



AGENDA MEMORANDUM

Action Item for the City Council Meeting May 18, 2021

DATE: May 18, 2021
TO: Peter Zanoni, City Manager
FROM: Charles Mendoza, Director of Asset Management
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Paint Restoration Services for Asset Management

CAPTION:

Motion authorizing a three-year service agreement with Advance Paving and Construction, LLC, of Corpus Christi, Texas for an amount not to exceed \$168,200.00, for Paint Restoration Services for Asset Management, effective upon issuance of a notice to proceed, with FY 2021 funding in the amount of \$23,361.00 available through the Facility Maintenance Fund.

SUMMARY:

The ordinance authorizes a three-year service agreement for painting services for City Facilities. This contract will be used on an as needed basis by the Asset Management Department to meet various department needs in a timely manner and to keep City Facilities presentable.

BACKGROUND AND FINDINGS:

Asset Management is responsible for repair and maintenance of 485 city facilities. This contract will allow the respective department to contact Asset Management for paint restoration services. This will allow for standardization of paint restoration and cost advantage with an economy of scale opportunity. The ordinance authorizes a three-year service agreement for painting services for City Facilities.

PROCUREMENT DETAIL:

Contracts and Procurement conducted a competitive Request for Bid (RFB) process to obtain bids for a new long-term contract. The City received four bids for these services. Staff is recommending the award to the lowest, responsive, responsible bidder Advance Paving and Construction, LLC, of Corpus Christi, Texas.

ALTERNATIVES:

The alternative would be for Facility Maintenance to hire additional staff to do the work orders in-house. Currently, Facility Maintenance does not have the appropriate staff levels to keep up with painting projects.

FISCAL IMPACT:

The fiscal impact for Asset Management in FY 2021 is \$23,361.00 for the initial three-year service agreement. The remaining cost for the initial agreement and optional years will be budgeted through the budget process. Funding will be available as projects are identified.

FUNDING DETAIL:

Fund:	5115	Facility Maintenance Fund
Organization/Activity:	40300	Facility Maintenance
Mission Element:	191	Operate City Buildings & Facilities
Project # (CIP Only):	N/A	
Account:	530215	Maint. & Repairs contracted

RECOMMENDATION:

Staff recommends approval of this motion authorizing a three-year service agreement with Advanced Paving and Construction, LLC, of Corpus Christi, Texas as presented.

LIST OF SUPPORTING DOCUMENTS:

Bid Tabulation
Service Agreement