



AGENDA MEMORANDUM

Future Item for the City Council Meeting of June 12, 2018
Action Item for the City Council Meeting of June 19, 2018

DATE: June 12, 2018

TO: Keith Selman, Interim City Manager

FROM: Dan Grimsbo, Executive Director of Utilities
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Supply Agreement for Ecosorb 505 for Utilities Department
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CAPTION:

Resolution authorizing a one-year supply agreement with OMI Industries from Long Grove, Illinois for the purchase of Ecosorb 505 for a total amount of \$111,331.75.

PURPOSE:

The item is to approve the purchase of Ecosorb 505 for the Utilities Department.

BACKGROUND AND FINDINGS:

The Utilities Department, Greenwood Wastewater Treatment Plant installed a 250 CFM Vaporization Phase Unit to minimize and control odors. This unit is in continuous use and requires Ecosorb 505 to function properly and neutralize odors.

The purchase of this item is considered a sole source. Although other odor control products are available this product was specified in the Agreed Order with TCEQ to mitigate odor for the plant headworks. In addition, using other products could cause fire or explosion based on the equipment manufacturer's instructions, thereby voiding the warranty of the equipment.

ALTERNATIVES:

Not applicable.

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Utilities Department

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$278,961.66	\$74,221.17	\$353,182.83
Encumbered / Expended Amount	\$230,135.00	\$0.00	\$230,135.00
This item	\$37,110.58	\$74,221.17	\$111,331.75
BALANCE	\$11,716.08	\$0.00	\$11,716.08

Fund(s): Wastewater

Comments:

The initial contract term total is \$111,331.75 for 12 months, of which \$37,110.58 is funded in FY2017-18.

RECOMMENDATION:

Staff recommends approval of the resolution as presented.

LIST OF SUPPORTING DOCUMENTS:

Resolution
Price Sheet