

AN ORDINANCE

AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE DOCUMENTS TO APPLY FOR AND ACCEPT TWELVE GRANT RENEWAL APPLICATIONS IN AN AMOUNT UP TO \$2,772,910.00 FROM THE TEXAS DEPARTMENT OF HEALTH AND HUMAN SERVICES AND THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES AND UPON RECEIPT, TO APPROPRIATE FUNDS IN THE NO. 1066 HEALTH GRANTS FUND FOR SAID PROGRAMS.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORPUS CHRISTI, TEXAS THAT:

WHEREAS, the City has for many years applied for and received grants from the Texas Department of Health and Human Services and the U.S. Department of Health and Human Services for the Women, Infants, and Children's (WIC) Nutrition Program, Public Health Emergency Preparedness Cooperative Agreements, Laboratory Response Network Influenza Surveillance, Medical Reserves Corps Unit, Tuberculosis Prevention Services, Regional Local Services System/Local Public Health Services, Immunization/Locals, and Sexually Transmitted Infections and Human Immunodeficiency Virus;

WHEREAS, the City Council desires to streamline the approval and appropriation process for these grant applications;

WHEREAS, the purpose of this ordinance is to address the following standard procedures related to these grants subject to verification by the Department of Finance and Procurement that any required City matching funds and in-kind funding have been budgeted and appropriated in the Health District budget for such purpose: 1) approve the submission of grant applications, 2) grant authority to accept the award to the City Manager or designee, 3) grant authority to accept changes in award amount 4) establish the accounting fund/ org number; and, 5) appropriate the grant funds, if awarded;

WHEREAS, the City will request approximately \$2,772,910.00 in funding from the Texas Department of Health and Human Services and the U.S. Department of Health and Human Services;

NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CORPUS CHRISTI, TEXAS:

SECTION 1. The City Manager or designee is authorized to submit twelve grant renewal applications each fiscal year for and execute documents to accept funds upon award in an amount up to \$2,772,910.00 from the Texas Department of Health and Human Services and the U.S. Department of Health and Human Services for public health functions. If awarded, the City is authorized to provide up to \$67,540.00 in cost share

from the General Fund. This authorization is subject to verification by the Department of Finance and Procurement that any required City matching funds and in-kind funding, if any, are appropriated in the Health District budget for such purposes. A copy of each grant application is on file with the Public Health District and a program synopsis is attached and incorporated herein for all purposes as **Attachment I**.

SECTION 2. The City Manager, or designee, may reject or terminate this grant. Furthermore, the City Manager, or designee, is authorized to execute contract amendments pertaining to these grant funds in the following instances: a) for the carry-over of funds, when ascertained and approved by the funding agency through a revised notice of award; b) a no-cost extension; c) when an amendment will provide supplemental grant funds in an amount not to exceed 20% of the original grant amount; d) for reimbursement increases of administration funds for each participant served; e) to comply with applicable State or federal laws and regulations; and f) for matters which do not change the essential purpose of the grant.

SECTION 3. Should funding be awarded, upon acceptance of the awards and execution of the grant agreements, that the grant funds will be appropriated. The proposed budget is attached hereto and incorporated herein for all purposes as **Attachment I** approved. A formal final budget with will include accounting funds, orgs, and activity numbers will be submitted to the Finance and Procurement Department upon award.

SECTION 4. The proposed personnel complement of thirty-two positions which is attached hereto and incorporated herein as **Attachment I** is hereby approved. Should funding be awarded, the personnel complement is approved. The City Manager, or designee, is further authorized to change personnel complement classifications within the approved personnel complement number so long as there is no increase in the overall budget.

SECTION 5. The Director of the Health Department is designated as the City's authorized official to administer these grants. The authorized official is empowered to apply for, accept, reject or terminate the grant and its funding, execute all necessary documents, and administer the grant on behalf of the City as the applicant agency.

SECTION 6. In the event of the loss or misuse of these public health funds, the City assures that the funds will be returned to the grantor, in full.

Introduced and voted on the _____ day of _____, 2025.

PASSED and APPROVED on the _____ day of _____, 2025.

ATTEST:

Paulette Guajardo, Mayor

Rebecca Huerta, City Secretary