



AGENDA MEMORANDUM

Action Item for the City Council Meeting May 17, 2022

DATE: May 17, 2022

TO: Peter Zanoni, City Manager

FROM: Charles Mendoza, Director of Asset Management
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Backflow Prevention Testing and Repairs for Asset Management

CAPTION:

Motion authorizing a three-year service agreement with TD Total Backflow Services LLC., dba Total Fire and Backflow Protection Services of Orange Grove, in an amount not to exceed \$268,195.00, for backflow prevention testing and repairs for Asset Management, with FY 2022 funding of \$30,000.00 from the Facility Maintenance Fund.

SUMMARY:

This is a motion to approve a service agreement with TD Total Backflow Services LLC., dba Total Fire and Backflow Protection Services of Orange Grove, Texas to perform backflow inspections and repair services to City owned facilities. These services are necessary to maintain the integrity of irrigation and water line systems. The services will be provided for annual preventative maintenance for backflow testing and re-certification. In addition, they will provide repair services on an as needed basis.

BACKGROUND AND FINDINGS:

The Contractor shall provide annual preventive maintenance thru testing and re-certification, along with repairs to all backflow systems located at different City facilities. The work performed must be accomplished in a manner that meets all applicable specifications, trade standards and provisions, and federal, state, and local codes. Contracts and Procurement conducted a competitive RFB process to obtain bids for a new contract. The City is recommending awarding the contract to TD Total Backflow Services LLC., dba Total Fire and Backflow Protection Services.

PROCUREMENT DETAIL:

Finance-Procurement conducted a competitive Request for Bid process to obtain bids for a new long-term contract. The City received two responsive, responsible bids for these services. Staff is recommending the award to the lowest, responsive, responsible bidder TD Total Backflow Services LLC., dba Total Fire and Backflow Protection Services. Smart Plumbing is the previous contractor from 2018 until October 2021. TD Total Backflow Services LLC., dba Total Fire and Backflow Protection Services has lowered the contract price from previous contract by 2.92%. TD Total Backflow Services LLC., dba Total Fire and Backflow Protection Services also outbid the incumbent by 11.17% for this new contract. The contractor will provide services on an as needed basis.

ALTERNATIVES:

The alternative is to perform the work in-house. However, due to the type of work and certification required the Asset Management Department would have to increase their staff.

FISCAL IMPACT:

The fiscal impact for the first year is \$30,000.00. The department will allocate the required funds as needed. The remaining cost will be budgeted in future years during the annual budget process.

FUNDING DETAIL:

Fund:	5115	Facilities Maintenance Svcs Fund
Organization/Activity:	40300	Facility Management and Maintenance
Mission Element:	191	Operate City bldgs & facilities
 Project # (CIP Only):		
Account:	530215	Maintenance & Repairs-contracted

RECOMMENDATION:

Staff recommends the approval of this agreement with TD Total Backflow Services LLC., dba Total Fire and Backflow Protection Services for backflow prevention testing and repairs for Asset Management as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement