3rd St.

Work Address - Street Address and Suite Number

Corpus Christi

Work Address - City

TX

Work Address - State

78419

Work Address - Zip Code

361-961-6289

Work Phone

ruben.garcia180.civ@mail.mil

Work E-mail address

Preferred Mailing Address

☒ Home/Primary Address

Which Boards would you like to apply for?

CIVIL SERVICE COMMISSION: Submitted

CIVIL SERVICE BOARD: Submitted

Interests & Experiences

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

N/A

Education, Professional and/or Community Activity (Present)

Associate's Degree-Liberal Arts, Del Mar College Bachelor's Degree-Administration, Minor in Human Resources, University of the Incarnate Word Graduate Student-Masters in Public Administration, Texas A&M Corpus Christi

Why are you interested in serving on a City board, commission or committee?

I have a desire to serve my community in a greater capacity. I believe I can make a positive impact in our local community with my education and professional experience.

[Ruben_Garcia_III_resume_.docx](#)

Upload a Resume

[Ruben_Garcia_Bio.docx](#)

Please upload any additional supporting documents.

Demographics

Gender

☒ Male

Verification

City Code Requirement - Residency

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☒ I Agree

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☒ I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application for appointment it must be disclosed under the Public Information Act. I also understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act.

☒ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

☒ I Agree

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

☐ Yes ☒ No

Do you, your spouse, your business or your spouse's business have a City contract?

☐ Yes ☒ No

Does your employer or your spouse's employer have a City contract?

☐ Yes ☒ No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

☒ Yes ☐ No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

☐ Yes ☒ No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

☐ Yes ☒ No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department.

I work for the Corpus Christi Army Depot. While I am confident I can perform the official duties given my experience, there may be a time when it is mandatory to work overtime. I have not seen this mandate in several years, but it is possible given the nature of our mission to support the war fighter. In the event I am on call, I may not be able to respond immediately due to a possibility of mandatory over time. But I will certainly answer the call upon immediate availability thereafter.

Board-specific questions (if applicable)

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Have you resided in the City for at least 3 years?

☒ Yes ☐ No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Have you held public office during the past 3 years?

☐ Yes ☒ No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Are you over 25 years of age?

☒ Yes ☐ No

Question applies to multiple boards

Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?

☐ Yes ☐ No

Ruben Garcia III

[REDACTED]

[REDACTED]

[REDACTED]

OBJECTIVE

With over 13 years of professional experience, I specialize in compliance with a wide range of specialties such as environmental, safety, airworthiness, quality management system, and International Organization for Standardization. My experience also includes the importance of business development by making decisions based on analytical trends. In addition to earning a Bachelor's Degree from the University of the Incarnate Word, which has provided a foundation in organizational development, I strongly believe in my aptitude to adapt, learn, and apply myself to achieve organizational goals.

QUALIFICATIONS

- Over 13 years of professional experience
 - Bachelor of Arts in Administration
 - Strategic planning experience
 - Business decisions based on cost estimates
 - Analyzing trends for process improvements
 - Specialize in compliance
 - Strong research skills
 - Quality Management System experience
 - Military veteran
 - Civilian Service Medal
-

WORK HISTORY

AIRCRAFT EXAMINER/CORPUS CHRISTI ARMY DEPOT/JUNE 2016-PRESENT

Conduct examinations, and evaluations of a variety of Army, Navy, and/or Air Force aircraft rotary wing transmissions and gearboxes on a pre-induction basis, inclusive of the different systems, subsystems, components, and sub-components and parts thereof, either within the assigned workload of CCAD, or for aircraft powertrain components assigned to foreign countries or different contractors for the purpose of

determining the depth and scope of the necessary repair, overhaul, and/or modification required to return such aircraft components to a serviceable condition in accordance with the applicable Project Directive, mission statement, or customer specified statement of work. Prepare cost estimate reports, outlining parts and material required to repair such aircraft rotary wing transmissions and gearboxes, as well as forecasting labor requirements and cost; to accomplish needed repair, overhaul, and modification.

Relevant skills: upper level position, strong adherence to a variety of standards, procedures, policy, tech data, regulations, quality management system, analyze trends, make business decisions based on cost estimates, team building, meeting deadlines, training others, work under pressure, establish work guidelines

QUALITY CONTROL INSPECTOR/CORPUS CHRISTI ARMY DEPOT/FEBRUARY 2015-JUNE 2016

Serve as a quality control inspector responsible for inspection of a variety of aircraft transmissions, gear boxes, other power train assemblies, and related components that have been overhauled, repaired, or modified by trade workers. Work may involve assignment at any one of several inspection stations, located in individual shops that may specialize in a certain model of the equipment identified. Performs in-process and final acceptance inspections. Monitor testing of items and/or performs static or operational tests. Assure that all work processes accomplished meet established quality control criteria, i.e., good workmanship, specified measurements and tolerances, and conformance with current technical data and work specifications.

Relevant skills: quality control, strong adherence to a variety of standards, procedures, policy, tech data, using automated systems to analyze both successful and unsuccessful trends, assist management with business decisions based on analytical trends, documentation of objective evidence, teamwork, team building, working well under pressure, meeting deadlines, writing reports

WORK LEADER/CORPUS CHRISTI ARMY DEPOT/FEBRUARY 2014-FEBRUARY 2015

Lead a branch of the transmission production operations in a highly industrialized depot complex engaged in the maintenance, repair, and/or overhaul of gearbox assemblies, sub-assemblies, accessories, components, and other parts. Carry out plans and execute all operational, some administrative and technical functions of the organization from management. Distribute assignments to subordinates and establish timelines. Verify work in progress and when finished, check for compliance with supervisor's instructions on work sequence, procedures, methods, and deadlines.

Relevant skills: Compliance with all technical data, research skills, team building, working under pressure, meeting deadlines, executing plans, training others

EDUCATION BACKGROUND

University of the Incarnate Word

Bachelor of Arts in Administration

MILITARY BACKGROUND

U.S. Air Force Reserve

September 2003-September 2012

Honorable Discharge (Staff Sergeant)

Supported Operation Enduring Freedom/Operation Iraqi Freedom

National Defense Medal, Air Force Achievement Medal, Armed Forces Reserve Medal w/ M device, Global War on Terrorism Service Medal

Texas Air National Guard

December 2015-Current

Staff Sergeant

Professional references upon request

University of the Incarnate Word

By the authority of the Board of Trustees
and upon the recommendation of the Faculty confers upon

Ruben Garcia III

the degree of

**Bachelor of Arts
Administration**

With all the rights and privileges pertaining thereto
this the fourth day of December, two thousand and fifteen.

Charles D. Lutz III
Chairman of the Board



Louis J. Agnes Jr.
President

Application for a City Board, Commission, Committee or Corporation

ProfileCraig

First Name

C

Middle Initial

Hebner

Last Name

[REDACTED]
Email Address[REDACTED]
Street Address[REDACTED]
City

State

[REDACTED]
Postal Code**What district do you live in? ***

☒ District 1**Current resident of the city?**

☒ Yes ☐ No37

If yes, how many years?

Are you a registered voter?

☒ Yes ☐ No[REDACTED]
Primary Phone[REDACTED]
Alternate PhoneHorton Automatic

Employer

Customer Care/ Parts Manager

Job Title

4242 Baldwin Blvd

Work Address - Street Address and Suite Number

Corpus Christi

Work Address - City

Texas

Work Address - State

78405

Work Address - Zip Code

3618666719

Work Phone

Craig_Hebner@Overheaddoor.com

Work E-mail address

Preferred Mailing Address

☒ Home/Primary Address

Which Boards would you like to apply for?

CLEAN CITY ADVISORY COMMITTEE: Submitted

WATER RESOURCES ADVISORY COMMITTEE: Submitted

PLANNING COMMISSION: Submitted

OIL AND GAS ADVISORY COMMITTEE: Submitted

CORPUS CHRISTI BUSINESS AND JOB DEVELOPMENT CORPORATION: Submitted

CIVIL SERVICE COMMISSION: Submitted

CIVIL SERVICE BOARD: Submitted

BUILDING STANDARDS BOARD: Submitted

AIRPORT BOARD: Submitted

Interests & Experiences

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

None

Education, Professional and/or Community Activity (Present)

Trustee on Board of Directors for Wood River Home Owners Association

Why are you interested in serving on a City board, commission or committee?

I believe that everyone has the responsibility to better their environment both for themselves and their children.

Demographics

Gender

☒ Male

Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

☒ I Agree

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☒ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

☒ I Agree

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

☐ Yes ☐ No

Do you, your spouse, your business or your spouse's business have a City contract?

☐ Yes ☐ No

Does your employer or your spouse's employer have a City contract?

☐ Yes ☐ No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

☐ Yes ☐ No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

☐ Yes ☐ No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

☐ Yes ☐ No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department.

Board-specific questions (if applicable)

Question applies to BUILDING STANDARDS BOARD

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories?

☒ None of the above

Question applies to BUILDING STANDARDS BOARD

Are you a Homeowner in the City of Corpus Christi?

☒ Yes ☐ No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Have you resided in the City for at least 3 years?

☒ Yes ☐ No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Have you held public office during the past 3 years?

☐ Yes ☒ No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Are you over 25 years of age?

☒ Yes ☐ No

Question applies to CLEAN CITY ADVISORY COMMITTEE

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *

☒ None of the above

Question applies to OIL AND GAS ADVISORY COMMITTEE

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *

☒ Not Connected with Oil and Gas Well Industry

Question applies to WATER RESOURCES ADVISORY COMMITTEE

Per city ordinance, the committee must include members representing certain categories. Do you qualify for any of the following categories? *

☒ Residential Customer and Home Owner of City's Water System

Question applies to multiple boards

Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?

☐ Yes ☐ No



Highlights

- Work tasks have required a high level of multitasking and organization
- Previous and current positions have enabled me to gain experience in leadership and training
- Extremely adaptable to changing environments and highly productive in fast pace environments
- Self starter and have a high level of expectations of work quality

Work Experience

Chicago Bridge & Iron
February 2015 – Current

Portland, TX
Construction Manager

Construction Manager

- Assist in managing \$2 billion dollar project by scheduling the project in logical, efficient steps and budget time required to meet deadlines
- Determine labor requirements and dispatch 500 to 600 workers to 10-12 different construction sites
- Inspect and review projects to monitor compliance with building, safety, and other dictating codes
- Prepare contracts and negotiate revisions, changes and additions to contractual agreements with architects, consultants, clients, suppliers and subcontractors
- Interpret, explain plans and contract terms to administrative staff, workers, and clients representing the owner or developer
- Obtain all necessary permits and licenses averaging 10-20 permits per month and 10-15 certifications
- Direct and supervise 5 direct staff members and 500-600 contractors
- Study job specifications to determine appropriate construction methods
- Requisition \$200k to \$500k of supplies and materials to complete construction projects
- Prepare and submit budget estimates and progress / cost tracking reports
- Develop and implement quality control programs
- Take actions to deal with the results of delays, bad weather, or emergencies at construction sites
- Confer with supervisory personnel, owners, contractors, and design professionals to discuss and resolve matters such as work procedures, complaints, and construction issues.
- Plan, organize, and direct activities concerned with the construction and maintenance of structures, facilities, and systems
- Investigate damage, accidents, or delays at sites, to ensure that proper procedures are being carried out

- Evaluate construction methods and determine cost-effectiveness of plans

Tornado Production Services
2013 – January 2015

Orange Grove, TX
Supervisor of Training & Special Projects

Special Projects Supervisor:

- Lead job site engineer assigned to manage logistics and personnel on various job sites
- Evaluate Erection & Site Plans to determine proper personnel, job site equipment, and materials needed
- Prior to arrival on job site, prepare and coordinate safety training and procedures required by customers and governmental agencies
- Organize strategic project meetings to ensure all parties involved are aware of individual responsibilities and expectations
- Prior to any rigging of equipment, survey area for any hazards or obstacles
- Oversee erection of equipment and preparation of all materials according to site and project plans
- Manage the project from beginning to completion. Mitigate any and all diversions from original project plans due to unforeseen circumstance (ie: weather, equipment failure)
- During project duration, accurate reports and detail logs are meticulously maintained to ensure proper billing, inventory control, and project completion analysis
- Conducts debriefing meeting to evaluate personnel, material, and equipment performance
- Manipulate the weight and viscosity of fluids using brine, gels, viscosifiers, and other weighted fluids in order to control friction, weight, and temperature
- Test/develop new techniques for broadening variety of well demands

Supervisor of Training

- Train new staff members in techniques for maintaining proper fluids control, billing, and customer relations
- Certify junior personnel to become engineers
- As safety representative for numerous contractors/customers, in charge of safety training, regulation enforcement, and reporting
- Assisted with development and adjustments of procedures to ensure meeting safety requirement given by clients, EPA and OSHA

Oilstates Performance Fluids
2009-2012

Lead Engineer
Alice, TX

- Lead job site engineer assigned to manage logistics and personnel
- Manipulate the weight and viscosity of fluids using brine, gels, viscosifiers, and other weighted fluids in order to control friction, weight, and temperature
- Train new staff members in techniques for maintaining proper fluids control, billing, and customer relations
- As safety representative for numerous contractors/customers, in charge of safety training, regulation enforcement, and reporting
- Assisted with development and adjustments of procedures to ensure meeting safety requirement given by clients, EPA and OSHA

Tetra Technologies
2007-2009

Fluid & Mud Engineer
Alice, TX

- Manipulate the weight and viscosity of fluids using brine, gels, viscosifiers, and other weighted fluids in order to control friction, weight, and temperature
- Running and maintaining chemical and mud mixing plants
- Manage dilution of chemicals and track inventories of both liquid and dry chemicals
- Analyze samples of fluids and formations to troubleshoot well-bore problems

Bronco Oilfield Services
2003-2007

Hydraulic Choke Operator
Corpus Christi, TX

- Monitor the gas well utilizing sensitive gauges and instruments to control the release of pressure using hydraulic chokes and valves
- Repair and maintain manual and hydraulic valves, position sensors, and analog/digital gauges
- Maintain hydraulic accumulators, compressors, and generators
- Regular use of tools including but not limited to impacts, hydraulic wrenches, machinery, and heavy equipment

United States Marine Corps
1998-20022

Infantry
Camp Pendleton, CA

- Lead and direct fire missions in support of ground troops
- Provide intelligence of targets, casualty estimations
- Combat, close with, and destroy hostile targets using an assortment of munitions, small arms, fire, movement, and concealment

Education, Certifications, & Training

Nuclear, Biological, & Chemical Warfare
Combat Lifesavers Course
Combat Controller
Basic EMT Course
Range Safety Officer
Heavy Equipment Operators Course
School of Infantry
Marine Corps Leadership School
Flight Deck Safety Course
Crane & Riggers Course
Offshore Safety Certification
A.R.C. CPR and First Aid Certification
CUDD Firefighting School
CUDD Well Control School
H2S Certification

Tetra Mud School
Tetra Well Control School
Fluid Engineer School
Defensive Driving
Plant Operations Course
PEC SafeGulf
PEC SafeLand
Offshore Safety Certification
IADC Global Leadership Course
Forklift Certification
Rig Pass HSE Safety

References Available Upon Request

Application for a City Board, Commission, Committee or Corporation

Profile

Robert

First Name

C

Middle Initial

Soape

Last Name

Email Address

Street Address

City

State

Postal Code

What district do you live in? *☒ District 5**Current resident of the city?**☒ Yes ☐ No

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If yes, how many years?

Primary Phone

Alternate Phone

n/a

Employer

n/a

Job Title

n/a

Work Address - Street Address and Suite Number

n/a

Work Address - City

n/a

Work Address - State

n/a

Work Address - Zip Code

n/a

Work Phone

kolt45soape@gmail.com

Work E-mail address

Preferred Mailing Address

☒ Home/Primary Address

Which Boards would you like to apply for?

TREE ADVISORY COMMITTEE: Submitted
TRANSPORTATION ADVISORY COMMISSION: Submitted
LANDMARK COMMISSION: Submitted
HUMAN RELATIONS COMMISSION: Submitted
COMMISSION ON CHILDREN & YOUTH: Submitted
CIVIL SERVICE COMMISSION: Submitted
CIVIL SERVICE BOARD: Submitted

Interests & Experiences

Do you currently serve on any other City board, commission or committee at this time? If so, please list:

I am currently applying to all boards and committees necessary to help my community

Education, Professional and/or Community Activity (Present)

graduated in 2010 from ray highschool and currently reaching out to any and all those I come across who are wanting to see a change within our local community

Why are you interested in serving on a City board, commission or committee?

I want to be apart of the change I wish to see around me and it starts right here in the city of corpus Christi tx

Demographics

Gender

☒ Male

Verification

City Code Requirement - Residency

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-65, which states that all members of City boards and commissions, including ad hoc committees, appointed by the City, must be residents of the city. A move outside the city limits of the city by any member shall constitute automatic resignation from the particular board or commission on which such member served.

☒ I Agree

City Code Requirement - Attendance

As a board, commission, or committee member, you will be asked to adhere to City Code of Ordinances, Section 2-61, which provides that absences from more than 25% of regularly scheduled meetings during a term year on the part of any board, commission, or committee member shall result in an automatic termination. An absence shall be deemed unexcused unless excused by the board, commission or committee for good cause no later than its next meeting after the absence.

☒ I Agree

Consent for Release of Information

I understand that if any member of the public makes a request for information included in this application for appointment it must be disclosed under the Public Information Act. I also understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of Corpus Christi, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act.

☒ I Agree

Oath

I swear that all of the statements included in my application and attached documents, if any, are true and correct.

☒ I Agree

Code of Ethics - Rules of Conduct/Conflicts of Interest

Do you represent any person or organization in any claim or lawsuit or proceeding involving the City?

☐ Yes ☐ No

Do you, your spouse, your business or your spouse's business have a City contract?

☐ Yes ☐ No

Does your employer or your spouse's employer have a City contract?

☐ Yes ☐ No

Are you involved with any activities or employment that would conflict with the official duties on the City boards for which you are applying?

☐ Yes ☐ No

Are you, your spouse, your business or your spouse's business involved in any pending bid, proposal or negotiation in connection with a contract with the City?

☐ Yes ☐ No

Do you or your spouse have a pending claim, lawsuit or proceeding against the City?

☐ Yes ☐ No

If you answer "Yes" to any of the questions above, please explain or ask to speak with the City's Legal Department.

Board-specific questions (if applicable)

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Have you resided in the City for at least 3 years?

☒ Yes ☐ No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Have you held public office during the past 3 years?

☐ Yes ☒ No

Question applies to CIVIL SERVICE COMMISSION,CIVIL SERVICE BOARD

Are you over 25 years of age?

☒ Yes ☐ No

Question applies to COMMISSION ON CHILDREN & YOUTH

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *

None Selected

Question applies to HUMAN RELATIONS COMMISSION

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *

None Selected

Question applies to LANDMARK COMMISSION

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *

None Selected

Question applies to TRANSPORTATION ADVISORY COMMISSION

Per city ordinance, at least one member of this commission shall represent the bicycling community. Do you qualify for this category?

☐ Yes ☒ No

Question applies to TREE ADVISORY COMMITTEE

Per city ordinance, the committee must include representatives from certain categories. Do you qualify for any of the following categories? *

None Selected

Question applies to multiple boards

Are you willing to provide an Annual Report of Financial Information as required by the Code of Ethics?

☐ Yes ☐ No