



AGENDA MEMORANDUM

Future Item for the City Council Meeting of April 10, 2018
Action Item for City Council Meeting of April 17, 2018

DATE: April 10, 2018

TO: Margie C. Rose, City Manager

FROM: Jim Davis, Director of Asset Management
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Purchase of 42 Trucks for Utilities

CAPTION:

Motion authorizing the purchase of twenty-eight (28) 2018 F-150 trucks from Silsbee Ford of Silsbee, Texas; five (5) 2018 F-450 trucks from Grande Truck Center of San Antonio, Texas; eight (8) 2018 F-250 trucks, and one (1) 2018 F-350 truck from Rush Truck Center of New Braunfels, Texas via BuyBoard for a total amount of \$1,441,898.04.

PURPOSE:

This item is to approve the purchase of 2018 model trucks for Utilities as per the following breakdown: twenty-eight (28) F-150 trucks from Silsbee Ford; five (5) F-450 trucks from Grande Truck Center; eight (8) F250 and one (1) F-350 from Rush Truck Center.

BACKGROUND AND FINDINGS:

Utilities currently has a requirement to replace 32 trucks and add ten trucks to their fleet. These trucks are intended to perform various functions within the Water, Wastewater, and Storm Water Department. The 32 units to be replaced are all well past the end of their service lives. The addition of the ten trucks to the fleet is to accommodate the increase of workload in the respective divisions. Purchasing the vehicles will also eliminate the need to lease.

ALTERNATIVES:

N/A

OTHER CONSIDERATIONS:

Not applicable

CONFORMITY TO CITY POLICY:

This purchase conforms to the City’s purchasing policies and procedures and State statutes regulating procurement.

EMERGENCY / NON-EMERGENCY:

Non-emergency

DEPARTMENTAL CLEARANCES:

Fleet Maintenance
Utilities

FINANCIAL IMPACT:

X Operating Revenue Capital Not applicable

Fiscal Year: 2017-2018	Current Year	Future Years	TOTALS
Line Item Budget	\$9,845,348.31	\$0.00	\$9,845,348.31
Encumbered / Expended Amount	\$5,420,182.51	\$0.00	\$5,420,182.51
This item	\$1,441,898.04	\$0.00	\$1,441,898.04
BALANCE	\$2,983,267.76	\$0.00	\$2,983,267.76

Fund(s): Fleet Maint. Svc, Water, Wastewater and Storm Water

Comments:

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Price Sheet