



## Meeting Minutes - Final

### Library Board

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Tuesday, September 5, 2023

10:30 AM

La Retama Central Library, La Retama Room

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#### **A. Call To Order**

The meeting was called to order at 10:32 am.

#### **B. Roll Call**

Present: Julie Rogers, Vickie Natale, Pooja Bindingnavele, Nicole Carroll, Candace Hart, Alice Hawkins, Sharron Hines, Dora Wilburn

Present Virtually: None

Absent: Carroll Matthews

#### **C. Public Comment**

Dora Benavides, Vice-President of NARFE – National Active and Retired Federal Employees was invited to come during public comment by Sharron Hines who also belongs to NARFE. Ms. Benavides is a supporter of services for individuals with disabilities. After talking with Sharron about the library's sensory room initiative and recently using one of the public library computers she wanted to share some thoughts with the board. One was that the board tour each library and look at accessibility from the perspective of someone who has a disability. For example, does each library have ADA accessible entrances and spaces for those in wheelchairs or who use other assistive devices? Does the library have assistive devices for those with vision impairments or who are blind? Is the library's website ADA compliant? She asked if consideration has been given to services for homebound individuals. Could the library's Discover CCPL brochure, which she likes, be made available in large print?

The Library Director replied that attention has been given to making the library ADA compliant and providing services to individuals with disabilities. For example, the space between the stacks is designed for wheelchair accessibility and each library has a device that enhances print, that individuals can borrow while in the library. As part of developing the sensory room all staff are required to attend disability awareness training. Services to the homebound have been evaluated in the past.

Staff will again explore those services and making the CCPL Discover brochure available in large print.

**D. Approval of Minutes and Action on Absences**

A motion to approve the August minutes was made by Pooja Bindingnavele and seconded by Candace Hart. The motion passed unanimously.

1. [23-1449](#) August 8 Regular Meeting Minutes

Attachments: [August 8 Library Regular Meeting Minutes - Draft](#)

**E. Friends of CCPL Liaison Report**

2. [23-1450](#) Friends of CCPL Liaison Report

- Sharron Hines reported that the Friends of CCPL are always prepared to accept monetary donations.

**F. Director's Report**

3. [23-1451](#) Director's Report

- FY 2024 Library Budget Update- A second reading of the budget is scheduled for today. If the Council approves the budget, two Librarian positions will be added and the branches will have Security Guard service during their operational hours.
- Cooling Center Statistics- From June 16 to August 27, during regular operating hours attendance is 78,239. This excludes Sundays and two holidays. For Sundays and the Juneteenth and July 4 holidays that number is 3,152. Only La Retama and McDonald opened from 12-6PM on Juneteenth. The La Retama Cooling Center storage has been used by 36 individuals from July 26 to September 3.
- An overview of the Fall Discover CCPL brochure was provided. The Social Work Intern and the launch of the Online Payment service were highlighted.

**G. Unfinished Business**

- None

**H. New Business for Discussion and Possible Action**

4. **23-1487** Upcoming Vacancy and Appointment Discussion

- Upcoming Vacancy and Re-appointment Discussion -Re-appointment and the Chair position were discussed - Nicole Carroll and Julie Rogers (Chair) will term out on November 5th. Pooja Bindingnavele, Candace Hart, and Vickie Natale are eligible for re-appointment, and would like to be re-appointed. Julie will not be at the October meeting and with her terming out Vice-Chair Vickie Natale expressed her concerns over the vacancy. Vickie is currently caring for a family member and is concerned that

those obligations make her meeting attendance uncertain. Candace agreed to Chair in October and will accept the Chair position if no one else is interested.

**I. Future Agenda Items**

- None

**J. Adjournment**

Adjournment at 11:45 am.