



AGENDA MEMORANDUM

Future Item for the City Council Meeting of 8/28/12

Action Item for the City Council Meeting of 9/18/12

DATE: September 6, 2012

TO: Ronald L. Olson, City Manager

FROM: Valerie H. Gray, P.E., Director of Storm Water and Street Operations
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Resolution to declare intent to establish a Street User Fee, approve rate design, and establish policy.

CAPTION:

Resolution declaring intent to establish a street user fee for implementation in FY 2013-2014; approving the design concepts for street user fee rates; and establishing policy relative to establishment of a street user fee.

PURPOSE:

The Resolution formalizes Council's intentions regarding establishment of a Street User Fee for street maintenance as well as addresses policy questions necessary for the development and implementation of the Fee. It further identifies key elements of the Street Plan.

BACKGROUND AND FINDINGS:

On July 7, 2012 City staff presented their recommendation regarding a Street Improvement Plan and funding. Part of this recommendation included the implementation of a Street User Fee which would fund maintenance (seals and overlays) of streets in Fair or Good condition. On August 28, 2012, staff presented a Resolution seeking a confirmation of City Council's intent to move forward with the implementation of a Street User Fee and direction regarding specific aspects of the Street User Fee policies. During the presentation, Council Members requested slight modifications to elements regarding the Street User Fee as well as the addition of other items not directly related to the Street User Fee, but associated with the Street Plan. The attached revised Resolution captures those changes.

ALTERNATIVES:

Council may choose not to move forward with the Street User Fee at this time.

OTHER CONSIDERATIONS:

Having guidance on the street user fee billing basis, rate design, and other aspects of developing a new street user fee at an early date allows staff to move forward on a timely basis in order to meet the desired implementation date. Delay in resolving some of these questions or

in providing the necessary guidance to develop the fee components may result in an inability to implement within the requested timeframe.

CONFORMITY TO CITY POLICY:

The Resolution follows all appropriate policy.

EMERGENCY / NON-EMERGENCY:

Non-emergency.

DEPARTMENTAL CLEARANCES:

Not applicable.

FINANCIAL IMPACT:

Operating Revenue Capital X Not applicable

Fiscal Year: 2012-2013	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered / Expended Amount				
This item				
BALANCE				

Fund(s):

Comments: None

RECOMMENDATION:

Staff recommends passage of the resolution in all of its parts.

LIST OF SUPPORTING DOCUMENTS:

None.