

**CITY OF CORPUS CHRISTI  
FY2017 ANNUAL ACTION PLAN**

<b>RECOMMENDED FY2017 CDBG PROGRAM</b>				
<b>FY2017 CDBG Allocation</b>				<b>\$2,405,193</b>
<b>Reprogrammed Funds</b>				<b>\$100,000</b>
<b>Program Income from Demolition Liens</b>				<b>\$200,000</b>
<b>Program Income from Rehabilitation Program (Revolving Loan Funds estimate)</b>				<b>\$500,000</b>
<b>TOTAL FUNDS AVAILABLE FOR FY2017 CDBG PROGRAM</b>				<b>\$3,205,193</b>
<b>#</b>	<b>PROJECT &amp; DESCRIPTION</b>	<b>Request</b>	<b>Staff Recomm</b>	<b>Council Approval</b>
1	<b>HCD - CDBG Program Administration</b> This project will fund 5.4 FTE staff salaries and administrative costs: 1-Administrator, 1-Program Manager, 1.8-Sr. Management Assistants, and 1.6-Contract Administrators. Staff is responsible for administering the Community Development Block Grant (CDBG), the HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) Programs. Staff interprets CDBG, HOME, and ESG federal regulations, conducts public hearings/meetings, reviews proposed projects and activities to determine funding and eligibility, monitors subrecipients for program compliance, provides technical assistance, conducts environmental assessments of funding projects/activities, and enforces Davis Bacon Federal wage rate requirements.	\$460,000	\$460,000	\$436,000
2	<b>HCD - Rehabilitation Services</b> This is the operating budget for 13.5 FTE staff that service the various housing programs administered by HCD: 1-Director (at 60%), 2-Program Managers, 3-Property Advisors, .5-Contract Administrator (12%), 3-Program Specialists, 1-Mortgage Servicing Aide, 1-Management Assistant (at 40%), 1-Management Aide, and 1 Sr. Staff Assistant. The staff manage and administer the Demolition/Reconstruction Loan Program, Single Family Rehabilitation Loan Program, Minor Home Repair Grant Program, Appliance Replacement Grant Program, Homebuyer Closing Cost Program, the Type A Homebuyer Program, and Mortgage Servicing which manages the servicing of approximately 700 loans provided through the Single Family Demolition/Reconstruction and Rehabilitation Loan Programs. Services include collection of loan payments, escrowing of insurance and property taxes, payment of insurance and property taxes, preparing end of year escrow analysis, and providing release of liens on loans that are paid off. Services provided include applicant in-take, loan processing, loan settlement, Homebuyer Education, construction monitoring, project estimating, and development of specifications and drawings.	\$847,000	\$847,000	\$750,000
3	<b>HCD - Minor Home Repair Grant Program</b> Minor repair grants up to \$20,000 for repairs which include lead based paint testing as required by HUD regulations on houses built prior to 1978. Repairs consist of roof repairs, plumbing, electrical, heating, and minor structural repairs. Lead based activities may include actual work or testing required to meet the lead based paint requirements. Assistance through this program is provided to very low income homeowners who are 62 years old or older or disabled.	\$444,775	\$444,775	\$444,775
4	<b>HCD - Single Family Rehabilitation</b> The Single Family Rehabilitation Loan Program benefits only low- and very low-income homeowners. The Program provides zero percent and three percent interest loans to homeowners interested in rehabilitating their homes. Funds requested will be used to provide rehabilitation and reconstruction loans; demolition grants; relocation grants and lead base paint grants for remedial activities. Rehabilitation Loan Program. Program Income - \$500,000	\$500,000	\$500,000	\$500,000
5	<b>Parks and Recreation - Play for All Playground at Salinas Park Phase II</b> Play for All Playground at Salinas Park is the City's first fully accessible playground for people of all ages and abilities. Phase II of the Play for All Playground at Salinas Park includes the addition of a shade structure for the play structure, swings, play panels, exercise equipment and additional slides for all children to utilize. The playground is located next to Miracle Field - a fully accessible ball field. Phase I of the structure was built in February 2017.	\$225,000	\$225,000	\$225,000

#	PROJECT & DESCRIPTION	Request	Staff Recomm	Council Approval
6	<b>Parks and Recreation - Nutrition Education Service Center (Central Kitchen) located at the Del Mar West Campus</b> This Improvement Project will include a new roof to the city-owned portion of the building, and the replacement of 3 HVAC systems. The Nutrition Education Service Center prepares daily meals for the elderly for the eight senior centers and the Meals on Wheels Program.	\$74,800	\$74,800	\$74,800
7	<b>Parks and Recreation - Moody Park Improvements</b> The Moody Park Improvements Project will include the replacement of the playground and a basketball court, and also provide new park benches and picnic tables, along with planting trees. Parks and Recreation will work with a playground and park amenity manufacturer to provide and install all of the structural improvements. As use of the park increases and neighbors are encouraged to connect with each other, it can serve as a base line for combating crime in the area.	\$112,750	\$112,750	\$112,750
8	<b>Parks and Recreation - South Bluff Park Improvements</b> The South Bluff Park Improvements Project will include the replacement of the playground, trail enhancements, park lighting, bathroom upgrades, and also provide new park benches, trash cans, BBQ pits, and trees. The department will work with a playground and park amenity manufacturer to provide and install all of the structural improvements. As use of the park improves and neighbors are encouraged to connect with each other, it can serve as a base line for combating crime in the area.	\$132,000	\$132,000	\$132,000
9	<b>Police - Code Enforcement Program</b> The Code Enforcement request is to fund staffing for salaries to support 6 full time employees (FTE's): 5-Code Compliance Officials (100%) which includes a total of \$307,032. Funding will be for salaries and approximately \$6,667 for training and for certifications required for code enforcement. The CE Compliance Officials are responsible for the inspection of properties within CDBG eligible areas for violations of approximately seventy-five (75) health, safety, and welfare related City Codes. All CDBG eligible census tracts in the city meet, per Resolution, HUD's criteria for a deteriorating area and meet the national objective of serving the low income citizens. The Senior Account Clerk provides administrative support to the Code Enforcement Property Advisors by processing compliance requests through the mail and researching a property owner's name and address.	\$208,868	\$208,868	\$307,032
10	<b>Police - Demolition Program</b> This program consists of the demolition of substandard structures determined to be health and safety issues and 51% or more deterioration of the general structure. The demolition of these structures is an abatement measure as deemed necessary by the Building Code and Public Safety Officials. The removal of unsafe structures is a priority for neighborhood revitalization within the community and as a goal established by City Council for livable neighborhoods. Each structure will be assessed and surveyed as building case, providing the property owner an opportunity to resolve the substandard conditions within the parameters of the City's Building Codes. The substandard structures will be demolished under the authority of a judge's ruling via Environmental Municipal Court and the Demolition Grant Program that allows the property owner to voluntarily agree to have their structure demolished. Program Income: \$100,000	\$100,000	\$100,000	\$100,000
11	<b>Police - Clearance of Vacant Properties Program</b> This project consists of clearance of vacant properties in regards to the removal of accumulation of litter and solid waste and the mowing of high weeds and dangerous weeds; to include, abatement of unsightly and unsanitary matter in all CDBG eligible areas. The City may charge an abatement cost and place a lien against the properties to cover the cost incurred. Program Income: \$100,000	\$100,000	\$100,000	\$122,836
<b>Total City Projects</b>		<b>\$3,205,193</b>	<b>\$3,205,193</b>	<b>\$3,205,193</b>
<b>Overall Total</b>		<b>\$3,205,193</b>	<b>\$3,205,193</b>	<b>\$3,205,193</b>