



AGENDA MEMORANDUM

Future Item for the City Council Meeting of 8/21/2012
Action Item for the City Council Meeting of 8/28/2012

DATE: August 10, 2012

TO: Ronald L. Olson, City Manager

FROM: Daniel Biles, P.E., Director of Engineering Services
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Approval of Professional Services Contract for the Water Program Management Project

CAPTION:

Motion authorizing the City Manager, or designee, to execute a Contract for Professional Services with URS Corporation of Corpus Christi, Texas in the amount of \$300,000.00 for the Water Program Management Project.

PURPOSE:

The purpose of this item is to ensure that the technical, fiscal and operational aspects of all Capital Improvement Projects for the Water Department are fully funded and managed on a full-time basis, to include integration with maintenance and repair projects.

BACKGROUND AND FINDINGS:

The City is undertaking a number of current and future potable water projects to enhance system reliability and capacity. This project provides a mechanism to fund programmatic planning, oversight and implementation of capital improvement projects. This project will provide a holistic approach to the management of projects and consider efficient project sequencing and overall master planning for the water program. In order to properly manage these projects, the individual or group of individuals must have comprehensive knowledge and experience in Surface Water Treatment (to include raw water pump stations) and Water Distribution Systems; project management; and program management.

ALTERNATIVES:

1. Award the contract to URS Corporation as outlined herein.
2. Do not award the contract.

OTHER CONSIDERATIONS:

The project manager resides in Corpus Christi, Texas and will serve as the principal agent for the project. Local staff and outside expertise will be used as needed to satisfy the program objectives. The majority of work is anticipated to be performed by local staff though. URS Corporation will not engage in work without the prior authorization of the City of Corpus Christi.

CONFORMITY TO CITY POLICY:

Conforms to statutes regarding Request for Qualifications process and the FY2012-2013 Capital Budget. This consultant was selected by the City through Request for Qualifications 2011-05 solicitation.

EMERGENCY / NON-EMERGENCY:

Not Applicable

DEPARTMENTAL CLEARANCES:

Water Department

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget	\$900.00	\$599,100.00	\$600,000.00	\$1,200,000.00
Encumbered / Expended Amount	\$900.00			\$900.00
This item		\$300,000.00	\$0.00	\$300,000.00
Future Expenditures		\$44,100.00		\$45,000.00
BALANCE	\$0.00	\$255,000.00	\$600,000.00	\$855,000.00

Fund(s): Water CIP Revenue Bond

Comments: This project is No. WA 01 in the 2012-2013 Capital Improvement Planning Guide.

RECOMMENDATION:

City Staff recommends the contract be awarded to URS Corporation of Corpus Christi, Texas, in the amount of \$300,000.00 for the Water Program Management Project.

LIST OF SUPPORTING DOCUMENTS:

Project Budget
Location Map