



AGENDA MEMORANDUM

Action Item for the City Council Meeting September 13, 2022

DATE: September 13, 2022

TO: Peter Zaroni, City Manager

FROM: Gabriel Ramirez, Interim Director, Corpus Christi Water
GabrielR@cctexas.com
(361) 826-1202

Josh Chronley, Assistant Director of Finance-Procurement
Joshc2@cctexas.com
(361) 826-3169

Utility Worksite Restoration Services

CAPTION:

Motion authorizing a two-year service agreement with Corpus Groundworks, LLC, of Corpus Christi, for utility worksite restoration services at various locations for Corpus Christi Water in an amount not to exceed \$95,705.80, with FY 2022 funding of \$15,950.97 from the Water and Wastewater Funds.

SUMMARY:

This service agreement will provide worksite restoration services at various locations for Corpus Christi Water customers.

BACKGROUND AND FINDINGS:

Utility worksite restoration services are necessary to restore areas where water and wastewater infrastructure construction or repairs have occurred. After construction and repairs are completed, jobsite restoration such as concrete flatwork, sign and fence relocations, landscaping, etc. are essential to leave the location in its former state or as close to it as possible. This contract will augment current in-house restoration crews when workloads exceed available resources or restoration work is outside City staff's skill set.

PROCUREMENT DETAIL:

The Finance-Procurement conducted a competitive Request for Bids process to obtain bids for a contract. The City received two responsive, responsible bids and staff is recommending the award to Corpus Groundworks LLC. In the past, Corpus Christi Water performed this work obtaining quotes on an as-needed basis.

ALTERNATIVES:

An alternative to awarding this service agreement is to reject the bid and not enter into a service agreement, which would require staff to solicit quotes each time they need for service arises. Having to solicit quotes as needed will result in a time delay due to the procurement process. This is the current manner of securing service agreements which delays necessary repairs to complete job orders in a timely manner.

FISCAL IMPACT:

The fiscal impact for Corpus Christi Water in FY 2022 is \$15,950.97.

FUNDING DETAIL:

Fund: 4010 Water
Organization/Activity: 31520 Treated Water Delivery System
Mission Element: 041 Distribute Water
Project # (CIP Only): N/A
Account: 530215

Fund: 4200 Wastewater
Organization/Activity: 33400 Wastewater Collection System
Mission Element: 042 Wastewater Collection
Project # (CIP Only): N/A
Account: 530215

RECOMMENDATION:

Staff recommends approval of this service agreement with Corpus Groundworks LLC as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement