



AGENDA MEMORANDUM

Emergency Ordinance(Amended) for the City Council Meeting of March 27, 2018
Second Reading Ordinance for the City Council Meeting of April 10, 2018

DATE: March 21, 2018
TO: Margie C. Rose, City Manager
FROM: E. Jay Ellington, Director, Parks and Recreation Department
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Ordinance authorizing parks and recreation fee adjustments at or below 25%

CAPTION:

Ordinance authorizing parks and recreation fee adjustments.

PURPOSE:

Approve proposed fees increasing by less than or equal to 25% for FY17-18.

BACKGROUND AND FINDINGS:

During the March 20, 2018 regular meeting, the Parks & Recreation Director presented the annual fee recommendations for new fees and fees with changes over 25% to the Council for review and approval. Upon approval, the Council made a motion to require all fee increases for Parks & Recreation to come before the City Council annually for review.

The Parks and Recreation department has 329 fees. 122 fees have no increases for 2018. 59 fees are new fees as well as 23 fees have increases higher than 25% and have been previously approved by the City Council. Proposed here are 125 fees additional fees that require Council approval.

Fee increases are needed to continue to provide services at their optimum level and to allow us to provide self-support to off-set operating costs. The new fees and fee increases will be monitored for the remainder of this fiscal year and will be incorporated into the 2018 – 2019 Proposed Budget.

ALTERNATIVES:

None.

OTHER CONSIDERATIONS:

None.

CONFORMITY TO CITY POLICY:

City Council approval is required to adjust fees.

EMERGENCY / NON-EMERGENCY:

Staff is requesting an emergency reading. According to Article II, Section 14 of the City Charter, an item can be classified as an emergency because it calls for "immediate action necessary for the efficient and effective administration of the city's affairs".

DEPARTMENTAL CLEARANCES:

FINANCIAL IMPACT:

Operating Revenue Capital Not applicable

Fiscal Year: 2017-18	Project to Date Expenditures (CIP only)	Current Year	Future Years	TOTALS
Line Item Budget				
Encumbered/ Expended Amount				
This item		\$218,076	\$436,152	\$654,228
BALANCE		\$218,076	\$436,152	\$654,228

Fund(s): General Fund

Comments: The Current Year is six month of revenue.

RECOMMENDATION:

Staff recommends approval of the motion as presented.

LIST OF SUPPORTING DOCUMENTS:

Ordinance
Exhibit A
Presentation